

Information	
Name:	Miami-Dade Juvenile Services Department (Business Review)
Description:	The Miami-Dade Juvenile Services Department (JSD), formerly known as the Juvenile Assessment Center (JAC), is the largest facility of its kind in the State of Florida. The facility serves as a centralized processing, referral, and evaluation center for all juveniles arrested and/or at-risk of arrest in Miami-Dade County.
Domain:	Juvenile Services
Owners:	Copeland, Morris (JAC); Molina, Cristina M. (JAC)

Details		As Of	Actual	Target	FYTD Actual	FYTD Target
1.0 Customer						
1.1 Reduce the Number of Juvenile Arrests in Miami-Dade County (JSD)						
Number of Juvenile Arrests Processed at the Juvenile Services Department	Dec '13		334	383		997 / 1,203
Number of Youth Released to Secure Detention	Dec '13		167	179		492 / 612
1.2 Increase the Number of Youth Referred to Juvenile Services for Diversion and At Risk Delinquency Initiative (JSD)						
Percentage Of Diversion Recommendations Approved By State Attorney's Office (statewide average of 40%)	Dec '13		90%	90%		91% / 90%
Total Number of Youth Referred to Diversion and Prevention Programs	Dec '13		274	261		740 / 805
Total Number of Youth Referred to Civil Citation Initiative in Coordination with Miami-Dade County municipal law enforcement agencies	Dec '13		120	130		364 / 430
Total Number of Youth referred to Diversion Programs (J-DAP and JASS)	Dec '13		102	72		236 / 200
Total Number of Youth Referred to At Risk Delinquency Initiative by law enforcement, schools, families, or other community members.	Dec '13		34	58		116 / 174
Number of Intervention, Prevention and Outreach Services	'13 FQ3		137	33		220 / 99
1.3 Provide Screenings, Assessments, and Referrals to Arrested and At Risk Youth (JSD)						
Total Number of Screening and Assessments administered to at-risk youth to identify substance abuse, family, and mental health issues	Dec '13		522	521		1,514 / 1,751
1.4 Improve the Successful Completion Rate for Youth Referred to Diversion Programs (JSD)						
Percentage of deferred youth with unsuccessful completion due to new law violations	Dec '13		10%	9%		9% / 9%
Percentage of Youth Successfully Completing Diversion Programs	Dec '13		77% (153 / 200)	80%		78% (470 / 603)
2.0 Financial						
2.1 Meet Budget Targets (Juvenile Services)						
Expen: Total (Juvenile Services)	'13 FQ4		\$2,676K	\$2,461K		\$9,757K / \$9,850K
Revenue: Total (Juvenile Services)	'13 FQ4		\$8,079K	\$2,460K		\$10,175K / \$9,850K
Total Accounts Receivable (JSD)	'12 FQ3		\$0.0K	n/a		n/a / n/a
Positions: Full-Time Filled (JSD)	'13 FQ4		98	100		n/a / n/a (90 - 100)
2.2 Conduct Meetings with Senior Managers to Review Department Goals, Budget Planning and Implementation (JSD)						
Quarterly Meeting Conducted (Y/N)	'13 FQ4		Yes	Yes		Yes / Yes
Monthly Managers Meeting	Nov '13		Yes	Yes		Yes / Yes

2.3 Explore, identify and ensure compliance with grants (FIN)							
Implement Grant Corrective Action Plans within Specified Timeline.	Nov '13		100%	100%		100%	100%
Meet 100% of all grantor deadlines on required documentation, forms, surveys, etc.	Nov '13		100%	100%		100%	100%
3.0 Internal							
3.1 Decrease the Processing Time for Detainable and Non-Detainable Youth (JSD)							
Percentage of detainable youth attending court hearing within 24 hours of arrest (statutory requirement)	Dec '13		98.6%	100.0%		98.7%	100.0%
Percentage of Non-Detainable Youth Released Within Six (6) Hours	Dec '13		62%	55%		56%	55%
Percentage of Detainable Youth Released Within Six (6) Hours	Dec '13		68%	65%		67%	65%
3.2 Provide a Safe and Secure Environment (JSD)							
Zero Incidents Resulting in Liability (%)	'13 FQ4		100%	100%		100%	100%
Review/Update accuracy of computer access credentials	Nov '13		Yes	Yes		Yes	Yes
Accuracy of Access Control Cards	Nov '13		Yes	Yes		Yes	Yes
Percentage of Safety Inspection Reports completed by deadline	Nov '13		100%	100%		100%	100%
3.3 Administration and Public Information (JSD)							
Monthly Community Based Organization (CBO) Meetings	Jan '14		Yes	Yes		Yes	Yes
Develop and provide custom analytical and statistical reports to the community and juvenile justice partners by deadline	'13 FQ4		100%	95%		100%	95%
3.4 Monitor level of referrals							
Number of Referrals to Juvenile Services Department (Including Arrests, Civil Citations, Intervention and Other Diversions)	Dec '13		848	n/a		2,234	n/a
4.0 Learning and Growth							
4.1 Manage Human Resources and Employee Motivation (JSD)							
Quarterly Newsletter Distribution Date (by the 15th of each Quarter's end)	'13 FQ4		15	15		17	15
4.2 Develop Juvenile Services Direct Care Staff Competency Through Cross Training and Skill Development (JSD)							
Direct Care Staff Training	Dec '13		100%	100%		100%	100%
Pre-Service Training	Dec '13		100%	100%		99%	100%
Supervisory Staff Training	Dec '13		100%	100%		100%	100%

