

Information	
<b>Name:</b>	Medical Examiner Department
<b>Description:</b>	The mission of the Medical Examiner Department is to provide accurate, timely, dignified, compassionate and professional death investigative services for the citizens of Miami-Dade County, together with education, consultation and research for local and national medical, legal, academic and law enforcement communities.
<b>Domain:</b>	Medical Examiner
<b>Owners:</b>	Hyma, Bruce A. (ME); Rivera-Morales, Jorge (ME); Valdés-Pagés, Xavier (ME); Lew, Emma O. (ME)

Details		As Of	Actual	Target	FYTD Actual	FYTD Target	
<b>1.0 Customer</b>							
<b>Fulfill Statutory Mandate (FS Chapter 406) (PS 1-2 / PS 2-1 / GG 5-1)</b>							
Total Number of Cases Investigated/Processed by the Medical Examiner - Fiscal Year PS 1-2	2013 FY	▼	13,179	10,320	▼	13,179	10,320
Medicolegal Number of Scene Calls per Month (PS 2-1 / PS 1-2)	Dec '13		4	n/a		11	n/a
Deaths Certified Annually (Autopsies, External Examinations, Skeletal Examinations and Telephone Cases) PS 1-2	2013 FY	▲	2,243	2,264	▲	2,243	2,264
Deaths Certified Monthly PS 1-2	Sep '13	▲	157	205	▲	2,168	2,460
Autopsies performed annually (Fiscal) PS 1-2	2013 FY	▲	1,691	1,770	▲	1,691	1,770
Body Disposition Requests Processed /Approved per Florida Statute GG 5-1	2013 FY	▲	8,394	8,075	▲	8,394	8,075
Non ME Cases (Jurisdiction Declined) PS 1-2	Dec '13	▲	96	41	▲	274	123
Medicolegal Non-ME Cases Cleared per Month PS 1-2	Dec '13		46	n/a		123	n/a
<b>Comply with Florida Administrative Code - Bone &amp; Tissue Procurement (HH 1-1 / GG 5-1)</b>							
Bone & Tissue Cases processed annually (Fiscal Year) (HH 1-1 / GG 5-1)	2013 FY	▼	16	212	▼	16	212
Percentage of ME cases that are bone, tissue, or organ donors (HH 1-1 / GG 5-1)	Sep '13	▲	13%	7%	▲	9%	7%
<b>Public Interment Program (FS Chapters 406 and 872) GG 5-1</b>							
Public Interment Cases Annually (Fiscal Year) GG 5-1	2013 FY	▲	636	819	▲	636	819
Public Interment cases opened	Dec '13		76	n/a		218	n/a
Public Interment cases cremated	Dec '13	▼	45	49	▲	169	146
Public Interment pre approval cases opened	Dec '13		6	n/a		36	n/a
<b>Forensic Toxicology Laboratory Activity (PS 1-2 / HH 1-1)</b>							
Toxicology Cases Processed (ME District 11, Miami-Dade)	Dec '13	■	106	157	■	394	471
Toxicology Cases Received - (ME District 11, Miami-Dade)	2013 FY	▲	1,869	1,719	▲	1,869	1,719
Toxicology Cases Processed (Outside Districts)	Dec '13	▼	21	75	▼	69	225
Toxicology Cases Received - (Outside Districts)	2013 FY		390	n/a		390	n/a
Toxicology Case Turnaround Time	Dec '13	■	50.6	30.0		n/a	n/a
Accreditation Criteria for Toxicology Turnaround (ME Cases)	Dec '13	▼	78%	90%		n/a	n/a
Toxicology assays performed on MDME cases	2013 FY	▼	10,199	11,500	▼	10,199	11,500
Toxicology assays performed on Outside cases	2013 FY		1,802	n/a		1,802	n/a
Toxicology assays for QA/QC evaluations	2013 FY		3,958	n/a		3,958	n/a
<b>Expand awareness of death investigation processes PS 1-2</b>							
Training activities for public safety agencies and the community - Number of activities per month	Dec '13	▼	2	10	▼	18	30
Training activities for public safety agencies and the community - Number of students per month	Dec '13	▼	57	100	▲	416	300

2.0 Financial							
<b>Meet Budget Targets (Medical Examiner) GG 4-2</b>							
Expen: Total (Medical Examiner)	'14 FQ1		\$2,551K	\$2,780K		\$2,551K	\$2,780K
Revenue: Total (Medical Examiner)	'14 FQ1		\$665K	\$2,780K		\$665K	\$2,780K
Positions: Full-Time Filled (ME)	'14 FQ1		75	83 (80-83)		n/a	n/a
3.0 Internal							
<b>Forensic Evidence Recovery Team - Measure Overall Performance PS 2-1</b>							
FERT - Average Arrival Response Time (Minutes) PS 2-1	Dec '13		50	60		52	60
FERT - Number of calls above 60 minutes per month PS2-1	Dec '13		89	5		251	15
FERT - % of calls that are above 60 minutes per month, historical PS2-1	Dec '13		34	5		39	5
<b>Autopsy Reports Preparation Time (PS 1-2)</b>							
Autopsy protocol preparation time (calendar days)	Sep '13		20	14		17	14
<b>Department Sortie-Medical Examiner Release Time (hours) PS 1-2</b>							
Department Sortie-Medical Examiner Release Time(hours) PS 1-2	Nov '13		26	24		32	24
<b>Scene Investigations by Medical Examiners (PS 1-2 / PS 2-1)</b>							
Scene Investigations by Medical Examiners	2012 FY		199	216		199	216
<b>Forensic Imaging Unit Activity PS 1-2</b>							
Photographs Taken For Medical Examiners	2013 FY		122,286	115,800		122,286	115,800
Photographs Taken for Law Enforcement	2013 FY		6,413	4,100		6,413	4,100
Total Images reproduced	Dec '13		8,869	8,080		29,680	24,240
Workorders processed workload	Dec '13		523	488		1,586	1,464
<b>Evaluate Laboratory Case Input and Output PS 1-2</b>							
Ratio of Toxicology cases completed to cases received.	Dec '13		0.66	1.00		0.77	1.00
<b>ME Case Load (NAME) Accreditation (PS 1-2 / GG 2-2)</b>							
Percent of Staff Doctors Meeting Case Load (NAME Accreditation) Guidelines	2013 FY		50%	100%		50%	100%
Percent of Pending Cases Closed in 90 Days	2013 FY		13%	90%		13%	90%
<b>FAME Practice Guidelines for Pathologist Autopsy Case Load (PS 1-2 / GG2-2)</b>							
Percent Staff Pathologist Meeting FAME Autopsy Case Load Guidelines	2013 FY		100%	100%		n/a	n/a
<b>Body Inventory PS 1-2</b>							
Body Count in refrigeration	Dec '13		88	n/a		n/a	n/a
4.0 Learning and Growth							
<b>CME Modifications - Electronic Signature GG 3-2</b>							
<b>CME Migration from VAST to latest NET version. GG 3-2</b>							
<b>Deploy Windows 7 computers department wide GG 3-2</b>							
<b>EDRS Integration with CME GG 3-2</b>							
<b>Implementation of NCIC system GG 3-2</b>							