Scorecard - Medical Examiner Department

Information

Name: Medical Examiner Department

Description: The mission of the Medical Examiner Department is to provide accurate, timely, dignified, compassionate and professional death investigative services for the citizens of Miami-Dade County, together with education, consultation and research for local and national medical, legal, academic and law enforcement communities.

Domain: Medical Examiner

Owners: Lew, Emma O. (ME)

Details

	As Of	Actual	Target	FYTD Actual	FYTD Target
1.0 Customer					
Fulfill Statutory Mandate (FS Chapter 406) (PS 1-2 / PS 2-1 / GG 5-1)					
Autopsies performed annually (Fiscal) PS 1-2	2015 FY	1,760	1,720	1,760	1,720
Autopsies Performed Quarterly (Fiscal)	'16 FQ3	430	428	1,348	1,284
Body Disposition Requests Processed /Approved per Florida Statute GG 5-1	2015 FY	9,294	8,100	9,294	8,100
Total Number of Cases Investigated/Processed by the Medical Examiner - Quarterly by Fiscal Year	'16 FQ3	0	3,287	0	9,861
Body Disposition Requests Processed /Approved per Florida Statute GG 5-1 Quarterly FY	'16 FQ3	2,363	2,194	7,254	6,582
Deaths Certified Monthly PS 1-2	Jun '16	176	205	1,791	1,845
Total Number of Cases Investigated/Processed by the Medical Examiner - Fiscal Year PS 1-2	2015 FY	13,518	12,200	13,518	12,200
Deaths Certified Annually (Autopsies, External Examinations, Skeletal Examinations and Telephone Cases) PS 1-2	2015 FY	2,387	2,309	2,387	2,309
Deaths Certified Quarterly (Autopsies, External Examinations, Skeletal Examinations and Telephone Cases) PS 1-2	'16 FQ3	559	615	1,791	1,845
Non ME Cases (Jurisdiction Declined) PS 1-2	Jun '16	88	101	953	909
Medicolegal Number of Scene Calls per Month (PS 2-1 / PS 1-2)	Jun '16	10	7	90	63
Medicolegal Non-ME Cases Cleared per Month PS 1-2	May '16	66	53	423	424
Comply with Florida Administrative Code - Bone & Tissue Procurement (HH 1-1 / GG 5-1)					
Percentage of ME cases that are bone, tissue, or organ donors (HH 1-1 / GG 5-1)	Jun '16	7%	8%	8%	8%
Indigent Cremation Service (FS Chapters 406 and 872) GG 5-1					
Indigent Cremation Service Cases Annually (Fiscal Year) GG 5-1	2015 FY	671	819	671	819
Indigent Cremation Service Cases Quarterly (Fiscal Year)	'16 FQ3	183	150	519	450
Indigent Cremation Service cases cremated	Jun '16	37	49	519	441
Indigent Cremation Service cases opened	Jun '16	91	75	688	671
Indigent Cremation Service pre approval cases opened	Jun '16	37	23	22	23
Forensic Toxicology Laboratory Activity (PS 1-2 / HH 1-1)					
Toxicology Cases Processed (ME District 11, Miami-Dade)	Jun '16	148	157	1,646	1,413
Toxicology Cases Received - (ME District 11, Miami-Dade)	2015 FY	1,944	1,719	1,944	1,719
Toxicology Cases Received Quarterly - (ME District 11, Miami-Dade)	'16 FQ3	477	480	1,619	1,440
Toxicology Cases Received - (Outside Districts)	2015 FY	469	487	469	487
Toxicology Cases Received Quarterly - (Outside Districts)	'16 FQ3	311	n/a	572	n/a

Toxicology assays performed on MDME cases	2015 FY		9,854	10,467		9,854	10,467
Toxicology assays performed on MDME Cases Quarterly	'16 FQ3		3,296	2,471		8,752	7,413
Toxicology assays performed on Outside cases	2015 FY		1,818	2,181		1,818	2,181
Toxicology assays performed on Outside cases Quarterly	'16 FQ3		1,196	422		2,183	1,266
Toxicology assays for QA/QC evaluations	2015 FY		6,356	4,565		6,356	4,565
Toxicology assays for QA/QC evaluations Quarterly	'16 FQ3		2,442	1,238		6,067	3,714
Toxicology Case Turnaround Time	Jun '16		38.4	60.0		61.8	40.0
Toxicology Cases Processed (Outside Districts)	Jun '16		179	75		488	675
Accreditation Criteria for Toxicology Turnaround (ME Cases)	Jun '16		97.0%	90.0%		79.3%	90.0%
Expand awareness of death investigation processes PS 2-2							
Training activities for public safety agencies and the community - Number of activities per month	Jun '16		9	10		60	90
Training activities for public safety agencies and the community - Number of students per month	Jun '16		119	100		1,296	900
Improve Effectiveness of Outreach and Response PS 2-2							
Accidental infant deaths (<=2 years) excluding drownings: KPI	2015 FY		26	0		26	0
Accidental infant deaths (<=2 years) excluding drownings quarterly: KPI	'16 FQ3		0	5		10	15
Drownings of Minors (Ages > 2 and <=17): KPI	2015 FY		0	0		0	0
Drownings of Minors (Ages > 2 and <=17) quarterly: KPI	'16 FQ3		0	1		0	1
Accidental Infant (<or=2 years) deaths due to drowning, water submersion or immersion: KPI	2015 FY		2	2		2	2
Accidental Infant (<or=2 years) deaths due to drowning, water submersion or immersion quarterly: KPI	'16 FQ3		1	1		3	3
2.0 Financial							
Meet Budget Targets (Medical Examiner) GG 4-2							
Expen: Total (Medical Examiner)	'16 FQ3		$2,898K	$2,925K		$8,368K	$8,773K
Revenue: Total (Medical Examiner)	'16 FQ3		$241K	$2,925K		$717K	$8,773K
Positions: Full-Time Filled (ME)	'16 FQ3		79	83 (80 - 83)		242	249 (240 - 249)
3.0 Internal							
Forensic Evidence Recovery Team - Measure Overall Performance PS 2-1							
FERT - Average Arrival Response Time (Minutes) PS 2-1	Jun '16		56	60		54	60
FERT - % of calls that are above 60 minutes per month, historical PS2-1	Jun '16		38	5		36	5
Autopsy Reports Preparation Time (PS 1-2)							
Autopsy protocol preparation time (calendar days)	Jun '16		5	14		8	14
Department Sortie-Medical Examiner Release Time (hours) PS 1-2							
Department Sortie-Medical Examiner Release Time(hours) PS 1-2	Jun '16		30	24		25	24
Scene Investigations by Medical Examiners (PS 1-2 / PS 2-1)							
Scene Investigations by Medical Examiners	2015 FY		180	191		180	191
Forensic Imaging Unit Activity PS 1-2							
Photographs Taken For Medical Examiners	2015 FY		132,453	115,800		132,453	115,800
Photographs Taken For Medical Examiners Quarterly	'16 FQ3		30,367	30,620		114,459	91,860

Workorders processed workload	Jun '16		537	463		5,155	4,167
Total Images reproduced	Jun '16		55,433	5,465		115,877	49,191
Evaluate Laboratory Case Input and Output PS 1-2							
Ratio of Toxicology cases completed to cases received.	Jun '16		1.60	1.00		1.00	1.00
ME Case Load (NAME) Accreditation (PS 1-2 / GG 2-2)							
Percent of Staff Doctors Meeting Case Load (NAME Accreditation) Guidelines	2015 FY		40%	100%		40%	100%
Staff Doctors Meeting Case Load (NAME Accreditation) Guidelines Quarterly	'16 FQ3		387	408		1,107	1,224
NAME Performance Measure: Percent of all death investigations performed by the department that are certified as to cause and manner of death within 90 days.	Jun '16		91 (1,999 / 2,207)	90		91 (17,396 / 19,211)	90
NAME Performance Measure: Percent of all death investigations performed by the department that are certified as to cause and manner of death within 60 days.	Jun '16		88 (1,933 / 2,207)	90		88 (16,968 / 19,211)	90
FAME Practice Guidelines for Pathologist Autopsy Case Load (PS 1-2 / GG2-2)							
Percent Staff Pathologist Meeting FAME Autopsy Case Load Guidelines	2015 FY		100%	100%		100%	100%
Staff Pathologists Meeting FAME Autopsy Case Load Guidelines Quarterly	'16 FQ3		282	258		648	774
Body Inventory PS 1-2							
Body Count in refrigeration	Jun '16		90	70		98	70
4.0 Learning and Growth							
CME Modifications - Electronic Signature GG 3-2							

Initiative Name	Type	As Of	Status	%	Owners
Autopsy Protocols	Strategic Plan	n/a	n/a		Rivera-Morales, Jorge (ME)
Toxicology Reports for External Agencies	Strategic Plan	n/a	n/a		Rivera-Morales, Jorge (ME)

CME Migration from VAST to latest NET version. GG 3-2

EDRS Integration with CME GG 3-2

Implementation of NCIC system GG 3-2

Business Plan Report - Medical Examiner Department

Scorecard	Description	Owners
Medical Examiner Department	The mission of the Medical Examiner Department is to provide accurate, timely, dignified, compassionate and professional death investigative services for the citizens of Miami-Dade County, together with education, consultation and research for local and national medical, legal, academic and law enforcement communities.	Lew, Emma O. (ME)

Initiatives Linked to Scorecard	Est. Start	Est. End	Type	As Of	%	Status	Owners
Unidentified Decedents	1/1/2009	9/30/2020		9/11/2009	20%	In Progress	Hyma, Bruce A. (ME)
Implement Mass Dissaster Plan	11/1/2012	10/31/2014		n/a		n/a	Rivera-Morales, Jorge (ME)

1.0 Customer

Objective	Description	Owners
Fulfill Statutory Mandate (FS Chapter 406) (PS 1-2 / PS 2-1 / GG 5-1)	This state Statute defines the duty, authority and accountability of the District Medical Examiner. It further defines the types of death over which the District Medical Examiner has jurisdiction. The types of death include all violent deaths, deaths which are sudden and unexplained, all homicides, all suicides, accidental deaths, all deaths in police custody or prison, deaths from occupational exposures, public health threats, poisonings, deaths from unusual or mysterious circumstances, deaths without proper medical certification, and bodies which are to be cremated, dissected or buried at sea.	Hyma, Bruce A. (ME)

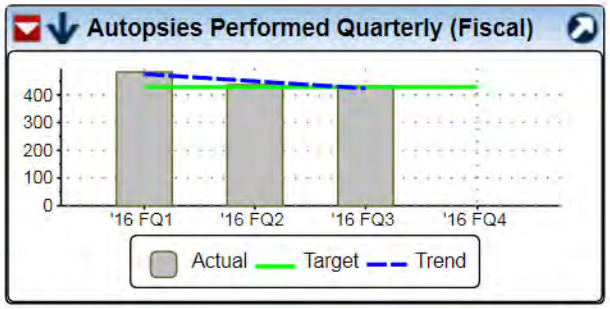
Grandparent Objectives	Description	Owners
PS1 Reduced Crime		Miami-Dade County

Parent Objectives	Description	Owners
PS1-2 Solve Crimes Quickly and Accurately		Miami-Dade County

Measures Linked to Objective		Period	Actual	Target	Variance	Owners
Autopsies performed annually (Fiscal) PS 1-2		2015 FY	1,760	1,720	40	Melton-Lamar, Veronica (ME); Lew, Emma O. (ME)

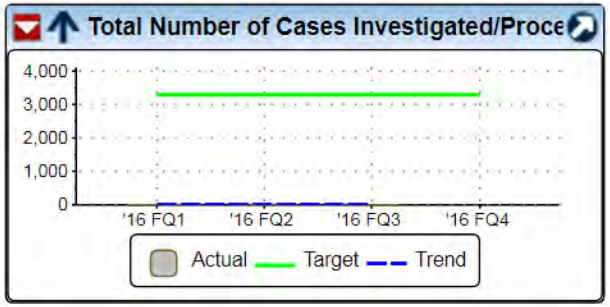
Child Measures		Period	Actual	Target	Variance	Owners
Autopsies Performed Quarterly (Fiscal)		'16 FQ3	430	428	-2	Melton-Lamar, Veronica (ME)

Child Measures		Period	Actual	Target	Variance	Owners
Autopsies Performed Quarterly (Fiscal)		'16 FQ3	430	428	-2	Melton-Lamar, Veronica (ME)



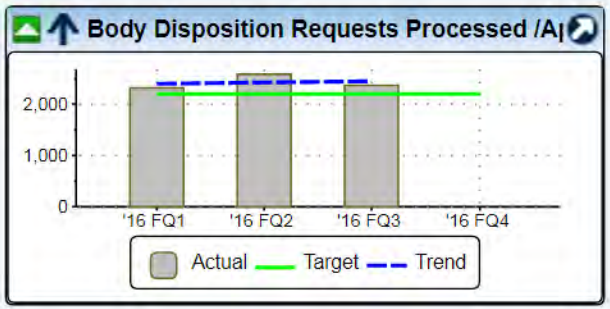
Child Measures		Period	Actual	Target	Variance	Owners
ME Autopsy		Aug '16	0	177	-177	Melton-Lamar, Veronica (ME); Rivera-Morales, Jorge (ME); Lew, Emma O. (ME); Galligaris, Julio (ME)
Body Disposition Requests Processed / Approved per Florida Statute GG 5-1		2015 FY	9,294	8,100	1,194	Melton-Lamar, Veronica (ME); Rivera-Morales, Jorge (ME); Lew, Emma O. (ME)

Child Measures		Period	Actual	Target	Variance	Owners
Body Disposition Requests Processed / Approved per Florida Statute GG 5-1 Quarterly FY		'16 FQ3	2,363	2,194	169	Lew, Emma O. (ME); Melton-Lamar, Veronica (ME)
Total Number of Cases Investigated/ Processed by the Medical Examiner - Quarterly by Fiscal Year		'16 FQ3	0	3,287	-3,287	Melton-Lamar, Veronica (ME)



Child Measures		Period	Actual	Target	Variance	Owners
Public Intertment Number of Telephone Cases		n/a	n/a	n/a	n/a	Rivera-Morales, Jorge (ME)
ME Autopsy		Aug '16	0	177	-177	Melton-Lamar, Veronica (ME); Rivera-Morales, Jorge (ME); Lew, Emma O. (ME); Galligaris, Julio (ME)
Telephone Approvals		Jun '16	11	11	0	Melton-Lamar, Veronica (ME); Hyma, Bruce A. (ME); Rivera-Morales, Jorge (ME); Valdés-Pagés, Xavier (ME)
Skeletal Remains		Jun '16	0	1	0	Melton-Lamar, Veronica (ME); Hyma, Bruce A. (ME); Rivera-Morales, Jorge (ME); Valdés-Pagés, Xavier (ME)
ME Examinations		Jun '16	43	30	13	Melton-Lamar, Veronica (ME); Hyma, Bruce A. (ME); Rivera-Morales, Jorge (ME); Valdés-Pagés, Xavier (ME)
Non ME Cases (Jurisdiction Declined) PS 1-2		Jun '16	88	101	-13	Melton-Lamar, Veronica (ME); Hyma, Bruce A. (ME)
Non Human Remains		Jun '16	0	1	-1	Melton-Lamar, Veronica (ME); Hyma, Bruce A. (ME); Rivera-Morales, Jorge (ME); Valdés-Pagés, Xavier (ME)
Cremation Approvals		Jun '16	825	574	251	Melton-Lamar, Veronica (ME); Rivera-Morales, Jorge (ME); Lew, Emma O. (ME)
Consult Cases		Jun '16	6	7	-1	Melton-Lamar, Veronica (ME); Hyma, Bruce A. (ME); Rivera-Morales, Jorge (ME); Valdés-Pagés, Xavier (ME)

Toxicology Consultation Cases		Jun '16	57	n/a	n/a	Melton-Lamar, Veronica (ME); Valdés-Pagés, Xavier (ME); Rivera-Morales, Jorge (ME)
Body Disposition Requests Processed / Approved per Florida Statute GG 5-1 Quarterly FY		'16 FQ3	2,363	2,194	169	Lew, Emma O. (ME); Melton-Lamar, Veronica (ME)



Child Measures		Period	Actual	Target	Variance	Owners
Cremation Approvals		Jun '16	825	574	251	Melton-Lamar, Veronica (ME); Rivera-Morales, Jorge (ME); Lew, Emma O. (ME)

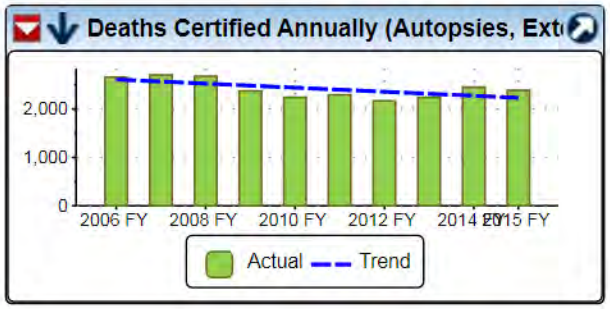
Deaths Certified Monthly PS 1-2		Jun '16	176	205	-29	Melton-Lamar, Veronica (ME); Hyma, Bruce A. (ME)

Child Measures		Period	Actual	Target	Variance	Owners
Accidents		Jun '16	64	58	-6	Melton-Lamar, Veronica (ME); Hyma, Bruce A. (ME)
Homicides		Jun '16	13	20	7	Melton-Lamar, Veronica (ME); Hyma, Bruce A. (ME)
Naturals		Jun '16	50	78	28	Melton-Lamar, Veronica (ME); Hyma, Bruce A. (ME)
Suicides		Jun '16	15	17	2	Melton-Lamar, Veronica (ME); Hyma, Bruce A. (ME)
Pending		Jun '16	32	34	2	Melton-Lamar, Veronica (ME); Hyma, Bruce A. (ME)
Other Deaths Certified		Jun '16	2	1	-1	Melton-Lamar, Veronica (ME); Hyma, Bruce A. (ME)

Total Number of Cases Investigated/ Processed by the Medical Examiner - Fiscal Year PS 1-2		2015 FY	13,518	12,200	-1,318	Lew, Emma O. (ME)

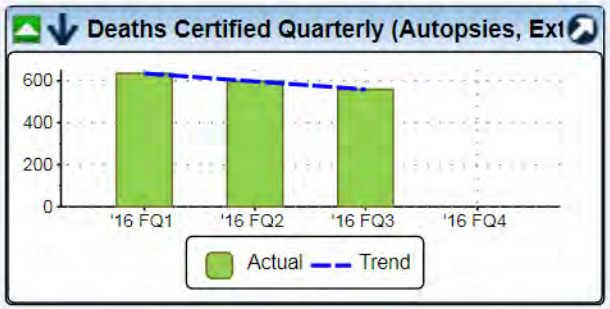
Child Measures		Period	Actual	Target	Variance	Owners
Total Number of Cases Investigated/ Processed by the Medical Examiner - Quarterly by Fiscal Year		'16 FQ3	0	3,287	-3,287	Melton-Lamar, Veronica (ME)

Deaths Certified Annually (Autopsies, External Examinations, Skeletal Examinations and Telephone Cases) PS 1-2		2015 FY	2,387	2,309	78	Hyma, Bruce A. (ME); Melton-Lamar, Veronica (ME)



Child Measures		Period	Actual	Target	Variance	Owners
Deaths Certified Quarterly (Autopsies, External Examinations, Skeletal Examinations and Telephone Cases) PS 1-2		'16 FQ3	559	615	56	Melton-Lamar, Veronica (ME)

Deaths Certified Quarterly (Autopsies, External Examinations, Skeletal Examinations and Telephone Cases) PS 1-2		'16 FQ3	559	615	56	Melton-Lamar, Veronica (ME)



Child Measures		Period	Actual	Target	Variance	Owners
Deaths Certified Monthly PS 1-2		Jun '16	176	205	-29	Melton-Lamar, Veronica (ME); Hyma, Bruce A. (ME)
Non ME Cases (Jurisdiction Declined) PS 1-2		Jun '16	88	101	-13	Melton-Lamar, Veronica (ME); Hyma, Bruce A. (ME)

Child Measures		Period	Actual	Target	Variance	Owners
Medicolegal Non-ME Cases Cleared per Month PS 1-2		Jul '16	66	53	13	Tyler-Luke, Sharmaine (ME); Hyma, Bruce A. (ME); Caprara, Darren (ME)
Medicolegal Number of Scene Calls per Month (PS 2-1 / PS 1-2)		Jul '16	12	7	5	Tyler-Luke, Sharmaine (ME); Hyma, Bruce A. (ME); Caprara, Darren (ME)

Medicolegal Non-ME Cases Cleared per Month PS 1-2		Jul '16	66	53	13	Tyler-Luke, Sharmaine (ME); Hyma, Bruce A. (ME); Caprara, Darren (ME)

Objective	Description	Owners
Comply with Florida Administrative Code - Bone & Tissue Procurement (HH 1-1 / GG 5-1)	Comply with Florida Administrative Code - Bone & Tissue Procurement. Cadaver bone and tissue donors come to the Medical Examiner Department, from Miami-Dade County and from other jurisdictions, in order for the University of Miami to procure bone and tissue for transplantation and/or research.	Hyma, Bruce A. (ME)

Grandparent Objectives	Description	Owners
PS1 Reduced Crime		Miami-Dade County

Parent Objectives	Description	Owners
PS1-2 Solve Crimes Quickly and Accurately		Miami-Dade County

Measures Linked to Objective		Period	Actual	Target	Variance	Owners
Percentage of ME cases that are bone, tissue, or organ donors (HH 1-1 / GG 5-1)		Jun '16	7%	8%	-1%	Hyma, Bruce A. (ME); Melton-Lamar, Veronica (ME)

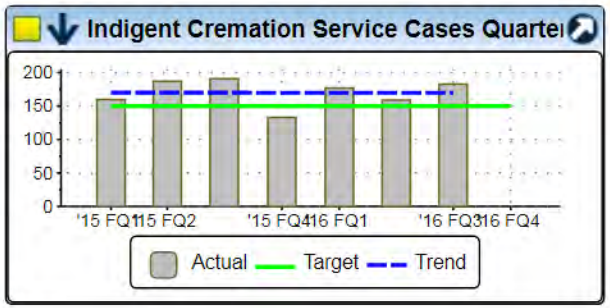
Objective	Description	Owners
Indigent Cremation Service (FS Chapters 406 and 872) GG 5-1	This service provides for the disposition of unclaimed or indigent, identified or unidentified human remains.	Hyma, Bruce A. (ME); Witty-Fortunato, Sandra (ME); Medical Examiner

Parent Objectives	Description	Owners
HH2 Basic needs of vulnerable Miami-Dade County residents are met		Miami-Dade County

Measures Linked to Objective		Period	Actual	Target	Variance	Owners
Indigent Cremation Service Cases Annually (Fiscal Year) GG 5-1		2015 FY	671	819	-148	Hyma, Bruce A. (ME); Witty-Fortunato, Sandra (ME); Galligaris, Julio (ME)

Child Measures		Period	Actual	Target	Variance	Owners
Indigent Cremation Service Cases Quarterly (Fiscal Year)		'16 FQ3	183	150	-33	Witty-Fortunato, Sandra (ME)

Indigent Cremation Service Cases Quarterly (Fiscal Year)		'16 FQ3	183	150	-33	Witty-Fortunato, Sandra (ME)



Child Measures		Period	Actual	Target	Variance	Owners
Indigent Cremation Service cases cremated	▼	Jun '16	37	49	-12	Witty-Fortunato, Sandra (ME); Hyma, Bruce A. (ME); Galligaris, Julio (ME)
Indigent Cremation Service cases cremated	▼	Jun '16	37	49	-12	Witty-Fortunato, Sandra (ME); Hyma, Bruce A. (ME); Galligaris, Julio (ME)
Indigent Cremation Service cases opened	▼	Jun '16	91	75	16	Witty-Fortunato, Sandra (ME); Hyma, Bruce A. (ME); Galligaris, Julio (ME)
Indigent Cremation Service pre approval cases opened	▲	Jun '16	37	23	n/a	Hyma, Bruce A. (ME); Witty-Fortunato, Sandra (ME); Galligaris, Julio (ME)

Objective	Description	Owners
Forensic Toxicology Laboratory Activity (PS 1-2 / HH 1-1)	Total cases received and processed in District 11 and for outside clients	Hime, George W. (ME); Medical Examiner

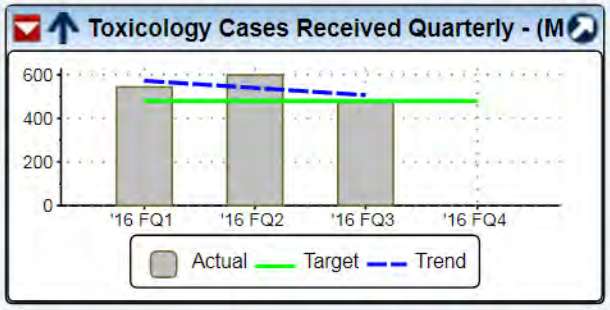
Grandparent Objectives	Description	Owners
PS1 Reduced Crime		Miami-Dade County

Parent Objectives	Description	Owners
PS1-2 Solve Crimes Quickly and Accurately		Miami-Dade County

Measures Linked to Objective		Period	Actual	Target	Variance	Owners
Toxicology Cases Processed (ME District 11, Miami-Dade)	▲	Aug '16	188	157	31	Hyma, Bruce A. (ME); Hime, George W. (ME)
Toxicology Cases Received - (ME District 11, Miami-Dade)	▲	2015 FY	1,944	1,719	225	Hime, George W. (ME); Hyma, Bruce A. (ME)

Child Measures		Period	Actual	Target	Variance	Owners
Toxicology Cases Received Quarterly - (ME District 11, Miami-Dade)	▼	'16 FQ3	477	480	-3	Hime, George W. (ME)

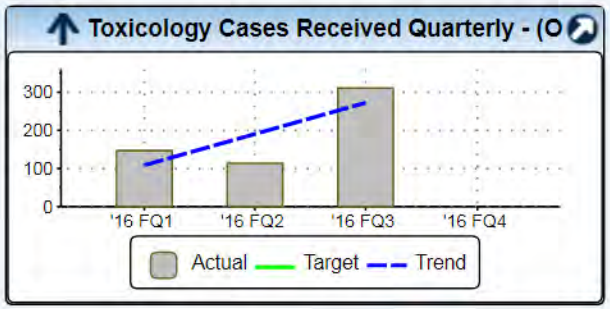
Toxicology Cases Received Quarterly - (ME District 11, Miami-Dade)	▼	'16 FQ3	477	480	-3	Hime, George W. (ME)



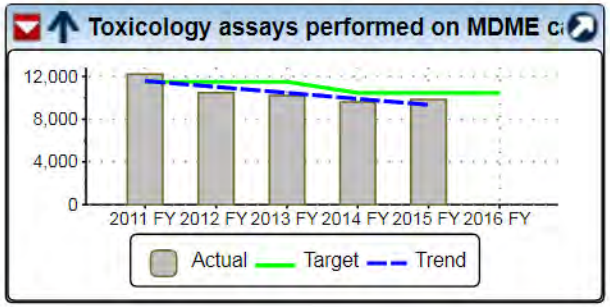
Toxicology Cases Received - (Outside Districts)	▼	2015 FY	469	487	-18	Hime, George W. (ME); Hyma, Bruce A. (ME)

Child Measures		Period	Actual	Target	Variance	Owners
Toxicology Cases Received Quarterly - (Outside Districts)		'16 FQ3	311	n/a	n/a	Hime, George W. (ME)

Toxicology Cases Received Quarterly - (Outside Districts)	'16 FQ3	311	n/a	n/a	Hime, George W. (ME)

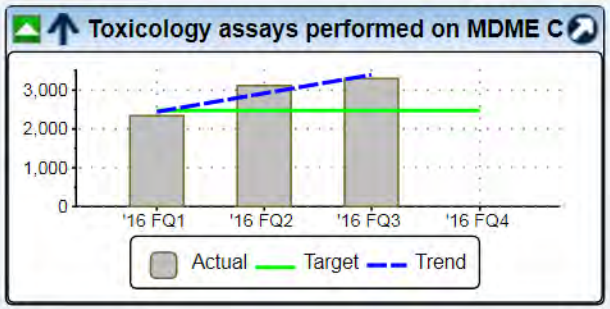


Toxicology assays performed on MDME cases		2015 FY	9,854	10,467	-613 Hime, George W. (ME)

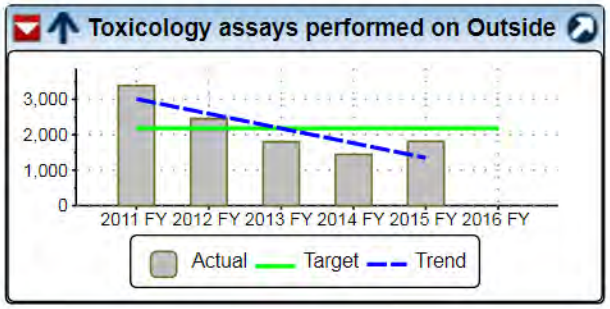


Child Measures		Period	Actual	Target	Variance	Owners
Toxicology assays performed on MDME Cases Quarterly		'16 FQ3	3,296	2,471	825	Hime, George W. (ME)

Toxicology assays performed on MDME Cases Quarterly		'16 FQ3	3,296	2,471	825 Hime, George W. (ME)

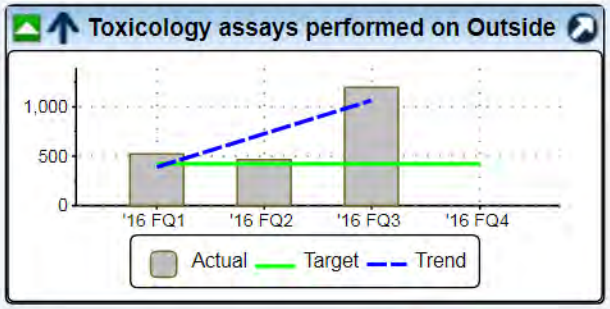


Toxicology assays performed on Outside cases		2015 FY	1,818	2,181	-363	Hime, George W. (ME)

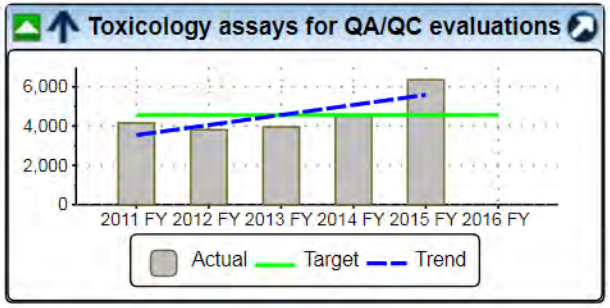


Child Measures		Period	Actual	Target	Variance	Owners
Toxicology assays performed on Outside cases Quarterly		'16 FQ3	1,196	422	774	Hime, George W. (ME)

Toxicology assays performed on Outside cases Quarterly		'16 FQ3	1,196	422	774	Hime, George W. (ME)

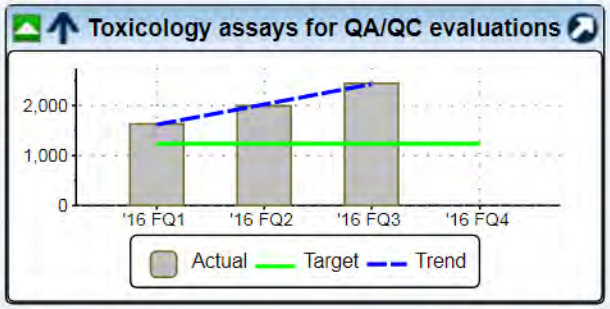


Toxicology assays for QA/QC evaluations		2015 FY	6,356	4,565	1,791	Hime, George W. (ME)



Child Measures		Period	Actual	Target	Variance	Owners
Toxicology assays for QA/QC evaluations Quarterly		'16 FQ3	2,442	1,238	1,204	Hime, George W. (ME)

Toxicology assays for QA/QC evaluations Quarterly		'16 FQ3	2,442	1,238	1,204	Hime, George W. (ME)



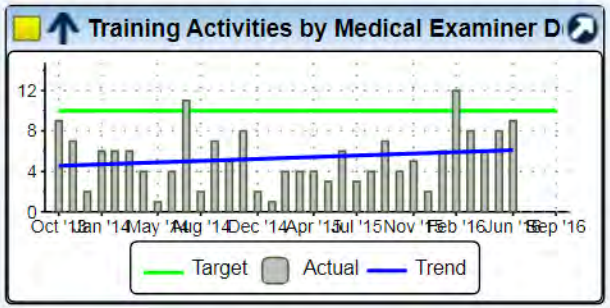
Toxicology Case Turnaround Time		Aug '16	35.3	60.0	24.7	Hime, George W. (ME); Hyma, Bruce A. (ME)
Toxicology Cases Processed (Outside Districts)		Aug '16	50	75	-25	Hyma, Bruce A. (ME); Hime, George W. (ME)
Accreditation Criteria for Toxicology Turnaround (ME Cases)		Aug '16	96.0%	90.0%	6.0%	Hime, George W. (ME)

Objective	Description	Owners
Expand awareness of death investigation processes PS 2-2	Strengthen the bond between the Medical Examainer Department, public safety departments, educational institutions and the community through lectures, seminars, professional meetings, instructional tours, student internships, presentations in schools, and Career Days.	Hyma, Bruce A. (ME)

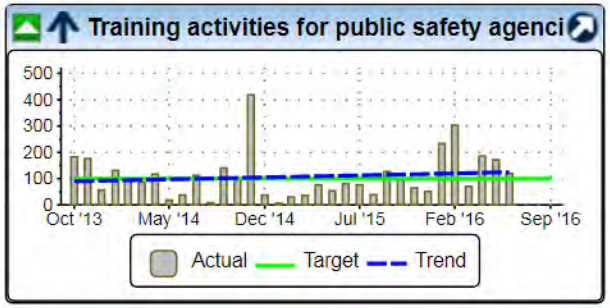
Grandparent Objectives	Description	Owners
PS2 Reductions in Preventable Death, Injury, and Property Loss		Miami-Dade County

Parent Objectives	Description	Owners
PS2-2 Improve Effectiveness of Outreach and Response		Miami-Dade County

Measures Linked to Objective			Period	Actual	Target	Variance	Owners
Training activities for public safety agencies and the community - Number of activities per month			Jun '16	9	10	-1	Caprara, Darren (ME)



Training activities for public safety agencies and the community - Number of students per month		Jun '16	119	100	19	Caprara, Darren (ME)

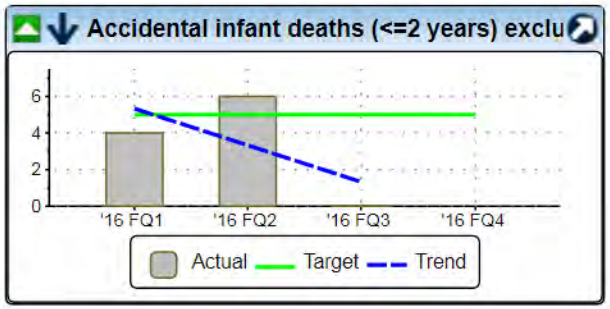


Objective	Description	Owners
Improve Effectiveness of Outreach and Response PS 2-2		Rivera-Morales, Jorge (ME)

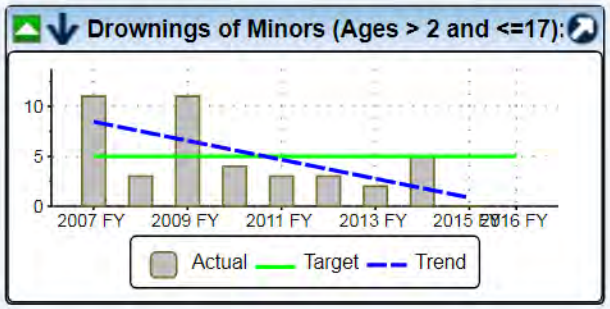
Measures Linked to Objective		Period	Actual	Target	Variance	Owners
Accidental infant deaths (<=2 years) excluding drownings: KPI		2015 FY	26	15	11	Galligaris, Julio (ME); Hyma, Bruce A. (ME) ; Miami-Dade County

Child Measures		Period	Actual	Target	Variance	Owners
Accidental infant deaths (<=2 years) excluding drownings quarterly: KPI		'16 FQ3	0	5	5	Galligaris, Julio (ME); Miami-Dade County; Rivera-Morales, Jorge (ME)

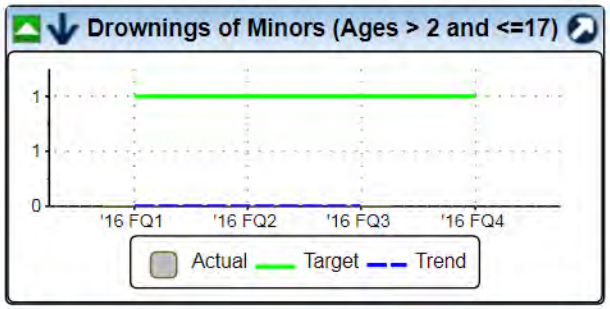
Accidental infant deaths (<=2 years) excluding drownings quarterly: KPI		'16 FQ3	0	5	5	Galligaris, Julio (ME); Miami-Dade County; Rivera-Morales, Jorge (ME)



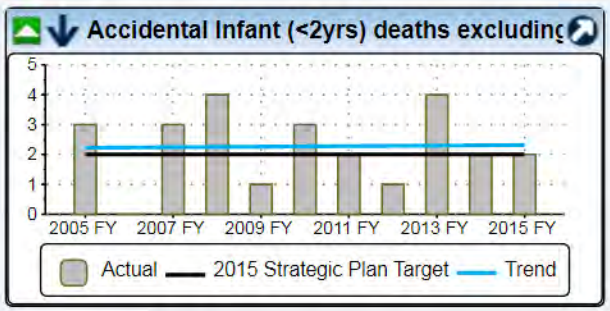
Drownings of Minors (Ages > 2 and <=17): KPI		2015 FY	0	5	-5	Hyma, Bruce A. (ME); Galligaris, Julio (ME) ; Miami-Dade County



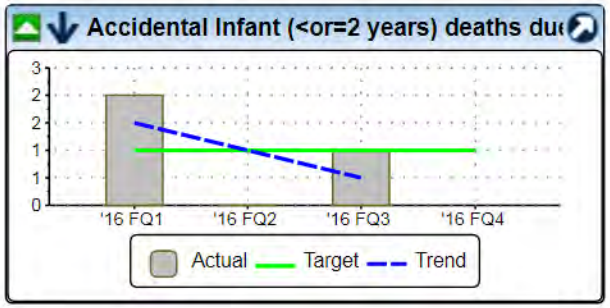
Child Measures		Period	Actual	Target	Variance	Owners
Drownings of Minors (Ages > 2 and <=17) quarterly: KPI		'16 FQ3	0	1	1	Miami-Dade County; Rivera-Morales, Jorge (ME); Galligaris, Julio (ME)
Drownings of Minors (Ages > 2 and <=17) quarterly: KPI		'16 FQ3	0	1	1	Miami-Dade County; Rivera-Morales, Jorge (ME); Galligaris, Julio (ME)



Accidental Infant (<or=2 years) deaths due to drowning, water submersion or immersion: KPI		2015 FY	2	2	0	Hyma, Bruce A. (ME); Galligaris, Julio (ME) ; Miami-Dade County



Child Measures		Period	Actual	Target	Variance	Owners
Accidental Infant (<or=2 years) deaths due to drowning, water submersion or immersion quarterly: KPI		'16 FQ3	1	1	0	Miami-Dade County; Rivera-Morales, Jorge (ME); Galligaris, Julio (ME)
Accidental Infant (<or=2 years) deaths due to drowning, water submersion or immersion quarterly: KPI		'16 FQ3	1	1	0	Miami-Dade County; Rivera-Morales, Jorge (ME); Galligaris, Julio (ME)



2.0 Financial

Objective	Description	Owners
Meet Budget Targets (Medical Examiner) GG 4-2		Hyma, Bruce A. (ME)

Grandparent Objectives	Description	Owners
GG4-2 Effectively allocate resources to meet current and future operating and capital needs		Miami-Dade County

Parent Objectives	Description	Owners
Meet Budget Targets (All Miami-Dade County)	This is the parent objectives to all departmental "Meet Budget Targets" objective. This is the child objective to the County's Strategic Plan Objective, "GG4-2: Effectively allocate and utilize resources to meet current and future operating and capital needs."	Moon, Jennifer (OMB)

Measures Linked to Objective		Period	Actual	Target	Variance	Owners
Expen: Total (Medical Examiner)		'16 FQ3	$2,898K	$2,925K	$27K	Hyma, Bruce A. (ME); Serra, Yeseny (ME)

Child Measures		Period	Actual	Target	Variance	Owners
Expen: Personnel (ME)		'16 FQ3	$2,371K	$2,328K	$-43K	Hyma, Bruce A. (ME); Serra, Yeseny (ME)
Expen: Other Operating (ME)		'16 FQ3	344	540	196	Hyma, Bruce A. (ME); Serra, Yeseny (ME)
Expenditure: Capital (ME)		'16 FQ3	$183K	$57K	$-126K	Hyma, Bruce A. (ME); Serra, Yeseny (ME)
Expen: Non-Operating (ME)		'16 FQ3	$0K	$0K	$0K	Hyma, Bruce A. (ME); Serra, Yeseny (ME)

Revenue: Total (Medical Examiner)		'16 FQ3	$241K	$2,925K	$-2,684K	Hyma, Bruce A. (ME); Serra, Yeseny (ME)

Child Measures		Period	Actual	Target	Variance	Owners
Revenue: Carryover (ME)		'16 FQ3	$0K	$0K	$0K	Hyma, Bruce A. (ME); Serra, Yeseny (ME)
Revenue: General Fund (ME)		'16 FQ3	$0K	$2,748K	$-2,748K	Hyma, Bruce A. (ME); Serra, Yeseny (ME)
Revenue: Proprietary (ME)		'16 FQ3	$241K	$177K	$64K	Hyma, Bruce A. (ME); Serra, Yeseny (ME)

Revenue: Federal (ME)	▲	'16 FQ3	$0K	$0K	$0K	Hyma, Bruce A. (ME); Serra, Yeseny (ME)
Positions: Full-Time Filled (ME)	▼	'16 FQ3	79	83 (80 - 83)	-4	Hyma, Bruce A. (ME); Serra, Yeseny (ME)

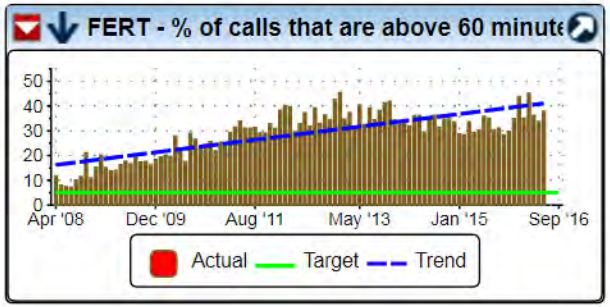
3.0 Internal

Objective	Description	Owners
Forensic Evidence Recovery Team - Measure Overall Performance PS 2-1	The Forensic Evidence Recovery Team is in charge of recovering, preserving and transporting Medical Examiner evidence from death scenes, including human remains, and working with local law enforcement agencies in the collection and preservation of death investigation evidence.	Sumlar, Len D. (ME); Hyma, Bruce A. (ME)

Grandparent Objectives	Description	Owners
PS1 Reduced Crime		Miami-Dade County

Parent Objectives	Description	Owners
PS1-2 Solve Crimes Quickly and Accurately		Miami-Dade County

Measures Linked to Objective		Period	Actual	Target	Variance	Owners
FERT - Average Arrival Response Time (Minutes) PS 2-1	▲	Jun '16	56	60	-4	Sumlar, Len D. (ME); St. Gerard, Claude (ME)
FERT - % of calls that are above 60 minutes per month, historical PS2-1	▼	Jun '16	38	5	33	Rivera-Morales, Jorge (ME)



Objective	Description	Owners
Autopsy Reports Preparation Time (PS 1-2)	Average time that it takes to prepare an Autopsy Protocol: Dictation, Transcription & Signature by Medical Examiner.	Melton-Lamar, Veronica (ME)

Grandparent Objectives	Description	Owners
PS1 Reduced Crime		Miami-Dade County

Parent Objectives	Description	Owners
PS1-2 Solve Crimes Quickly and Accurately		Miami-Dade County

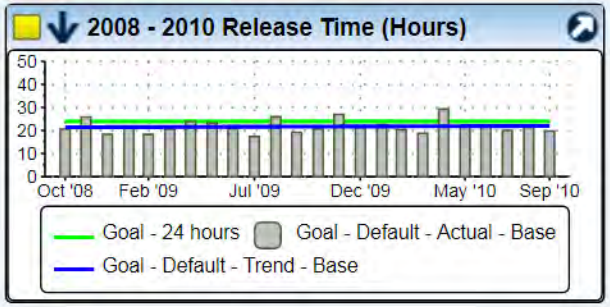
Measures Linked to Objective		Period	Actual	Target	Variance	Owners
Autopsy protocol preparation time (calendar days)	▲	Jun '16	5	14	9	Hyma, Bruce A. (ME); Melton-Lamar, Veronica (ME)

Objective	Description	Owners
Department Sortie-Medical Examiner Release Time (hours) PS 1-2	Average Turn Around Time for a medical examiner to release a body to the funeral home. This is the core performance measure of the department (department sortie).	Rivera-Morales, Jorge (ME); Hyma, Bruce A. (ME)

Grandparent Objectives	Description	Owners
PS2 Reductions in Preventable Death, Injury, and Property Loss		Miami-Dade County

Parent Objectives	Description	Owners
PS2-1 Reduce Response Time		Miami-Dade County

Measures Linked to Objective		Period	Actual	Target	Variance	Owners
Department Sortie-Medical Examiner Release Time(hours) PS 1-2		Jun '16	30	24	-6	Rivera-Morales, Jorge (ME); Lew, Emma O. (ME)



Objective	Description	Owners
Scene Investigations by Medical Examiners (PS 1-2 / PS 2-1)	A Medical Examiner will conduct an investigation at a scene of death when the body is still at the scene. These death scenes consist primarily of violent deaths including homicides, industrial and traffic accidents, some suicides and any death scene where law enforcement requests the Medical Examiner's presence. A Medical Examiner is available to respond 24 hours/day, 7 days/week and 365 days/year.	Rivera-Morales, Jorge (ME); Hyma, Bruce A. (ME); Medical Examiner

Grandparent Objectives	Description	Owners
PS1 Reduced Crime		Miami-Dade County

Parent Objectives	Description	Owners
PS1-2 Solve Crimes Quickly and Accurately		Miami-Dade County

Measures Linked to Objective		Period	Actual	Target	Variance	Owners
Scene Investigations by Medical Examiners		2015 FY	180	191	11	Hyma, Bruce A. (ME)

Child Measures	Period	Actual	Target	Variance	Owners
Scene Investigations by Medical Examiners Quarterly	n/a	n/a	n/a	n/a	Caprara, Darren (ME)

Objective	Description	Owners
Forensic Imaging Unit Activity PS 1-2	Forensic photographers document death investigation activities.	Rivera-Morales, Jorge (ME); Medical Examiner

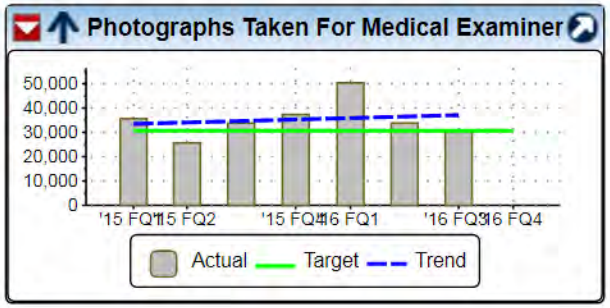
Grandparent Objectives	Description	Owners
PS1 Reduced Crime		Miami-Dade County

Parent Objectives	Description	Owners
PS1-2 Solve Crimes Quickly and Accurately		Miami-Dade County

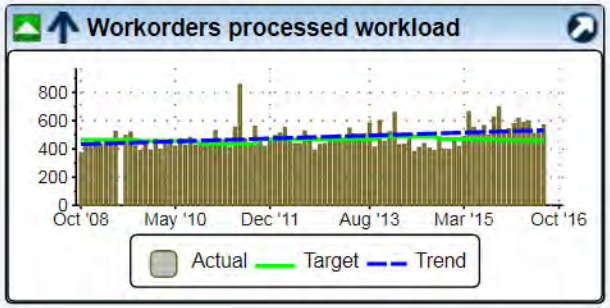
Measures Linked to Objective		Period	Actual	Target	Variance	Owners
Photographs Taken For Medical Examiners	▲	2015 FY	132,453	115,800	16,653	Wolf, Leonard (ME)

Child Measures		Period	Actual	Target	Variance	Owners
Photographs Taken For Medical Examiners Quarterly	▼	'16 FQ3	30,367	30,620	-253	Wolf, Leonard (ME)

Photographs Taken For Medical Examiners Quarterly	▼	'16 FQ3	30,367	30,620	-253	Wolf, Leonard (ME)



Child Measures		Period	Actual	Target	Variance	Owners
ME Photographs	▲	Jul '16	10,868	9,382	1,486	Wolf, Leonard (ME)
Workorders processed workload	▲	Jul '16	566	463	103	Wolf, Leonard (ME)



Child Measures		Period	Actual	Target	Variance	Owners
ME Records Requests	▲	Jul '16	39	36	3	Wolf, Leonard (ME)
Outside Agency work orders	▲	Jul '16	1	1	0	Wolf, Leonard (ME)
ME workorders processed	▲	Jul '16	33	26	7	Wolf, Leonard (ME)
Media cards processed	▲	Jul '16	493	400	n/a	Wolf, Leonard (ME)

Total Images reproduced		Jul '16	8,918	5,465	n/a	Wolf, Leonard (ME)

Child Measures		Period	Actual	Target	Variance	Owners
ME Other Images Reproduced		Jul '16	5,990	2,092	3,898	Wolf, Leonard (ME)
LE Other Images Reproduced		Jul '16	0	0	0	Wolf, Leonard (ME)
ME Number of Images Reproduced as a Records Request		Jul '16	2,928	3,373	n/a	Wolf, Leonard (ME)

Objective	Description	Owners
Evaluate Laboratory Case Input and Output PS 1-2		Hyma, Bruce A. (ME); Hime, George W. (ME)

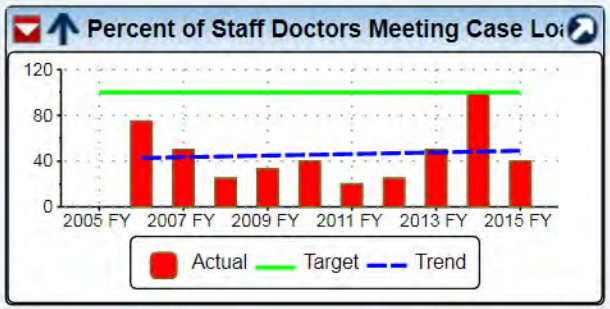
Grandparent Objectives	Description	Owners
PS1 Reduced Crime		Miami-Dade County

Parent Objectives	Description	Owners
PS1-2 Solve Crimes Quickly and Accurately		Miami-Dade County

Measures Linked to Objective		Period	Actual	Target	Variance	Owners
Ratio of Toxicology cases completed to cases received.		Aug '16	1.02	1.00	0.02	Hyma, Bruce A. (ME); Hime, George W. (ME)

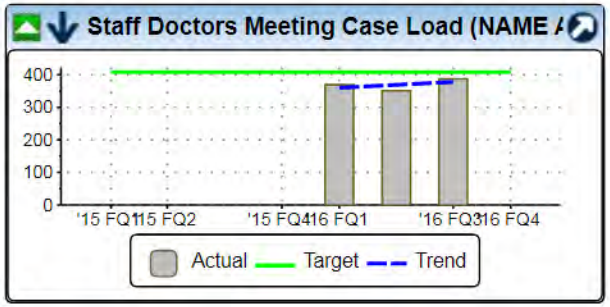
Objective	Description	Owners
ME Case Load (NAME) Accreditation (PS 1-2 / GG 2-2)	National Association of Medical Examiners (N.A.M.E.) accreditation criteria requires as of January 2010 staff pathologist to do no more than 300 death investigations annually. This measure includes autopsies, external examinations conducted by the pathologist as well as those they supervise.	Rivera-Morales, Jorge (ME); Hyma, Bruce A. (ME)

Measures Linked to Objective		Period	Actual	Target	Variance	Owners
Percent of Staff Doctors Meeting Case Load (NAME Accreditation) Guidelines		2015 FY	40%	100%	-60%	Hyma, Bruce A. (ME); Rivera-Morales, Jorge (ME)



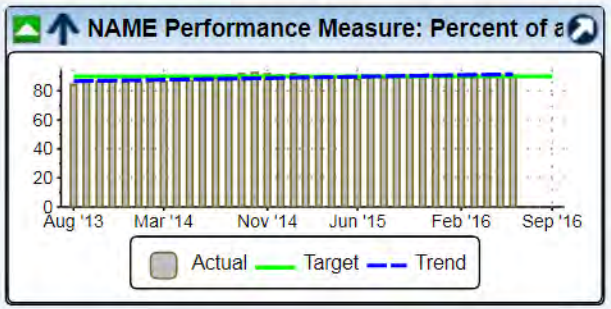
Child Measures		Period	Actual	Target	Variance	Owners
ME Doctor - Garavan, Fintan M.D.		n/a	n/a	n/a	n/a	Galligaris, Julio (ME)
ME Doctor - Hyma, Bruce A. M.D.		2015 FY	0	275	-275	Hyma, Bruce A. (ME)
ME Doctor - Lew, Emma O. M.D.		2015 FY	306	275	31	Hyma, Bruce A. (ME)
ME Doctor - Williams A. Wayne M.D.		2014 FY	85	275	-190	Hyma, Bruce A. (ME)
ME Doctor - Hutchins, Kenneth M.D.		2015 FY	297	275	22	Hyma, Bruce A. (ME)

ME Doctor - Mathis, Benjamin M.D.		2015 FY	270	275	-5	Hyma, Bruce A. (ME)
ME Doctor - Radtke, Jay M.D.		2015 FY	134	275	-141	Hyma, Bruce A. (ME)
ME Doctor - Shuman, Mark M.D.		2015 FY	290	275	15	Hyma, Bruce A. (ME)
ME Doctor - Gillespie, Peter A. M.D.		2012 FY	28	275	-247	Hyma, Bruce A. (ME)
ME Doctor - Kenerson, Katherine L. M.D.		2015 FY	74	275	-201	Hyma, Bruce A. (ME)
ME Doctor - Park, Jennifer H. D.O.		2012 FY	221	275	-54	Hyma, Bruce A. (ME)
ME Doctor - Mont, Erik K. M.D.		2010 FY	n/a	275	n/a	Hyma, Bruce A. (ME)
ME Doctor - Burt, Martha J. M.D.		2009 FY	n/a	275	n/a	Hyma, Bruce A. (ME)
ME Doctor - Chundru, Satish D.O.		2009 FY	n/a	275	n/a	Hyma, Bruce A. (ME)
ME Doctor - Sneed, Wendolyn M.D.		2009 FY	n/a	275	n/a	Hyma, Bruce A. (ME)
Staff Doctors Meeting Case Load (NAME Accreditation) Guidelines Quarterly		'16 FQ3	387	408	21	Rivera-Morales, Jorge (ME)

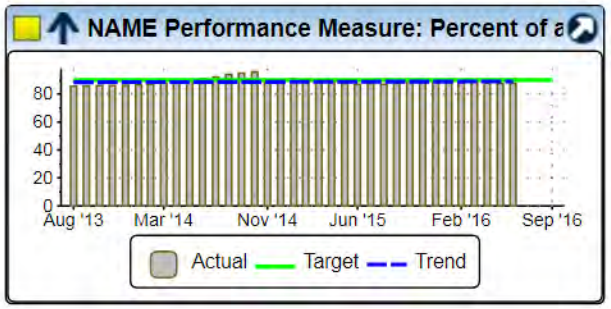


Child Measures			Period	Actual	Target	Variance	Owners
ME Doctor - Mathis, Benjamin M.D. Quarterly			'16 FQ3	57	68	11	Galligaris, Julio (ME)
ME Doctor - Garavan, Fintan M.D. Quarterly			'16 FQ3	92	68	-24	Galligaris, Julio (ME)
ME Doctor - Kenerson, Katherine L. M.D. Quarterly			'16 FQ3	56	68	12	Galligaris, Julio (ME)
ME Doctor - Lew, Emma O. M.D. Quarterly			'16 FQ3	35	68	33	Galligaris, Julio (ME)
ME Doctor - Hutchins, Kenneth M.D. Quarterly			'16 FQ3	81	68	-13	Galligaris, Julio (ME)
ME Doctor - Shuman, Mark M.D. Quarterly			'16 FQ3	66	68	2	Galligaris, Julio (ME)

NAME Performance Measure: Percent of all death investigations performed by the department that are certified as to cause and manner of death within 90 days.		Jun '16	91 (1,999 / 2,207)	90	1	Rivera-Morales, Jorge (ME)



NAME Performance Measure: Percent of all death investigations performed by the department that are certified as to cause and manner of death within 60 days.		Jun '16	88 (1,933 / 2,207)	90	-2	Rivera-Morales, Jorge (ME)

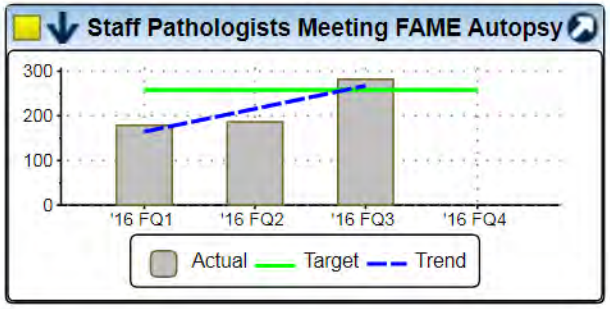


Objective	Description	Owners
FAME Practice Guidelines for Pathologist Autopsy Case Load (PS 1-2 / GG2-2)		Hyma, Bruce A. (ME)

Measures Linked to Objective		Period	Actual	Target	Variance	Owners
Percent Staff Pathologist Meeting FAME Autopsy Case Load Guidelines		2015 FY	100%	100%	0%	Hyma, Bruce A. (ME)

Child Measures		Period	Actual	Target	Variance	Owners
Hyma, Bruce A. M.D.		2015 FY	n/a	175	n/a	Hyma, Bruce A. (ME)
Garavan, Fintan M.D.		n/a	n/a	n/a	n/a	Galligaris, Julio (ME)
Kenerson, Katherine L. M.D.		2015 FY	42	175	-133	Hyma, Bruce A. (ME)
Mathis, Benjamin M.D.		2015 FY	125	175	-50	Hyma, Bruce A. (ME)
Williams, A, Wayne M.D.		2015 FY	n/a	175	n/a	Hyma, Bruce A. (ME)
Hutchins, Kenneth M.D.		2015 FY	164	175	-11	Hyma, Bruce A. (ME)
Lew, Emma O. M.D.		2015 FY	166	175	-9	Hyma, Bruce A. (ME)
Shuman, Mark M.D.		2015 FY	160	175	-15	Hyma, Bruce A. (ME)

Park, Jennifer M.D.		2015 FY	n/a	175	n/a	Hyma, Bruce A. (ME)
Gillespie, Peter M.D.		2015 FY	n/a	175	n/a	Hyma, Bruce A. (ME)
Mont, Erik M.D.		2010 FY	n/a	175	n/a	Hyma, Bruce A. (ME)
Chundru, Satish D.O.		2009 FY	n/a	175	n/a	Hyma, Bruce A. (ME)
Sneed, Wendolyn M.D.		2009 FY	n/a	175	n/a	Hyma, Bruce A. (ME)
Ratdke, Jay M.D.		2015 FY	64	175	-111	Hyma, Bruce A. (ME)
Staff Pathologists Meeting FAME Autopsy Case Load Guidelines Quarterly		'16 FQ3	282	258	-24	Galligaris, Julio (ME)



Child Measures		Period	Actual	Target	Variance	Owners
Shuman, Mark M.D. Quarterly		'16 FQ3	52	43	-9	Galligaris, Julio (ME)
Mathis, Benjamin M.D. Quarterly		'16 FQ3	40	43	3	Galligaris, Julio (ME)
Kenerson, Katherine L. M.D. Quarterly		'16 FQ3	42	43	1	Galligaris, Julio (ME)
Garavan, Fintan M.D. Quarterly		'16 FQ3	66	43	-23	Galligaris, Julio (ME)
Hutchins, Kenneth M.D. Quarterly		'16 FQ3	56	43	-13	Galligaris, Julio (ME)
Lew, Emma O. M.D. Quarterly		'16 FQ3	26	43	17	Galligaris, Julio (ME)

Objective	Description	Owners
Body Inventory PS 1-2	Number of bodies in the custody of the Medical Examiner waiting to be processed, ready for disposition, unidentified or unclaimed.	Rivera-Morales, Jorge (ME)

Parent Objectives	Description	Owners
GG4 Effective management practices		Miami-Dade County

Measures Linked to Objective		Period	Actual	Target	Variance	Owners
Body Count in refrigeration		Jul '16	93	70	23	Hyma, Bruce A. (ME); Sumlar, Len D. (ME)

4.0 Learning and Growth

Objective	Description	Owners
CME Modifications - Electronic Signature GG 3-2	Enhance existing operations for the software department wide to give employees the ability to authenticate their signature with a password code. All reports that are requiring a hand signature will be stamped with the name of the user as an electronic signature.	Rivera-Morales, Jorge (ME)

Initiatives Linked to Objective	Est. Start	Est. End	Type	As Of	%	Status	Owners
Toxicology Reports for External Agencies	12/14/2015	6/30/2016	Strategic Plan	n/a		n/a	Rivera-Morales, Jorge (ME)
Autopsy Protocols	1/1/2015	5/31/2016	Strategic Plan	n/a		n/a	Rivera-Morales, Jorge (ME)

Objective	Description	Owners
CME Migration from VAST to latest NET version. GG 3-2	Transfer all available forms and reports to the latest version provided by VertiQ. Includes better security and development will be done with Microsoft Expression and the database will be upgraded to Microsoft SQL 2008.	Rivera-Morales, Jorge (ME)

Objective	Description	Owners
EDRS Integration with CME GG 3-2	Integrate our existing submittal of Death Certificates, Cremation Approvals, Assumption of Jurisdiction cases with the new application EVitals from Department of Health. Will accomplish the elimination of paper submittals of Death Certificates and Cremation Approvals. This will reduce operational cost up to a point since not all matters are covered by the EVitals application.	Rivera-Morales, Jorge (ME)

Objective	Description	Owners
Implementation of NCIC system GG 3-2	Use of FDLE/NCIC system to facilitate the update of records input into the system by MDPD from our Investigations group. Gain access to DAVE system from Florida Department of Motor Vehicles for purpose of ID the decedents. Use of the Rapid ID system from FDLE to identify some incoming cases in a more efficient manner.	Rivera-Morales, Jorge (ME)