



**AFFIDAVIT AUTHORIZING SUBMITTAL OF SCAN PLANS AND CONSTRUCTION DOCUMENTS IN LIEU OF DIGITAL SIGNED AND SEALED SET.**

*This affidavit is to be used for permit application plan submittals during the Department of Regulatory and Economic Resources' (RER) COVID-19 Emergency Period per Mayor's Emergency Order 14-20.*

**JOB ADDRESS:** \_\_\_\_\_

**PROJECT NAME:** \_\_\_\_\_

**PLAN REFERENCE/JOB IDENTIFICATION NUMBER FROM NUMBER FROM TITLE BLOCK:**

\_\_\_\_\_

I, (print full name) \_\_\_\_\_ Design Professional of Record with license number # \_\_\_\_\_ with the Firm (Name) \_\_\_\_\_, hereby authorize the submittal of scanned plans and construction documents in lieu of a digital signed and sealed set. I affirm that the scanned files submitted for project referenced above are an exact and accurate duplicate of the complete hardcopy set of plans signed and sealed by the undersigned. I understand that I am the custodian of all original records and must make the documents available for inspection upon request of the Building Official or his designee.

I also hereby acknowledge that if there are any discrepancies between the two versions, the review process for said project will be terminated, become null and void, and require re-application under a new permit number. This affidavit will apply and must be submitted throughout the life of the project including initial submittal, re-works, revisions, shop drawings, etc. during this emergency period.



Designer Professional of Record Signature: \_\_\_\_\_

Designer Professional of Record Name: \_\_\_\_\_

Designer Professional of Record Phone: \_\_\_\_\_

Design Professional of Record Email: \_\_\_\_\_

*Architect/Engineer of Record Signature & Seal*

**STATE OF FLORIDA COUNTY OF MIAMI-DADE**

Sworn to and subscribed before me by means of  physical presence OR  online notarizations  
 this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

by \_\_\_\_\_

Signature of Notary Public \_\_\_\_\_

(SEAL)

Print Name \_\_\_\_\_

Personally known \_\_\_\_\_

or Produced Identification \_\_\_\_\_