



Carlos Alvarez, Mayor

Environmental Resources Management
Pollution Regulation & Enforcement Division
701 NW 1st Court • 7th Floor
Miami, Florida 33136-3912
T 305-372-6400 F 305-372-6630

miamidade.gov

REQUEST FOR RECORDS/INFORMATION

- 1. Type of information being requested: [ ] ESR [ ] Enforcement database search or inquiry letter
2. Contact name \_\_\_\_\_ Tele: \_\_\_\_\_
3. Organization/Business name \_\_\_\_\_ Tele: \_\_\_\_\_
4. Property address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_
5. Property Folio # \_\_\_\_\_ (List additional folio numbers separately- see # 8 below).
6. Is this property [ ] Vacant land [ ] Residential Property [ ] Business [ ] Gov't Property [ ] Unknown
7. Mailing address for ESR/Inquiry letter \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_
8. List any additional property addresses and folio numbers for requested ESR/Inquiry Letter.

Table with 2 columns: Property Address, Folio #

Amount Enclosed \$ \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please send completed form to: Miami-Dade County
Department of Environmental Resources Management
Code Enforcement Section
Attn: Donna Gordon, Manager
701 NW 1st Court, 7th Floor
Miami, FL 33136.

For additional questions please feel free to contact DERM's Code Enforcement Section at 305-372-6600, Option # 7.

Fees: i) Environmental Status Reviews (ESR's ) - \$1200.00 ii) Enforcement database search or inquiry letter - \$60.00

The above-noted fees, for ESR and Enforcement database searches have been approved by the Miami-Dade County Board of Commissioners and is incorporated into the DERM's fee schedule effective October 2009.

FOR INTERNAL USE ONLY

Date rec'd \_\_\_\_\_ CEO \_\_\_\_\_ Date comp. \_\_\_\_\_ Payment received \_\_\_\_\_ Y/N \_\_\_\_\_ Amt \_\_\_\_\_ Via \_\_\_\_\_

Delivering Excellence Every Day