

miamidade.gov

Instructions for applying for a transfer of Class II, III, V and VI permits

- 1. This completed application form for permit transfer shall be filed jointly in writing by both transferor and transferee and notarized.
- 2. Submit the attached completed application form to:

Miami-Dade County RER/ERM Water Control Section 701 N.W. 1st Court 6th Floor Miami, Florida 33136

- 3. Submit a check made payable to Miami-Dade County for \$175.00 application fee.
- Submit the application on or before one hundred twenty (120) calendar days after the date of transfer of fee simple ownership of the property and no later than ninety (90) calendar days prior to the expiration date of the permit.
- 5. If applicable, submit the same amount of performance bond, mitigation bond, and signed bond forms to replace the bond required in the existing permit.
- 6. Submit a copy of recorded fee simple ownership or other legal documentation indicating new ownership of the property.

If you have any questions, please contact this office at (305) 372-6681 or by email at DERMWaterControl.gov.



APPLICATION FOR TRANSFER OF CLASS II, CLASS III, CLASS V and CLASS VI PERMITS

PERMIT NUMBER:	PERMIT EXPIRATION DATE
PROJECT NAME:	FOLIO #
LOCATION:	
FROM TRANSFEROR (existing permittee):	
CONTACT NAME:	PERFORMANCE BOND: \$
COMPANY NAME:	TYPE OF BOND:
ADDRESS:	BOND NUMBER:
PHONE NO:	
TO TRANSFEREE (proposed permittee):	
CONTACT NAME:	PERFORMANCE BOND: \$
COMPANY NAME:	TYPE OF BOND:
ADDRESS:	BOND NUMBER:

PHONE NO.: _____

Transfer of Permit Form (Rev 6/12)

1. Describe the work performed to date as authorized by the above referenced permit (if applicable).

2. Describe the work, as authorized by the above-referenced permit, that has not been performed to date (if applicable).

3. Has the work performed to date, as authorized by the above-referenced permit, been conducted in accordance with the permit description, approved plans and restrictions, limitations or conditions of the permit? If not, describe in detail work that has been conducted that is not in accordance with the permit.

4. Describe any substantial changes in the environment that have occurred at or adjacent to the subject location since the date of issuance of the above-referenced permit or prior time extension.

5. Is the subject project in compliance with all the restrictions, limitations, and conditions of the issued permit and any related covenants running with the land? If not, describe in detail what work has been conducted that is not in accordance with the permit or covenant(s) as well as any requirements or obligations that have not been performed or completed within the timeframe(s) specified in the issued permit.

- 6. Describe any changes in the environment that have occurred at or adjacent to the subject location since the date of issuance of the permit. In addition, indicate whether there has been any zoning or other land use designation change(s) at the subject location since the permit issuance date and if so, provide a description of such. Include as an attachment documentation of all land use designation changes as an exhibit to this application.
- 7. Describe any adverse environmental impact(s) or cumulative environmental impact(s) that may occur if a permit approval is transferred.
- Ì. A provide the name, business address, registration number, and telephone number of the professional engineer that will perform the engineer of record duties if a permit transfer is granted and confirm that this engineer will provide certified plans and any other required drawings of record including as-built drawings. Confirm that this engineer will conduct the inspections of record if a permit transfer is granted in order to verify that the project is being constructed in accordance with the permit and approved plans. If the proposed engineer is not the engineer of record for the issued permit, confirm that the engineer of record has been discharged and that no work has occurred since the engineer was discharged pursuant to Section 24-48.5(4) and (5) of the Miami-Dade County Code. If work has occurred since the engineer of record was discharged, provide a description of all such work and the name of the engineer that oversaw such work if any.

The proposed transferee and transferor named below hereby certify that the information contained in this application for a permit transfer or permit approval transfer, to the best of our knowledge and belief, is true, complete and accurate. The proposed transferee hereby certifies that he or she will comply with all the existing conditions, limitations and restrictions of the issued permit or permit approval and any covenants running with the land. The proposed transferee hereby agrees to any additional conditions, limitations or restrictions to the permit transfer approval which are consistent with either the approval of the Board of County Commissioners, or in the case of short form permits, consistent with the original Department approval of the issued short form permit pursuant to Section 48-18(c) of the code of Miami-Dade County, Florida. The proposed transferee hereby certifies that he or she has not been convicted of a violation of any provision of Chapter 24 of the Code of Miami-Dade County, Florida within the seven (7) year time period prior to the filing of this application for transfer and also certifies that he or she has not been adjudicated in violation of any provision of Chapter 24 of the Code of Miami-Dade County, Florida within the seven (7) year time period prior to the filing of this application for transfer and also certifies that he or she has not been adjudicated in violation of any provision of Chapter 24 of the Code of Miami-Dade County, Florida within the five (5) year time period prior to the filing of this application for transfer.

Signature of Transferee	Date											
	personally appeared (ti says that (he or she											
foregoing and that the statements (his or her) know				are	true	and	cor	rect	to	the	best	of
Sworn to and subscribed before me this	i	day	y of				,	20				
	NOTARY PUBLIC:											
		Sign										
	Print _	Print										
		STATE OF FLORIDA at large (Seal)										
	My commission expires:											
Signature of Transferor	Date	9			_							
Before me, the undersigned authorit (transferor), who, after being duly swo has read the foregoing and that the state 	rn, depo ements o	ses and containe	d says ed the	that						(he o		
Sworn to and subscribed before me this		day	y of				,	20				
		NOT	ARYI	PUBL	IC:							
	Sign _											
	Print _											
		STATE (Seal)	E OF I	FLOR	RIDA a	t larg	Э					
Transfer of Permit Form (Rev 6/12)										P	age 5 o	of 5