



ARCHAEOLOGICAL SITE/ZONE APPLICATION FOR A CERTIFICATE TO DIG

THIS SECTION FOR OFFICE USE ONLY

I. PROPERTY INFORMATION:

Site Designation Name:

Date Application Received:

Property Address:

Designation No.:

Folio No.(s):

Date of Designation:

LEGAL DESCRIPTION:

Type of Designation:

Subdivision ____ Lot ____ Block ____

Assigned CTD No.: _____

II. APPLICANT INFORMATION:

Name(s) of Owner:

Name of Applicant:

Address of Applicant:

Applicant is: Owner _____ Leasee _____ Contractor _____ Legal Agent _____

Applicant telephone number:

All applications shall include project parcel plans/map and aerial photographs depicting affected area(s).



III. THE PROPOSED PROJECT WILL INCLUDE: *(Please check those that apply to your project. See page 5 for definitions and requirements.)*

- ☒ Archaeological Survey
- ☐ Fill Placement
- ☐ Tree Removal/Relocation
- ☐ Drilling
- ☐ Quarrying
- ☐ Clearing
- ☐ Maintenance or Repair of Existing Structure
- ☐ Restoration of Existing Structure
- ☐ Archaeological Investigations/Recovery
- ☐ Construction Excavation
- ☐ Demolition
- ☐ New Constuction
- ☐ Utility Trenching

IV. DESCRIPTION OF THE PROPOSED PROJECT: *(Please describe what activities are proposed, how they will be accomplished, and provide a project timeline.)*



Signature of the Applicant: _____

Signature of the Owner (*if different from above*): _____

Date: _____

MIAMI-DADE COUNTY, FLORIDA



OFFICE OF HISTORIC PRESERVATION
STEPHEN P. CLARK CENTER
111 N. W. FIRST STREET
SUITE 695
MIAMI, FLORIDA 33128
305-375-4958
Facsimile 305-372-6394

ADD ADDITIONAL TEXT (IF NEEDED):



DEFINITIONS

Maintenance or Repair: *The act or process of applying measures to sustain the existing form, integrity, and material of a building or structure and the existing form or vegetative cover of a site. It may include initial stabilization work, where necessary, as well as on-going maintenance and repair. Samples of material may be requested.*

Restoration: *The process of accurately recovering the form and details of a property and its setting as it appeared at a particular time by means of the removal of later work or by the replacement of missing earlier work. All applications for restoration shall include: elevations, site and landscape plans (if necessary). A 300-word statement with bibliography justifying the work and any additional photographs or information to support the proposed work.*

Rehabilitation: *The process of returning a property to a state of utility through repair or alteration which makes possible an efficient contemporary use while preserving those portions or features of the property which are significant to its historical, architectural, and cultural values. All applications for rehabilitation shall include: elevations, site and landscape plans (if necessary), and other supplementary information that will support the proposed project.*

Excavation: *The process of performing an archaeological dig to recover artifacts, historical material, or other archaeological features. It is recommended that the applicant include a 300-word statement describing the project, its methodology, and where the recovered material will be disposed.*

Demolition: *The process of destroying or tearing down a building or structure or a part thereof, or the process of removing or destroying an archeological site or a part thereof. The Applicant(s) shall include a report explaining why the proposed action should occur. If this action is to occur for financial hardships all pertinent financial data should be included pertaining to the cost (if preservation, demolition and new construction. Any other material to the application is also encouraged as supplementary information.*

New Construction: *The process of constructing a building or structure that has never existed at that location. Applications shall include: a site plan, elevations, floor plan, and landscape plan.*

Relocation: *The process of moving a building or structure from its current foundation to another site. Applications shall include a report justifying the relocation and indicating that efforts to preserve the building would not be feasible and justifying the proposed relocation site.*