

APPLICATION FOR ADMINISTRATIVE SITE PLAN REVIEW (LAKE EXCAVATIONS AND LAKE FILLING)

GENERAL INFORMATION

The following items must be submitted to the Zoning Administrative Review Section for review of a proposed Lake Excavation or Lake Fill. Additional submittals are required for Lake Fill applications – Please see below.

5 copies of application (attached)

5 sets of plans (including site plan and lake slope cross-section)

Note: The Lake Slope Cross Section must be part of the plan, not an attachment.

5 copies of legal description

Survey (Must be prepared by Registered Surveyor and must show the location of any municipal boundary on or across the property and must be dated no earlier than 1 year prior to the application date).

Fee (See fee schedule attached)

Please note that all plans must be signed and sealed by a Registered Florida Engineer or Surveyor. The site plan shall show the size of property, all dimensions (including the distance to the centerline of adjacent streets), and the proposed setback from the property lines to the top of the slope of the lake. Cross sections shall include the information as indicated below:

The plan will be reviewed by the Department of Planning and Zoning, The Public Works Department and The Department of Environmental Resources Management (DERM) for compliance with requirements of §33-16 of the Miami-Dade County Zoning Code. No more than one (1) slope may be approved through the ASPR process. Applicants will be notified of required revisions or corrections to the plan within 15 days from the date of submission. Revised plans, once received, will again be reviewed by all departments, and must be resubmitted in complete sets.

An appointment is required to submit the application when your site plan review application is complete and ready to submit. Please call the Zoning Hearings Section at **(305) 375-2640** and schedule an appointment to submit the ASPR application.

Public hearings will be required in all areas east of the salt barrier line. Applicants may choose to go to public hearing for lake excavation approval even if same is not required; provided, however, that if an unusual use is requested, applicants shall proceed in accordance with §33-13.

NOTE: EXPLOSIVES CANNOT BE USED DURING THE EXCAVATION OF THE LAKE.

APPLICATION FOR ADMINISTRATIVE SITE PLAN REVIEW
FOR LAKE EXCAVATION OR LAKE FILL

S _____ T _____ R _____

FOLIO NUMBER: _____

Process #A _____
Review Fee \$ _____
Invoice # _____

Stamped Received

1. TYPE OF DEVELOPMENT: LAKE EXCAVATION
 LAKE FILL

2. APPLICANT'S NAME: _____
ADDRESS: _____
(CITY) _____ (STATE) _____ (ZIP) _____
PHONE: _____ FAX: _____ E-MAIL: _____

3. PROPERTY OWNER'S NAME: _____
ADDRESS: _____
(CITY) _____ (STATE) _____ (ZIP) _____
PHONE: _____ FAX: _____ E-MAIL: _____

4. CONTACT PERSON NAME: _____
ADDRESS: _____
(CITY) _____ (STATE) _____ (ZIP) _____
PHONE: _____ FAX: _____ E-MAIL: _____

5. ACREAGE OF PROPOSED LAKE EXCAVATION OR FILL: (WATER SURFACE AREA)
_____ IN SQUARE FEET _____
(PLEASE NOTE: LAKE FILL MAY NOT EXCEED 40 ACRES)

6. ZONING ON PROPERTY: _____

7. ADDRESS OR LOCATION OF PROPERTY: _____

8. LEGAL DESCRIPTION OF PROPERTY: _____

9. LAKE HISTORY: (provide for Lake Fill Applications)

Was the Lake approved through Public Hearing? yes no

or Rock Pit? yes no

10. If the lake was approved through Public Hearing, provide the Resolution No. _____ and Hearing Date: _____

(Note: If a Declaration of Restrictions exists for the lake, it cannot be approved through this process).

11. PLAN INFORMATION:

NAME OF PLAN _____

NO. OF SHEETS _____

PREPARED BY _____

DATE OF PLAN _____

12. SURVEY NAME AND DATE: _____

DEPARTMENTAL RECORD

DATE PLAN & FEE RECEIVED: _____

RECEIVED APPROVED DENIED DATE

ZONING PLANS PROCESSOR

ZONING EVALUATOR

ZONING CONTROL DIVISION CHIEF

FOLIO (S): _____

PROCESS NO: _____

DATE RECEIVED STAMP

CHECKLIST FOR SITE PLAN REVIEW FOR LAKE EXCAVATIONS AND LAKE FILLS

Section _____ Township _____ Range _____

NAME OF PLAN _____

NO. OF SHEETS _____

PREPARED BY _____

DATE OF PLAN _____

REVIEW FEE _____

LEGAL DESCRIPTION
OF PROPERTY AND
ADDRESS, IF AVAILABLE _____

USE RESTRICTIONS ON RECORD
FOR PROPERTY (IF ANY) _____

ACREAGE OF PROPOSED LAKE EXCAVATION (WATER SURFACE AREA) _____

PROPERTY OWNER NAME _____

CONTACT PERSON _____

ADDRESS _____

PHONE NUMBER _____

SURVEY NAME AND DATE _____

**FEE SCHEDULE
ADMINISTRATIVE SITE PLAN REVIEW FOR
LAKE EXCAVATIONS AND LAKE FILLS**

Z800	Basic Fee	\$1,100.81
Z801	Size of Property (\$308.23 per 10 acres or portion thereof of water surface area)	\$_____
Z119	PUBLIC WORKS	\$250.00
Z120	FIRE	\$190.00
Z060	Web Document Fee	\$77.25
	Subtotal	\$_____
SUR8	8% Surcharge	\$_____
Z109	DERM	\$250.00
	Total	\$_____

Revisions:

Fire and Public Works Fees Apply

First revision at no charge

Z510	Revisions \$880.65 (per subsequent revised plan)	\$_____
Z119	PUBLIC WORKS	\$ 250.00
Z120	FIRE	\$ 190.00
	Subtotal	\$_____
SUR8	8% Surcharge	\$_____
	Total	_____

NOTE: The 8% Surcharge will be added to all fees except the DERM fee.