

**Port of Miami****Contracts, Procurement & Materials  
Management****1001 N. America Way, Suite 215, Miami, FL  
33132****Miami FL 33132****MIAMI-DADE COUNTY, FLORIDA****REQUEST FOR PRICE QUOTATION (RPQ)****Contract No:** MCC 7360 Plan - CICC 7360-0/08**RPQ No:** M2012-018.04-R**INVITATION TO BID**

A RPQ has been issued for the work identified below. If you are interested in submitting a bid for this project, please submit your bid via Sealed Envelopes, attention to Gyselle Pino, Chief, Contracts, Procurement & Materials Management at 1007 N. America Way, Second Floor (Receptionist Desk), Miami, FL 33132 no later than 4/18/2014 at 02:00 PM. If you have any questions, contact Frank Ramirez at 305-347-5508.

This RPQ is issued under the terms and conditions of the Miscellaneous Construction Contracts (MCC) Program MCC 7360 Plan.

**RPQ DETAILED BREAKDOWN**

Bid Due Date:	4/18/2014	Time Due:	02:00 PM	Submitted Via:	Sealed Envelopes	CSBE Level:	N/A
Estimated Value:	\$12,600 (excluding Contingencies and Dedicated Allowances)						
Project Name:	Asbestos Abatement Services - 1001/1015 Administration Offices - Suites 107/101						
Project Location:	1015 N. America Way, Suite 101, Miami, FL 33132						
License Requirements:	Primary:	Asbestos					
Scope of Work:	(Contractor must obtain and submit all permits prior to performing any work). The Contractor shall provide all labor, materials, tools, equipment and supervision for the removal of existing carpet to bare floor; removal of self-leveling cement compound & single layer of vinyl asbestos tiles; disposal and completion of asbestos abatement at the 1001/1015 Administration Building, Suites 107 and 101; full clean air monitoring and testing report for the occupied affected contaminated areas. All work shall be in accordance with the Contract Documents.						
Document Pickup:	Contact:	Frank Ramirez	Phone No:	305-347-5508	Date:	4/3/2014	
	Location:	via email upon request to sprfi@miamidade.gov					
Pre-Bid Meeting::	Required:	YES	Mandatory:	YES	Date:	4/15/2014	Time:
	Location:	1007 N. America Way, 2nd Floor Main Conference Room, Miami, FL 33132					
Site Meeting:	Required:	YES	Mandatory:	YES	Date:	4/15/2014	Time:
	Location:	1007 N. America Way, 2nd Floor Main Conference Room, Miami, FL 33132					
Bid shall be submitted to:	Contact:	Gyselle Pino, Chief, Contracts, Procurement & Materials Management					
	Address:	1007 N. America Way, Second Floor (Receptionist Desk), Miami, FL 33132					
Type of Contract:	Single Trade			Method of Award:	Lowest Responsible Bidder		
Method of Payment:	Lump Sum			Insurance Required:	YES		
Additional Insurance Required:	YES		If Yes - Minimum Coverage:		\$1,000,000.00		
Performance & Payment Bond Required:	NO			Bid Bond Required:	NO		
Prevailing Wage Rate Required:	N/A		Davis Bacon:	NO	AIPP:	NO	Amount:
CSBE Requirements:	NO	Percentage:	0.00%	SBD Subcontractor Forms Required:	NO		
DBE Requirements:	NO	Percentage:	0.00%	DBE Subcontractor Forms Required:	NO		
CWP Requirements:	NO	Percentage:	0.00%				
Liquidated Damages:	YES	\$\$ Per Day:	\$50.00				
Trade Set-a-side:	NO	If Yes, Trade =					
For RPQ's less than \$10,000, if no LD rate is specified, the County reserves the right to assess actual damages in lieu of LDs.							
Design Drawing Included:	YES	Shop Drawing Included:	NO	Specifications Included:	NO		
Anticipated Start Date:	5/2/2014			Calendar Days for Project Completion:	14		
Comments:	To receive the Bid Documents submit an email request to sprfi@miamidade.gov. The Bid						

documents will also be available after the site visit.

Requests for Information: All requests for clarification of an RPQ must be submitted in writing no less than two (2) working days before the RPQ submittal date and time. Written communications may be in the form of e-mail addressed to Gyselle Pino at [sprfi@miamidade.gov](mailto:sprfi@miamidade.gov) with a copy to the Clerk of the Board at [clerkbcc@miamidade.gov](mailto:clerkbcc@miamidade.gov).

Additional Insurance Requirements: Please refer to Section 4 of the Special Provisions in the Bid Documents.

Instructions: A government-issued photo ID (i.e., Driver's License, Identification Card, Passport, etc.) is required to attend the site visit. Proposed Bidders attending the site visit must submit the information below to [sprfi@miamidade.gov](mailto:sprfi@miamidade.gov), a minimum of 24 hours before the pre-bid meeting:

- Name of individual attending the site visit as shown on their current driver's license
- Driver's license number & state issued.

Failure of a bidder to attend and sign the attendance sheet at a mandatory Pre-Bid Conference/Site Visit will result in the Contractor's bid being rejected. If the bidder does not arrive on time for the Pre-Bid Conference/Site Visit, there is no guarantee that he/she will be allowed to attend.

Bids received after the due date and time will not be accepted. The Contractor must submit one (1) labeled and sealed envelope with the completed bid package. The envelope will contain the RPQ Bid Form - Attachment 5A, and all of the other accompanying required documents. The envelope is due at the time and bid date specified in the advertisement.

Immediately following the bid submittal, received Bids will be publicly opened and each bidder's Total Bid Price read aloud. Interested parties are invited to attend.

Bid Opening Location: 1007 N. America Way, Suite 311, Conference Room, Miami FL 33132

**Disclosure:**

- To participate in this MCC RPQ, vendors that have not registered under the new registration process that became effective in July 2008 will be required to submit a new Vendors Registration Package prior to receiving a new contract award.
- Pursuant to section 10-33.02 of the Code of Miami-Dade County, Florida, "a contractor who fails to meet an established CSBE goal shall submit a CSBE Make-up Plan for approval of the Small Business Development Division Director. A Make-up Plan and a corresponding Schedule of Intent Affidavit must be submitted as part of any bid or proposal submitted for future contracts at the time of bid or proposal submittal." **Failure to include the required Schedule of Intent Affidavit with this bid shall result in the submittal being deemed nonresponsive.**
- In accordance with Miami-Dade County Implementing Order 3-9, Accounts Receivable Adjustments, if money is owed by the Contractor to the County, whether under this Contract or for any other purpose, the County reserves the right to retain such amount from payment due by County to the Contractor under this Contract. Such retained amount shall be applied to the amount owed by the Contractor to the County. The Contractor shall have no further claim to such retained amounts which shall be deemed full accord and satisfaction of the amount due by the County to the Contractor for the applicable payment due herein.
- Unless otherwise stipulated in this Invitation to Bid or in the Project's Solicitation Documents, the minimum insurance requirements are: Worker's Compensation Insurance as required by Florida Statute 440, Commercial General Liability Insurance on a comprehensive basis in an amount not less than \$300,000 combined single limit per occurrence for bodily injury and property damage. **Miami-Dade County must be shown as an additional insured with respect to this coverage**, Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work, in an amount not less than \$300,000 combined single limit per occurrence for bodily injury and property damage. Certificate holder must be shown as Miami Dade County, 111 NW 1st Street, Suite 2340, Miami, FL 33128, with a 30 day cancellation notification requirement. Proof of additional Insurance may be required for certain jobs