

## CARTAGE / TRUCKING BUSINESS PERMIT APPLICATION CHECKLIST

### Permit Application

#### Certificate of Liability Insurance

- Certificates of Liability Insurance evidencing insurance must name **Miami-Dade County** and **PortMiami** as the Certificate Holder and must include Miami-Dade County and PortMiami as an Additional Insured as respects General Liability.
- General Liability and Vehicle Liability shall be at least \$1,000,000
- Must include schedule of vehicles and list of drivers covered by insurance policy

#### Permit Fee

- Initial Fee: \$696.00 (Includes \$348.00 Non-Refundable Processing Fee and \$348.00 Permit Fee)
- Renewal Fee: \$348.00
- Permit renewals not received by the expiration date are considered late and the initial processing fee is required for reinstatement

#### Business License / Articles of Incorporation

#### Proof of Operating Authority (MC Number) with U.S. Department of Transportation's Federal Motor Carrier Safety Administration

PortMiami offers a Pre-paid Scale Program which significantly reduces waiting times at the cargo gates. While drivers have the option of paying cash at the gate at a price of \$15.00 per entry, enrolling in the automatic Pre-paid Scale Program enables you to use any of the Port's inbound scaled cargo lanes at a cost of \$12.00 per usage.

Permit allows the holder to conduct business at PortMiami in accordance with rules and requirements of the Port Tariff, Port Director and the Miami-Dade County Code. Companies are expected to comply with all applicable local, State and Federal regulations.