



## **\* Notice to Qualified Contractors \***

Miami-Dade County is soliciting interested contractors to agree to participate and perform in a Miscellaneous Construction Contract (MCC) Bid No. MCC 7360 Plan for various Departments.

**REGISTRATION DOCUMENTS** are open to public inspection and may be obtained from the Internal Services Department (ISD), Procurement Management Services Division, located at 111 NW 1 Street, 13<sup>th</sup> Floor, Miami, FL, 33128.

All solicitations are available online and can be found at <http://www.miamidade.gov/procurement/contracts.asp>. Click on the "Current & Future Solicitations" link to access the advertising documents. For legal ads online, go to <http://legalads.miamidade.gov>

**License Requirement** - At the time of Bid and pursuant to the requirements of Section 10-3 of the Code of Miami-Dade County, Florida and this RPQ and Contract Documents, the Bidder must hold a valid, current, and active State and/or Miami-Dade County contractor's license from the County's Construction Trades Qualifying Board, which is consistent with the requirements of the Scope of Work. Specialty contractors shall subcontract with a qualified contractor, as required by chapter 10, for any work, which is incidental to their specialty but is specified in the aforementioned Code as being work other than that of the certified specialty.

### **AVAILABLE**

#### **MCC 7360 PLAN – REQUEST FOR PRICE QUOTATION (RPQ)**

#### **1) Port of Miami - Contact Person: Frank Ramirez / Telephone No.: (305) 347-4973**

**RPQ No.: 2013-051.08-R – Cruise Terminal H Tent - HVAC Retrofit**  
**ESTIMATED COST: \$79,010.00**

**LICENSE REQUIREMENT: General Mechanical, Master, Air Conditioning Unlimited.**

#### **SCOPE OF WORK:**

The Contractor is responsible to verify all quantities to perform this work. The quantities provided are an approximation only. This is a Lump Sum project.

THIS PROJECT IS FUNDED IN PART BY THE FLORIDA DEPARTMENT OF TRANSPORTATION. GRANT NO. 433363-1-94-01 - CRUISE TERMINAL UPGRADES.

The Contractor shall provide all labor, materials, equipment, supervision and all other items necessary to retrofit six (6) existing twenty (20) ton portable vertical air conditioning units.

Six (6) units shall be retrofitted with fresh air capability and four (4) of the units shall be retrofitted with heating elements.

In addition, the Contractor shall provide all mechanical connections, fixtures, valves, lines, and plugs needed to complete the scope of work.

Lastly, Contractor shall contract with original tent manufacturer to cut and re-seal penetration for exhaust ventilation duct-work and fabric opening(s).

All work shall be performed in accordance with the Contract Documents.:

*In accordance with Miami-Dade County Implementing Order 3-9, Accounts Receivable Adjustments, if money is owed by the Contractor to the County, whether under this Contract or for any other purpose, the County reserves the right to retain such amount from payment due by County to the Contractor under this Contract. Such retained amount shall be applied to the amount owed by the Contractor to the County. The Contractor shall have no further claim to such retained amounts which shall be deemed full accord and satisfaction of the amount due by the County to the Contractor for the applicable payment due herein.*

Document Pick-Up: Documents are available (on Compact Disk) starting on October 1, 2015, at PortMiami's, Contracts, Procurement and Materials Management Section, 1007 N. America Way, Suite 311, Miami, FL 33132. One copy of the bid documents will be required to prepare a bid. Bid documents (on Compact Disk) will also be available after the pre-bid/site visit meeting.

The non-refundable fee for each set of Bid Documents (available on one Compact Disk) is \$15.00 and only checks or money orders are acceptable and shall be made payable to: Miami Dade-County Seaport Department. To purchase a set of bid documents, please bring your business card, contractor's license, or company letterhead authorizing you to purchase the bid documents.

Requests for Information: All requests for clarification of an RPQ must be submitted in writing no less than two (2) working days before the RPQ submittal date and time. Written communications may be in the form of an e-mail addressed to Gyselle Pino at [sprfi@miamidade.gov](mailto:sprfi@miamidade.gov) with a copy to the Clerk of the Board at [clerkbcc@miamidade.gov](mailto:clerkbcc@miamidade.gov).

Additional Insurance Requirements: Please refer to Section 3 of the Special Provisions in the Bid Documents.

Instructions: A government-issued photo ID (i.e., Driver's License, Identification Card, Passport, etc.) is required to attend the site visit. Proposed Bidders attending the site visit must submit the information below to [sprfi@miamidade.gov](mailto:sprfi@miamidade.gov), a minimum of 24 hours before the pre-bid meeting:

- Name of individual attending the site visit as shown on their current driver's license.
- Driver's license number & state issued.

Failure of a bidder to attend and sign the attendance sheet at a mandatory Pre-Bid Conference/Site Visit will result in the Contractor's bid being rejected. If the bidder does not arrive on time for the Pre-Bid Conference/Site Visit, there is no guarantee that he/she will be allowed to attend.

Bids received after the due date and time will not be accepted. The Contractor must submit one (1) labeled and sealed envelope with the completed bid package. The envelope will contain the RPQ Bid Form - Attachment 5A, and all of the other accompanying required documents. The envelope is due at the time and bid date specified in the advertisement.

Immediately following the bid submittal, received Bids will be publicly opened and each bidder's Total Bid Price read aloud. Interested parties are invited to attend.

Bid Opening Location: 1007 N. America Way, Suite 311, Capital Development Conference Room, Miami, Florida 33132.

Project Manager: Frank Ramirez

**RPQ Bid Due Date: October 15<sup>th</sup>, 2015 at 2:00 PM - (Mandatory Pre-Bid Meeting/site meeting @ 10:00 AM – 10/8/2015 @ 1007 N. America Way, 2nd Floor Main Conference Room, Miami, FL 33132) – (Contact: Frank Ramirez – (305) 347-4973).**