



*** Notice to Qualified Contractors ***

Miami-Dade County is soliciting interested contractors to agree to participate and perform in a Miscellaneous Construction Contract (MCC) Bid No. MCC 7360 Plan for various Departments.

REGISTRATION DOCUMENTS are open to public inspection and may be obtained from the Internal Services Department (ISD), Procurement Management Services Division, located at 111 NW 1 Street, 13th Floor, Miami, FL, 33128.

All solicitations are available online and can be found at <http://www.miamidade.gov/procurement/contracts.asp>. Click on the "Current & Future Solicitations" link to access the advertising documents. For legal ads online, go to <http://legalads.miamidade.gov>

License Requirement - At the time of Bid and pursuant to the requirements of Section 10-3 of the Code of Miami-Dade County, Florida and this RPQ and Contract Documents, the Bidder must hold a valid, current, and active State and/or Miami-Dade County contractor's license from the County's Construction Trades Qualifying Board, which is consistent with the requirements of the Scope of Work. Specialty contractors shall subcontract with a qualified contractor, as required by chapter 10, for any work, which is incidental to their specialty but is specified in the aforementioned Code as being work other than that of the certified specialty.

AVAILABLE

MCC 7360 PLAN – REQUEST FOR PRICE QUOTATION (RPQ)

1) Port of Miami - Contact Person: Frank Ramirez / Telephone No.: (305) 347-5508

RPQ No.: 2015-020.05 – Cruise Terminal E Building Improvements – ESTIMATED COST: \$2,561,423.48

LICENSE REQUIREMENT: General Building Contractor

SCOPE OF WORK:

The Prime Contractor's licensing requirement for the project is State of Florida General Contractor or General Building Contractor License as applicable to Chapter 10 of the Miami-Dade County Code.

The Contractor shall furnish all materials, labor, services, supervision, tools, equipment, and all other items necessary for partial demolition, alteration and repair to the queuing and scanning area on the first floor and office/break-room on the second floor, located at Cruise Terminal E, Miami-Dade County Seaport Department.

This project is pursuing LEED Silver Certification for commercial interiors v2009 certification.

The project is comprised of, but is not limited to:

- * Partial demolition of existing building.
- * Repair of exterior building envelope.
- * Construction of new 2-story building in existing rock garden/courtyard, which includes 1 and 2 below:
 - 1) Addition of ground floor offices and equipment in existing terminal lobby.
 - 2) Demolition of existing second floor office suite to accommodate additional passenger seating.
- * Installation of new audio/visual systems. (Alternate)
- * Procurement and installation of new signage.

All work shall be performed in accordance with the Contract Documents.

This solicitation includes an "Alternate" for Audi Visual, which has an estimated value of \$416,622.64; not included in the above estimated value of \$2,561,423.00. For details, refer to the Special Provisions Section 28 - Alternate, Technical Specification Division 17 - Telecommunications, and the Contract Drawings.

In accordance with Miami-Dade County Implementing Order 3-9, Accounts Receivable Adjustments, if money is owed by the Contractor to the County, whether under this Contract or for any other purpose, the County reserves the right to retain such amount from payment due by County to the Contractor under this Contract. Such retained amount shall be applied to the amount owed by the Contractor to the County. The Contractor shall have no further claim to such retained amounts which shall be deemed full accord and satisfaction of the amount due by the County to the Contractor for the applicable payment due herein.

Pursuant to Section 2-8.10 of the Code of Miami-Dade County, this Contract is subject to a user access fee under the County's User Access Program (UAP) in the amount of two percent (2%). All construction services provided under this contract are subject to the 2% UAP. This fee applies to all Contract usage whether by County Departments or by any other governmental, quasi-governmental or not-for-profit entity. From every payment made to the Contractor under this contract (including the payment of retainage), the County will deduct the two percent (2%) UAP fee provided in the ordinance and the Contractor will accept such reduced amount as full compensation for any and all deliverables under the contract. The County shall retain the 2% UAP for use by the County to help defray the cost of its procurement program. Contractor participation in this pay request reduction portion of the UAP is mandatory.

Provided, however, UAP shall not be applicable for total contract values, inclusive of contingency and allowance accounts, of less than five hundred thousand dollars (\$500,000.00).

COMMUNITY WORKFORCE PROGRAM

Prior to entering into a contract and according to the Miami-Dade County Code §2-1701 and amended by Ordinance 13-66, the successful bidder on a construction contract subject to a Community Workforce Program (CWP) goal, must submit to Small Business Development (SBD) through the contracting officer a workforce plan outlining how the CWP goal will be met. Additional information is available at the County's website at <http://www.miamidade.gov/business/contract-requirements.asp#0>.

Contractor must submit a Workforce Plan to the Miami-Dade County Internal Services Department, Small Business Development Division within fifteen (15) days of notification of award of the contract. The County will not enter into the contract until it receives the contractor's Workforce Plan and deems the Plan acceptable. The Workforce Plan forms may be obtained on the County's website at <http://www.miamidade.gov/business/contract-requirements.asp#0>.

Document Pick-Up: Documents are available (on Compact Disk) starting on April 29, 2016, at PortMiami's, Contracts, Procurement and Materials Management Section, 1007 N. America Way, Suite 311, Miami, FL 33132. One copy of the bid documents will be required to prepare a bid. Bid documents (on Compact Disk) will also be available after the pre-bid/site visit meeting.

The non-refundable fee for each set of Bid Documents (available on one Compact Disk) is \$15.00 and only checks or money orders are acceptable and shall be made payable to: Miami Dade-County Seaport Department. To purchase a set of bid documents, please bring your business card, contractor's license, or company letterhead authorizing you to purchase the bid documents.

Requests for Information: All requests for clarification of an RPQ must be submitted in writing no less than seven (7) working days before the RPQ submittal date and time. Written communications may be in the form of e-mail addressed to Gyselle Pino at sprfi@miamidade.gov with a copy to the Clerk of the Board at clerkbcc@miamidade.gov.

Additional Insurance Requirements: Please refer to Section 3 of the Special Provisions in the Bid Documents.

Instructions: A government-issued photo ID (i.e., Driver's License, Identification Card, Passport, etc.) is required to attend the site visit. Proposed Bidders attending the site visit must submit the information below to sprfi@miamidade.gov, a minimum of 24 hours before the pre-bid meeting:

- Name of individual attending the site visit as shown on their current driver's license
- Driver's license number & state issued.

Failure of a bidder to attend and sign the attendance sheet at a mandatory Pre-Bid Conference/Site Visit will result in the Contractor's bid being rejected. If the bidder does not arrive on time for the Pre-Bid Conference/Site Visit, there is no guarantee that he/she will be allowed to attend.

Bids received after the due date and time will not be accepted. The Contractor must submit one (1) labeled and sealed envelope with the completed bid package. The envelope will contain the Schedule of Intent (SOI) Affidavit, the RPQ Bid Form - Attachment 5A, and all of the other accompanying required documents. The envelope is due at the time and bid date specified in the advertisement.

Immediately following the bid submittal, received Bids will be publicly opened and each bidder's Total Bid Price read aloud. Interested parties are invited to attend.

Bid Opening Location: 1007 N. America Way, Suite 311, Contracts Conference Room, Miami, Florida 33132.

The SOI Affidavits will be submitted to the Division of Small Business Development (SBD) for a compliance review. If the SOI Affidavits contain correctible defects (as described in the Implementing Order for the SBE-Construction Program), the bidder will be notified by SBD and afforded forty eight (48) hours from the notification to rectify any correctible deficiencies. SBD will notify PortMiami of those approved bidders whose SOI Affidavits are responsive. Failure to submit with your bid the forms stipulated in the contract documents may render your bid non-responsive.

For additional information please see the link below:

<https://www.miamidade.gov/DPMww/SolicitationList.aspx>

Small Business Enterprise Contract Measures Requirements:

- SBE Construction = 12.00%
- Community Workforce Programs (CWP) = 10%

RPQ Bid Due Date: May 31st, 2016 at 2:00 PM - (Mandatory Pre-Bid and Site Meeting at 10:00 AM – 05/11/2016 @ 1007 N. America Way, 2nd Floor Main Conference Room, Miami, FL 33132) – Contact: Frank Ramirez at (305) 347-5508.