

## INVITATION TO BID

Miami-Dade County, hereinafter known as MDC, will receive bids for the **CRUISE TERMINAL J SEAWALL REPAIRS, PROJECT NO. 2010-051.03**, at the Office of the Clerk of the Board of County Commissioners, at the Stephen P. Clark Center, 111 N.W. First Street, Suite 17-202, Miami, Florida 33128 until 2:00 p.m. local time on **November 6, 2017**, or as modified by addendum. Bids received after that time will not be considered, nor will qualified, segregated and/or incomplete Bids be considered, and will be returned unopened. The Contract, if awarded, will be awarded to the lowest responsive and responsible Bidder. Received Bids will be publicly opened and read aloud. Interested parties are invited to attend.

**PROJECT DESCRIPTION:** The Cruise Terminal J Seawall Repairs project is comprised of, but not limited to: maintenance of traffic and environmental protection, including construction of temporary fencing, barriers and gates to define the work area; demolition, excavation, removal of existing concrete cap, and excavation of upland area to expose tieback system connection; construction of new concrete cap, encapsulating the existing bulkhead and extending down to - 3.0 feet (Mean Low Tide); backfilling and compacting excavated areas to match existing; installation of double-bitt deck fittings (marine bollards) and foam-filled fender system; extending the potable water and fire protection distribution system, providing fire hydrant and potable water stations, with concrete enclosures; paving apron area, including heavy-duty asphaltic concrete pavement and base; providing pavement markings and signage, and any supportive ancillary tasks to the primary scope of services to successfully complete the project. The approved budget in the Request to Advertise is \$9,812,593.62, and the contract duration is 365 calendar days as defined in the contract documents. All work shall be performed as per the Contract Documents.

Miami-Dade County, at its sole discretion may elect to negotiate with the apparent low bidder, provided that the scope of work of this solicitation remains the same.

Bid documents (available on Compact Disk) may be purchased beginning on **October 5, 2017**, at PORTMIAMI, Contracts, Procurement and Materials Management Section, 1007 North America Way, Suite 311, Miami, Florida 33132. The non-refundable fee for each set of Bid Documents is **\$20.00** and only checks or money orders are acceptable and shall be made payable to the MIAMI-DADE COUNTY SEAPORT DEPARTMENT. The Solicitation Coordinator for this project is Frank Ramirez who may be contacted via e-mail at [sprfi@miamidade.gov](mailto:sprfi@miamidade.gov), phone: (305) 347-5508, or fax (305) 347-4893. One copy of the bid documents will be required to prepare a bid.

MDC has scheduled a Pre-Bid Conference at 10:00 AM local time on **October 17, 2017**, at the PORTMIAMI, 1007 North America Way, **5<sup>th</sup> Floor, PortMiami Conference Room**, Miami, Florida 33132. The Pre-Bid Conference is being held to answer any questions and/or concerns of prospective Bidders. **Attendance is mandatory** and interested parties are required to attend. A **mandatory site visit** will be conducted immediately after the pre-bid conference.

A government-issued photo ID (i.e., Driver's License, Identification Card, Passport, etc.) is required to attend the site visit. Proposed Bidders attending the site visit are to submit the information below to [sprfi@miamidade.gov](mailto:sprfi@miamidade.gov), a minimum of 24 hours before the pre-bid meeting:

- Name of individual attending the site visit as shown on their current driver's license
- Date of Birth
- Driver's license number & state issued.

Failure of a bidder to attend and sign the attendance sheet at a mandatory Pre-Bid Conference/Site Visit will result in the Contractor's bid being rejected. If the bidder does not arrive on time for the pre-bid conference/site visit, there is no guarantee that he/she will be allowed to attend.

Miami-Dade County Contractor's Certification is required in one of the following categories: General Engineering, or other categories as applicable to Chapter 10 of the Miami-Dade County Code, or State of Florida General Contractor's License.

In accordance with Resolution No. R-1386-09 requirements pertaining to the Small Business Enterprise Program, Miami-Dade County (MDC) Code Sections 10-33.02 and 10-38, and Implementing Order No. 3-22; **SMALL BUSINESS ("SBE-CON") PROGRAM FOR THE PURCHASE OF CONSTRUCTION SERVICES**, a **8.32%** Small Business Enterprise Subcontractor Goal has been established for this project. The bidder is aware that a condition for the award of this contract is that it must meet the goal or submit, to the person or office to whom the bid was submitted by bid submission due date, evidence sufficient to MDC and as listed in the requirements mentioned above, proving the lack of available SBE-CON's to ensure effective competition to provide the services to meet the goal.

In accordance with Resolution No. R-1386-09 requirements pertaining to the Small Business Enterprise Program, Miami-Dade County (MDC) Code Sections 2-8.1.1.1.1 and Implementing Order No. 3-41; **SMALL BUSINESS ENTERPRISE ("SBE-G&S") PROGRAM FOR THE PURCHASE OF GOODS & SERVICES**, a **0.55%** Small Business Enterprise Goods & Services Goal has been established for this project. The bidder is aware that a condition for the award of this contract is that it must meet the goal or submit, to the person or office to whom the bid was submitted by bid submission due date, evidence sufficient to MDC and as listed in the requirements mentioned above, proving the lack of available SBE-G&S' to ensure effective competition to provide the services to meet the goal.

In accordance with Miami-Dade County (MDC) Code 2-1701 as amended by Ordinance 13-66, and Implementing Order No. 3-37; **COMMUNITY WORKFORCE PROGRAM**, a **10%** Community Workforce Program (CWP) goal has been established for this project.

Prior to entering into a contract and according to the Miami-Dade County Code §2-1701 and amended by Ordinance 13-66, the successful bidder on a construction contract subject to a Community Workforce Program (CWP) goal, must submit to Small Business Development (SBD) through the contracting officer a workforce plan outlining how the CWP goal will be met. Additional information is available at the County's website at <http://www.miamidade.gov/business/contract-requirements.asp#0>.

Contractor must submit a Workforce Plan to the Miami-Dade County Internal Services Department, Small Business Development Division within fifteen (15) days of notification of

award of the contract. The County will not enter into the contract until it receives the contractor's Workforce Plan and deems the Plan acceptable. The Workforce Plan forms may be obtained on the County's website at <http://www.miamidade.gov/business/contract-requirements.asp#0>.

In accordance with Section 5.02 of the Miami-Dade County Home Rule Amendment and Charter, Section 2-8.1 of the Code of Miami-Dade County, and Administrative Order No. 3-63, all contractors and subcontractors of any tier on (i) construction contracts valued in excess of one million dollars (\$1,000,000) for the construction, demolition, alteration and/or repair of public buildings, or public works; or (ii) contracts or leases valued in excess of one million dollars (\$1,000,000) for privately funded construction, demolition, alteration or repair of buildings, or improvements on County-owned land. The awarded Contractor is hereby notified that the County will consider whether the Contractor made its best reasonable efforts to promote Employ Miami-Dade on this contract, as defined in A.O. 3-63, as part of the County's evaluation and responsibility review of the Contractor for new County contract awards.

In accordance with Section 2-11.17 of the Code of Miami-Dade County and Implementing Order No. 3-61, all contractors and subcontractors of any tier on (i) construction contracts valued in excess of \$1 million for the construction, demolition, alteration and/or repair of public buildings, or public works; or (ii) contracts or leases valued in excess of \$1 million for privately funded construction, demolition, alteration or repair of buildings, or improvements on County-owned land shall comply with the following: (i) prior to working on the project, all persons employed by the contractor or subcontractor on the project to perform construction have completed the OSHA 10-hour safety training course, and (ii) the contractor will make its best reasonable efforts to have 51% of all construction labor hours performed by Miami-Dade County residents.

The Contractor must submit one (1) labeled and sealed envelope with the completed bid package. The envelope will contain the Schedule of Intent (SOI) Affidavit, the bid form, and all of the other accompanying required documents. The envelope is due at the time and bid date specified in the advertisement. The envelope will be opened on the bid submittal date and the prices read aloud. The SOI Affidavits will be submitted to the Division of Small Business Development (SBD) for a compliance review. If the SOI Affidavit contains correctible defects, the bidder will be notified by SBD and afforded forty eight (48) hours from the notification to rectify any correctible deficiencies. SBD will notify PortMiami of those approved bidders whose SOI Affidavits are responsive. Failure to submit with your bid the forms stipulated in the contract documents may render your bid non-responsive.

Pursuant to Section 10-33.02 of the Code of Miami-Dade County, Florida, "a contractor who fails to meet an established SBE-CON goal shall submit a SBE Make-Up Plan for approval of the [Small Business Development ("SBD")] Division Director. A Make-up Plan and a corresponding SOI Affidavit must be submitted as part of any bid or proposal submitted for future contracts at the time of bid or proposal submittal." Failure to include the required SOI Affidavit with bids or proposals for any future contracts shall result in the submittal being deemed non-responsive. **To verify whether your company has a SBE make-up requirement,** please refer to the SBD webpage at <http://www.miamidade.gov/smallbusiness/library/reports/goal-deficit.pdf>. For questions regarding this requirement, contact Alice Hidalgo-Gato, Section Chief, Contract Monitoring and Compliance at (305) 375-3153.

All bids and forms required in conjunction with the bid shall be submitted on the forms provided by MDC and must be submitted in DUPLICATE, within a sealed envelope. All required forms for the submission of bids are included in the Bid Documents Volume I. All blank spaces for bid prices must be filled in ink, in figures and if required, in words as well. In the event of any discrepancy in the entries for the price extension of any item, the unit price as shown in figures shall govern. The sealed envelope shall be bearing on the outside the name of the Bidder, his address, the number of the project for which the bid is submitted and the date of the bid opening.

Bid Security must accompany each Bid and must be in an amount of not less than five percent of the highest Total Bid Price. Bids may not be revoked nor withdrawn for 180 days after the Bid opening date. MDC reserves the right to waive any informalities or irregularities in any bid, to reject any or all Bids and/or to extend the bidding period.

Miami-Dade County's "Cone of Silence", Section 2-11.1(t) of the Code of Miami-Dade County, approved by the Board of County Commissioners, specifically prohibits communication in regard to this bid solicitation with County staff except as allowed by the Code. The period covered by the "Cone of Silence" is defined in the code.

Bidders must file a copy of any written communication with the Clerk of the Board, which shall be available to any person upon request. MDC shall respond in writing and file a copy with the Clerk of the Board, which shall be made available to any person upon request. Written communications may also be in the form of e-mail addressed to Gyselle Pino at [sprfi@miamidade.gov](mailto:sprfi@miamidade.gov), with a copy to the Clerk of the Board at [clerkbcc@miamidade.gov](mailto:clerkbcc@miamidade.gov).