



**YOU ARE CORDIALLY INVITED**

**To**

**The Miami-Dade County  
Internal Services Department, Procurement Management Services  
Vendor Outreach Forum**

Please join us for the annual ISD Procurement Management Services Vendor Outreach Forum. You are cordially invited to meet the staff to discuss current policies, practices, recommendations, and to invite you to identify opportunities to improve the County's procurement process.

The Procurement Management Services Division is dedicated to customer service and the timely acquisition and provision of goods and services, design, construction and construction management services and supply management. By utilizing technology and sound business processes, we strive to bring the greatest value and service to Miami-Dade County with integrity, fairness, competition and community inclusion.

Please RSVP via email to [vendoroutreach@miamidade.gov](mailto:vendoroutreach@miamidade.gov) by June 3<sup>rd</sup> for the June 5<sup>th</sup> meeting. **Please provide the vendor name and number of attendees.**

	DATE	ADDRESS	TIME
1	June 5, 2013 (Wednesday)	City of Miami Gardens – Chambers 1515 NW 167 Street, Suite 200 Miami Gardens, FL 33169	10:00 am – 12:30 pm

**NOTE: IF A VENDOR ATTENDED THE MAY 8, 2013 SESSION, THIS IS A DUPLICATE SESSION.**

**YOUR PARTICIPATION IS GREATLY APPRECIATED!**