



Internal Services Department Vendor Services Advisory

Please Make Sure to Renew your Miami Dade County Local Business Tax Receipt

Vendors with a Miami-Dade County business address who are registered with the Internal Services Department (ISD) are required to renew their Local Business Tax Receipt (formally Occupational License) by **September 30, 2016**.

Effective November 7, 2016, **Vendors who have not renewed** their Local Business Tax Receipt will have their registration placed in **INACTIVE** status. Please take a moment to renew your company's Local Business Tax Receipt now to ensure there is continuity in contracting and timely payment for current contracts with Miami-Dade County.

Kindly renew online at <http://www.miamidade.gov/taxcollector/local-business-tax.asp>, or contact the Miami-Dade Tax Collector's Office at **(305) 270-4949**. The Tax Collector's Office is located at **200 NW 2nd Avenue, Miami, Florida 33128**. Upon renewing your Local Business Tax Receipt, your vendor status will be activated.

Thank you in advance for your cooperation!