

Memorandum



Date: May 20, 2015

To: Those Listed Below

From: Carlos A. Gimenez
Mayor

A handwritten signature in black ink, appearing to read "Carlos A. Gimenez", written over a horizontal line.

Subject: Appointment of Selection Committee for Miami-Dade Water and Sewer Department Request to Advertise for Design-Build Services for the Installation of a 48-inch Diameter Water Transmission Main for "Area N" - Project No. DB14-WASD-03

In accordance with Implementing Order 3-34, I am hereby appointing those listed below as members to the Selection Committee for Miami-Dade Water and Sewer Department Request to Advertise for Design-Build Services for *the Installation of a 48-inch Diameter Water Transmission Main for "Area N"* - Project No. DB14-WASD-03.

Selection Committee

Amy Cordova-Jimenez, ISD (Non-Voting Chairperson)
Daniel Mathews, Water and Sewer Department
Miguel Pichardo, Water and Sewer Department
Mallika Muthiah, Regulatory and Economic Resources Department
Karl Thompson, City of Weston
Jose A. Barrera, Florida Department of Transportation
Hector Aleman, Public Works and Waste Management Department (Alternate)
Li Gurau, PortMiami (Alternate)

Technical Advisor

Lin Li, Water and Sewer Department

You are directed to assist me in the selection process considering the factors delineated in the solicitation. If you are unable to participate in the selection process, contact this office through Gary Hartfield, Director of the Small Business Development Division in the Internal Services Department by memorandum from your department director documenting the reason why you cannot participate. Only in cases of **dire** urgency may you be excused from participation.

Each Selection Committee member shall be responsible for evaluating, rating and ranking the proposals based on the criteria and procedure contained in the solicitation. The Selection Committee will meet to review the written proposals. If required, the Selection Committee will select firms to make oral presentations to the Selection Committee at a properly noticed public hearing. If proposers are invited to make oral presentations, the Selection Committee may re-rate and re-rank the proposals based upon the written documents combined with the oral presentation. You may utilize staff from the issuing department and the issuing agency to conduct a preliminary review of the proposals for responsiveness. All requests for responsiveness determinations shall be made in writing by the issuing department to the County Attorney's Office.

In the event it is determined that an appointed Selection Committee member has a conflict of interest or in the event of a properly noticed excusal request, the alternate committee member may serve with the approval of the contracting Department's Deputy Mayor. The alternate will be named in accordance with the requirements of the vacancy created. No substitution of committee members shall be allowed after the first official meeting of the committee.

Upon completion of the evaluation process, the Selection Committee Chairperson shall prepare and submit a memorandum to include a narrative of the evaluation and justification of the recommended firm(s) and attach supporting documentation which MUST include the following information:

Name of firm(s)
Quality Rating Score
Price
Adjusted Score (if applicable)
Committee's Overall Ranking

This report should be submitted to me through ISD for review and consideration.

As a matter of administrative policy and to maintain a fair and impartial process, all individuals appointed to the Selection Committee (including the Chairperson) and staff are instructed to refrain from discussing the solicitation with prospective lobbyists and/or consultants. Selection Committee members are reminded that in accordance with the Cone of Silence Ordinance 98-106, there are restrictions on communications regarding the solicitation with potential proposers, service providers, lobbyists, consultants, or any member of the County's professional staff. Violation of this policy could lead to termination of County service.

All questions must be directed to the staff contact person designated by the issuing department.

- c: Jack Osterholt, Deputy Mayor and Director of Regulatory and Economic Resources Department
Alina T. Hudak, Deputy Mayor and Public Works and Waste Management Department Director
Lester Sola, Director, Water and Sewer Department
Juan Kuryla, Director, PortMiami
Gary T. Hartfield, Small Business Development Division Director, Internal Services Department

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Li Gurau, PortMiami (Alternate)

Technical Advisor

Lin Li, Water and Sewer Department

**SELECTION COMMITTEE
MIAMI-DADE WATER AND SEWER DEPARTMENT
DESIGN-BUILD SERVICES FOR THE INSTALLATION OF A 48INCH DIAMETER WATER
TRANSMISSION FOR "AREA N"
PROJECT NO. DB14-WASD-03**

Committee Member/ Title	Department	Start Year With County	Ethnicity / Gender	Education	Professional License(s)/ Certification(s)	Contact Information
Amy Cordova-Jimenez (Non-Voting Chairperson)	ISD	---	---	---	---	305-375-3022
Daniel Mathews Chief of Water Distribution	WASD	1997	White Male	Bachelor of Science in Civil Engineering	Professional Engineer	786-268-5401
Miguel Pichardo Construction Pipeline Unit Supervisor	WASD	2005	Hispanic Male	Bachelor of Science in Mechanical Engineering	General Contractor and Underground Utility Contractor	786-268-5170
Mallika Muthiah Acting Chief	RER	1993	Asian Indian Female	Master's Degree in Environmental Engineering, Bachelor of Science in Civil Engineering	Professional Engineer	305-372-6921
Karl Thompson Director of Public Works	City of Weston	---	Black Male	Master's Degree Engineering; Master of Public Administration; Bachelor of Science in Civil Engineering	Professional Engineer	954-385-2600 kthompson@westonfl.org
Jose A. Barrera Project Management Engineer III	FDOT	---	Hispanic Female	Bachelor of Science in Civil Engineering	Professional Engineer	305-470-5260 Jose.Barrera@dot.state.fl.us
Hector Aleman Professional Engineer (Alternate)	PWWM	2007	Hispanic Male	Bachelor of Science Engineering; Master of Public Administration	Professional Engineer	305-375-4866
Li Gurau Senior Professional Engineer (Alternate)	PortMiami	1999	Asian Female	Ph.D. Engineering	Professional Engineer	305-329-4034
TECHNICAL ADVISOR						
Lin Li Professional Engineer	WASD	2008	Asian Male	Master of Science in Civil Engineering	Professional Engineer	786-268-5283