

Memorandum



Date: June 9, 2015

To: Those Listed Below

From: Carlos A. Gimenez
Mayor

A handwritten signature in black ink, appearing to read "Carlos A. Gimenez", written over a white background.

Subject: Appointment of Selection Committee for Miami-Dade Water and Sewer Department Request to Advertise for Design-Build Services to Furnish and Install a 48-inch Force Main along North Miami Avenue from N.W. 8 Street along to 36 Street and along N.E. 36 Street from North Miami Avenue to N.E. 2 Avenue - Project No. DB14-WASD-05

In accordance with Implementing Order 3-34, I am hereby appointing those listed below as members to the Selection Committee for Miami-Dade Water and Sewer Department Request to Advertise for Design-Build Services to *Furnish and Install a 48-inch Force Main along North Miami Avenue from N.W. 8 Street along to 36 Street and along N.E. 36 Street from North Miami Avenue to N.E. 2 Avenue - Project No. DB14-WASD-05.*

Selection Committee

Amy Cordova-Jimenez, ISD (Non-Voting Chairperson)

Vivian Galvez, Water and Sewer Department

Juan Bedoya, Water and Sewer Department

James Sumoski, Miami-Dade Transit Department

Maggie Tawil, Parks, Recreation and Open Spaces Department

Karl Thompson, City of Weston

Rodney Lovett, Water and Sewer Department (Alternate)

Bassam Moubayed, Public Works and Waste Management Department (Alternate)

Technical Advisor

Eduardo Luis, Water and Sewer Department

You are directed to assist me in the selection process considering the factors delineated in the solicitation. If you are unable to participate in the selection process, contact this office through Gary Hartfield, Director of the Small Business Development Division in the Internal Services Department by memorandum from your department director documenting the reason why you cannot participate. Only in cases of **dire** urgency may you be excused from participation.

Each Selection Committee member shall be responsible for evaluating, rating and ranking the proposals based on the criteria and procedure contained in the solicitation. The Selection Committee will meet to review the written proposals. If required, the Selection Committee will select firms to make oral presentations to the Selection Committee at a properly noticed public hearing. If proposers are invited to make oral presentations, the Selection Committee may re-rate and re-rank the proposals based upon the written documents combined with the oral presentation. You may utilize staff from the issuing department and the issuing agency to conduct a preliminary review of the proposals for responsiveness. All requests for responsiveness determinations shall be made in writing by the issuing department to the County Attorney's Office.

In the event it is determined that an appointed Selection Committee member has a conflict of interest or in the event of a properly noticed excusal request, the alternate committee member may serve with the approval of the contracting Department's Deputy Mayor. The alternate will be named in accordance with the requirements of the vacancy created. No substitution of committee members shall be allowed after the first official meeting of the committee

Upon completion of the evaluation process, the Selection Committee Chairperson shall prepare and submit a memorandum to include a narrative of the evaluation and justification of the recommended firm(s) and attach supporting documentation which MUST include the following information:

Name of firm(s)
Quality Rating Score
Price
Adjusted Score (if applicable)
Committee's Overall Ranking

This report should be submitted to me through ISD for review and consideration.

As a matter of administrative policy and to maintain a fair and impartial process, all individuals appointed to the Selection Committee (including the Chairperson) and staff are instructed to refrain from discussing the solicitation with prospective lobbyists and/or consultants. Selection Committee members are reminded that in accordance with the Cone of Silence Ordinance 98-106, there are restrictions on communications regarding the solicitation with potential proposers, service providers, lobbyists, consultants, or any member of the County's professional staff. Violation of this policy could lead to termination of County service.

All questions must be directed to the staff contact person designated by the issuing department.

- c: Alina T. Hudak, Deputy Mayor and Public Works and Waste Management Department Director
- Lester Sola, Director, Water and Sewer Department
- Ysela Llort, Director, Miami-Dade Transit Department
- Jack Kardys, Director, Parks, Recreation and Open Spaces Department
- Gary T. Hartfield, Small Business Development Division Director, Internal Services Department

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Technical Advisor

Eduardo Luis, Water and Sewer Department

**SELECTION COMMITTEE
MIAMI-DADE WATER AND SEWER DEPARTMENT
DESIGN-BUILD SERVICES TO FURNISH AND INSTALL A 48-INCH FORCE MAIN ALONG
NORTH MIAMI AVENUE FROM N.W. 8 STREET ALONG TO 36 STREET AND ALONG N.E. 36
STREET FROM NORTH MIAMI AVENUE TO N.E. 2 AVENUE
PROJECT NO. DB14-WASD-05**

Committee Member/ Title	Department	Start Year With County	Ethnicity / Gender	Education	Professional License(s)/ Certification(s)	Contact Information
Amy Cordova-Jimenez (Non-Voting Chairperson)	ISD	---	---	---	---	305-375-3022
Vivian Galvez Sr. Construction Specification Writer	WASD	2009	Hispanic Female	Bachelor of Science in Civil Engineering	BN Inspector and CGC General Contractor	786-268-5118
Juan Bedoya W&S Assistant Superintendent	WASD	1989	Hispanic Male	High School	Wastewater Class A	786-268-5026
James Sumoski Construction Manager 3	MDT	2005	White Male	Bachelor of Science in Civil Engineering	Professional Engineer	786-469-5264
Maggie Tawil Division Chief	PROS	1991	Hispanic Female	Bachelor of Science in Civil Engineering	Professional Engineer	305-755-7932
Karl Thompson Director of Public Works	City of Weston	---	Black Male	Master's Degree Engineering; Master of Public Administration; Bachelor of Science in Civil Engineering	Professional Engineer	954-385-2600 kthompson@westonfl.org
Rodney Lovett Chief, Sewer Collections (Alternate)	WASD	1991	White Male	Associate's Degree in Arts	General Contractor	786-268-5025
Bassam Moubayed Chief (Alternate)	PWWM	1993	Middle Eastern Male	Bachelor of Science Degree in Civil Engineering; Bachelor of Science Degree in Architectural Engineering	Engineer Intern ; Certified Flood Plan Manager	305-375-2116
TECHNICAL ADVISOR						
Eduardo Luis Engineer 3	WASD	1986	Hispanic Male	Bachelor of Science in Civil Engineering	---	786-268-5374