

# Memorandum



**Date:** October 28, 2014

**To:** Those Listed Below

**From:** Carlos A. Gimenez  
Mayor

A handwritten signature in black ink, appearing to read "Carlos A. Gimenez", written over the printed name and title.

**Subject:** Appointment of Selection Committee for Miami-Dade Water and Sewer Department Request to Advertise for Professional Engineering and Geological Services for Water, Wastewater and Reclaimed Water Planning Services - Project No. E14-WASD-01

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In accordance with Implementing Order 3-34, I am hereby appointing those listed below as the Selection Committee for Miami-Dade Water and Sewer Department Request to Advertise for Professional Engineering and Geological Services for Water, Wastewater and Reclaimed Water Planning Services - Project No. E14-WASD-01.

Selection Committee

Faith Samuels, ISD (Non-Voting Chairperson)

Sherry Negahban, WASD

Franklyn Jarman, WASD

German Hernandez, PWWM

Thomas Kux, RER

Berrin Tansel, FIU

Virginia Walsh, WASD (Alternate)

Vishal Katoch, RER (Alternate)

Technical Advisor

Bertha Goldenberg, WASD

You are directed to assist me in the selection process considering the factors delineated in the solicitation. If you are unable to participate in the selection process, contact this office through Small Business Development (SBD) by memorandum (from your department director for County employees) documenting the reason why you cannot participate. Only in cases of **dire** urgency may County employees be excused from participation.

Each Selection Committee member shall be responsible for evaluating, rating and ranking the proposals based on the criteria and procedure contained in the solicitation. The Selection Committee will meet to review the written proposals. If required, the Selection Committee will select firms to make oral presentations to the Selection Committee at a properly noticed public hearing. If proposers are invited to make oral presentations, the Selection Committee may re-rate and re-rank the proposals based upon the written documents combined with the oral presentation. You may utilize staff of the issuing department and the using agency to conduct a preliminary review of the proposals for responsiveness. All requests for responsiveness determinations shall be made in writing by the issuing department to the County Attorney's Office.

In the event it is determined that an appointed Selection Committee member has a conflict of interest or in the event of a properly noticed excusal request, the alternate committee member may serve with the approval of the contracting Department's Deputy Mayor. The alternate will be named in accordance with the requirements of the vacancy created. No substitution of committee members shall be allowed after the first official meeting of the committee.

Upon completion of the evaluation process, the Selection Committee Chairperson shall prepare and submit a memorandum to include a narrative of the evaluation and justification of the recommended firm(s) and attach supporting documentation which MUST include the following information:

Name of firm(s)  
Quality Rating Score  
Price  
Adjusted Score (if applicable)  
Committee's Overall Ranking

This report should be submitted to me through ISD for review and consideration.

As a matter of administrative policy and to maintain a fair and impartial process, all individuals appointed to the Selection Committee (including the Chairperson) and staff are instructed to refrain from discussing the solicitation with prospective lobbyists and/or consultants. Selection Committee members are reminded that in accordance with the Cone of Silence Ordinance 98-106, there are restrictions on communications regarding the solicitation with potential proposers, service providers, lobbyists, consultants, or any member of the County's professional staff. Violation of this policy could lead to termination of County service.

All questions must be directed to the staff contact person designated by the issuing department.

c: Alina T. Hudak, Deputy Mayor/Interim Director, PWWM  
Jack Osterholt, Deputy Mayor/Director, RER  
Lester Sola, Director, ISD  
Bill Johnson, Director, WASD  
Gary T. Hartfield, Division Director, SBD/ISD

Selection Committee

Faith Samuels, ISD (Non-Voting Chairperson)  
Sherry Negahban, WASD  
Franklyn Jarman, WASD  
German Hernandez, PWWM  
Thomas Kux, RER  
Berrin Tansel, FIU  
Virginia Walsh, WASD (Alternate)  
Vishal Katoch, RER (Alternate)

Technical Advisor

Bertha Goldenberg, WASD

**SELECTION COMMITTEE  
MIAMI-DADE WATER AND SEWER DEPARTMENT  
PROFESSIONAL ENGINEERING AND GEOLOGICAL SERVICES FOR WATER, WASTEWATER  
AND RECLAIMED WATER PLANNING SERVICES**

**PROJECT NO. E14-WASD-01**

<b>Committee Member/ Title</b>	<b>Department</b>	<b>Start Year With County</b>	<b>Ethnicity / Gender</b>	<b>Education</b>	<b>Professional License(s)/ Certification(s)</b>	<b>Contact Information</b>
Faith Samuels (Non-Voting Chairperson)	ISD	---	---	---	---	305-375-2774
Sherry Negahban Division Chief	WASD	1985	White Female	Bachelor of Science in Civil Engineering; Master's in Business Administration	Professional Engineer	786-552-8576
Franklyn Jarman Division Chief	WASD	1990	Black Male	Bachelor's in Mechanical and Electrical Engineering	Professional Engineer	786-552-8545
German Hernandez Manager, Environmental Affairs	PWWM	1988	Hispanic Male	Bachelor of Science in Geology	Professional Geologist	305-514-6673
Thomas Kux Professional Geologist	RER	1994	White Male	Bachelor of Science in Forest, Resources and Conservation	Professional Geologist	305-372-6520
Berrin Tansel Professor	FIU	--	White Female	PHD in Environmental Engineering	Professional Engineer	305-348-2928 <a href="mailto:tanselb@fiu.edu">tanselb@fiu.edu</a>
Virginia Walsh Senior Professional Geologist (Alternate)	WASD	2002	White Female	Ph.D in Geology; Master of Science in Geology ; Bachelor of Arts in Geological Sciences	Professional Geologist	786-552-8266
Vishal Katoch Hydrogeologist 3 (Alternate)	RER	2003	Hindu Male	Master of Science in Geology	Professional Geologist	305-372-6614
<b>TECHNICAL ADVISOR</b>						
Bertha Goldenberg Assistant Director	WASD	1989	Hispanic Female	Bachelor of Science in Chemical Engineering	Professional Engineer	786-268-8120