

Memorandum



Date: July 2, 2014

To: Those Listed Below

From: Carlos A. Gimenez
Mayor

A handwritten signature in black ink, appearing to read "Carlos A. Gimenez", written over the printed name and title.

Subject: Appointment of Selection Committee for Miami-Dade Water and Sewer Department Request to Advertise for Design-Build Services for the Replacement/Rehabilitation of 72-inch Sanitary Sewer Force Main along Northwest/Northeast 159th Street between Northwest 17th Avenue and Northeast 10th Avenue - Project No. DB14-WASD-01

In accordance with Implementing Order 3-34, I am hereby appointing those listed below as the Selection Committee for Miami-Dade Water and Sewer Department Request to Advertise for Design-Build Services for the Replacement/Rehabilitation of 72-inch Sanitary Sewer Force Main along Northwest/Northeast 159th Street between Northwest 17th Avenue and Northeast 10th Avenue - Project No. DB14-WASD-01.

Selection Committee

Amy Cordova-Jimenez, ISD (Non-Voting Chairperson)
Juan Bedoya, WASD
Bassam Moubayed, PWWM
Osvaldo Sanchez, Florida Department of Transportation
Osdel Larrea, City of Miami Gardens
Berrin Tansel, Florida International University
James A. Saren, WASD (Alternate)
Michael K. Gleman, Palm Beach County Water Utilities (Alternate)

Technical Advisor

Rodney Lovett, WASD

You are directed to assist me in the selection process considering the factors delineated in the solicitation. If you are unable to participate in the selection process, contact this office through Small Business Development (SBD) by memorandum (from your department director for County employees) documenting the reason why you cannot participate. Only in cases of **dire** urgency may County employees be excused from participation.

Each Selection Committee member shall be responsible for evaluating, rating and ranking the proposals based on the criteria and procedure contained in the solicitation. The Selection Committee will meet to review the written proposals. If required, the Selection Committee will select firms to make oral presentations to the Selection Committee at a properly noticed public hearing. If proposers are invited to make oral presentations, the Selection Committee may re-rate and re-rank the proposals based upon the written documents combined with the oral presentation. You may utilize staff of the issuing department and the using agency to conduct a preliminary review of the proposals for responsiveness. All requests for responsiveness determinations shall be made in writing by the issuing department to the County Attorney's Office.

In the event it is determined that an appointed Selection Committee member has a conflict of interest or in the event of a properly noticed excusal request, the alternate committee member may serve with the approval of the contracting Department's Deputy Mayor. The alternate will be named in accordance with the requirements of the vacancy created. No substitution of committee members shall be allowed after the first official meeting of the committee.

Upon completion of the evaluation process, the Selection Committee Chairperson shall prepare and submit a memorandum to include a narrative of the evaluation and justification of the recommended firm(s) and attach supporting documentation which MUST include the following information:

Name of firm(s)
Quality Rating Score
Price
Adjusted Score (if applicable)
Committee's Overall Ranking

This report should be submitted to me through ISD for review and consideration.

As a matter of administrative policy and to maintain a fair and impartial process, all individuals appointed to the Selection Committee (including the Chairperson) and staff are instructed to refrain from discussing the solicitation with prospective lobbyists and/or consultants. Selection Committee members are reminded that in accordance with the Cone of Silence Ordinance 98-106, there are restrictions on communications regarding the solicitation with potential proposers, service providers, lobbyists, consultants, or any member of the County's professional staff. Violation of this policy could lead to termination of County service.

All questions must be directed to the staff contact person designated by the issuing department.

c: Alina T. Hudak, Deputy Mayor/Interim Director, PWWW
Lester Sola, Director, ISD
Bill Johnson, Director, WASD
Gary T. Hartfield, SBD Division Director, ISD

Selection Committee

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**SELECTION COMMITTEE
MIAMI-DADE WATER AND SEWER DEPARTMENT
REPLACEMENT/REHABILITATION OF 72-INCH SANITARY SEWER FORCE MAIN ALONG
NORTHWEST/NORTHEAST 159TH STREET BETWEEN NORTHWEST 17TH AVENUE AND
NORTHEAST 10TH AVENUE**

PROJECT NO. DB14-WASD-01

Committee Member/ Title	Department	Start Year With County	Ethnicity / Gender	Education	Professional License(s)/ Certification(s)	Contact Information
Amy Cordova-Jimenez (Non-Voting Chairperson)	ISD	---	---	---	---	305-375-3022
Juan Bedoya Assistant Superintendent, Sewer Collection	WASD	1989	Hispanic Male	High School	Wastewater Class A Certificate	786-269-5026
Bassam Moubayed Chief, Construction Division	PWWM	1993	Middle Eastern Male	Bachelor of Science in Civil Engineering; Bachelor of Science in Architectural Engineering	Certified Flood Plain Manager (CFM); Engineer Intern (EIT)	305-375-2111
Oswaldo Sanchez Sr. Utility Coordinator	FDOT	---	Hispanic Male	Bachelor of Science in Electrical Engineering	---	305-470-5235 Ozzie.sanchez@dot.state.fl.us
Osdel Larrea Assistant Public Works Director	City of Miami Gardens	---	Hispanic Male	Bachelor of Science in Electrical Engineering	Engineer Intern	786-279-1270 olarrea@miamigardens-fl.gov
Berrin Tansel Professor	FIU	--	White Female	Ph.D. in Civil Engineering and Environmental Engineering with a Minor in Chemical Engineering	Professional Engineer	305-348-2928 tanselb@fiu.edu
James A. Saren Assistant Superintendent, Sewer Collection (Alternate)	WASD	1979	White Male	High School	Wastewater Class A Certificate	786-269-5027
Michael K. Gleman Project Manager, Engineering Construction Services (Alternate)	Palm Beach County Water Utilities Department	---	White Male	Bachelor of Science in Mechanical Engineering	Professional Engineer	561-373-7537 mkgleman@pbcwater.com

TECHNICAL ADVISOR

Rodney Lovett Chief, Sewer Collection	WASD	1989	White Male	Associate of Arts	General Contractor	786-268-5025
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