

Memorandum



Date: July 14, 2014

To: Those Listed Below

From: Carlos A. Gimenez
Mayor

A handwritten signature in black ink, appearing to read "Carlos A. Gimenez", written over the printed name and title.

Subject: Appointment of Selection Committee for Miami-Dade Water and Sewer Department Request to Advertise for Wastewater Treatment Plants related to Consent Decree Projects - Project No. E13-WASD-05

In accordance with Implementing Order 3-34, I am hereby appointing those listed below as the Selection Committee for Miami-Dade Water and Sewer Department Request to Advertise for Wastewater Treatment Plants related to Consent Decree Projects - Project No. E13-WASD-05.

Selection Committee

Faith Samuels, ISD (Non-Voting Chairperson)

Manuel Moncholi, WASD

Daniel Edwards, WASD

Lana Moorey, PWWM

Ernesto Beltre, MDAD

Karl Thompson, City of Weston

Ahmed Rasheed, MDT (Alternate)

Alfredo Muñoz, PWWM (Alternate)

Technical Advisor

James Ferguson, WASD

You are directed to assist me in the selection process considering the factors delineated in the solicitation. If you are unable to participate in the selection process, contact this office through Small Business Development (SBD) by memorandum (from your department director for County employees) documenting the reason why you cannot participate. Only in cases of **dire** urgency may County employees be excused from participation.

Each Selection Committee member shall be responsible for evaluating, rating and ranking the proposals based on the criteria and procedure contained in the solicitation. The Selection Committee will meet to review the written proposals. If required, the Selection Committee will select firms to make oral presentations to the Selection Committee at a properly noticed public hearing. If proposers are invited to make oral presentations, the Selection Committee may re-rate and re-rank the proposals based upon the written documents combined with the oral presentation. You may utilize staff of the issuing department and the using agency to conduct a preliminary review of the proposals for responsiveness. All requests for responsiveness determinations shall be made in writing by the issuing department to the County Attorney's Office.

In the event it is determined that an appointed Selection Committee member has a conflict of interest or in the event of a properly noticed excusal request, the alternate committee member may serve with the approval of the contracting Department's Deputy Mayor. The alternate will be named in accordance with the requirements of the vacancy created. No substitution of committee members shall be allowed after the first official meeting of the committee.

Upon completion of the evaluation process, the Selection Committee Chairperson shall prepare and submit a memorandum to include a narrative of the evaluation and justification of the recommended firm(s) and attach supporting documentation which MUST include the following information:

Name of firm(s)
Quality Rating Score
Price
Adjusted Score (if applicable)
Committee's Overall Ranking

This report should be submitted to me through ISD for review and consideration.

As a matter of administrative policy and to maintain a fair and impartial process, all individuals appointed to the Selection Committee (including the Chairperson) and staff are instructed to refrain from discussing the solicitation with prospective lobbyists and/or consultants. Selection Committee members are reminded that in accordance with the Cone of Silence Ordinance 98-106, there are restrictions on communications regarding the solicitation with potential proposers, service providers, lobbyists, consultants, or any member of the County's professional staff. Violation of this policy could lead to termination of County service.

All questions must be directed to the staff contact person designated by the issuing department.

c: Alina T. Hudak, Deputy Mayor/Interim Director, PWWW
Lester Sola, Director, ISD
Bill Johnson, Director, WASD
Emilio T. Gonzalez, Director, MDAD
Ysela Llort, Director, MDT
Gary T. Hartfield, SBD Division Director, ISD

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**SELECTION COMMITTEE
MIAMI-DADE WATER AND SEWER DEPARTMENT
DESIGN SERVICES FOR WASTEWATER TREATMENT PLANTS RELATED TO CONSENT
DECREE PROJECTS
PROJECT NO. E13-WASD-05**

Committee Member/ Title	Department	Start Year With County	Ethnicity / Gender	Education	Professional License(s)/ Certification(s)	Contact Information
Faith Samuels (Non-Voting Chairperson)	ISD	---	---	---	---	305-375-3965
Manuel Moncholi Engineer 2	WASD	2004	Hispanic Male	Ph.D. Candidate in Civil Engineering; Master of Science in Environmental Engineering; Bachelor of Engineering in Chemical Engineering	Professional Engineer	786-552-8354
Daniel Edwards Master Planning Section Head	WASD	1997	White Male	Bachelor of Science in Civil Engineer	Professional Engineer	786-552-8352
Lana Moorey Senior Professional Engineer	PWWM	1994	White Female	Bachelor of Science in Civil Engineering	Professional Engineer	305-375-2863
Ernesto Beltre Chief, Aviation Civil Engineer	MDAD	2007	Hispanic Male	Bachelor of Science in Civil Engineering	Professional Engineer	305-876-0787
Karl Thompson Director of Public Works	City of Weston	--	Black Male	Master of Engineering; Master of Public Administration; Bachelor of Science in Civil Engineering	Professional Engineer	954-385-2600 kthompson@westor fl.org
Ahmed Rasheed Senior Professional Engineer (Alternate)	MDT	1995	Asian Male	Master's in Civil Engineering; Master's in Construction Management	Professional Engineer	786-469-5263
Alfredo Muñoz Engineer 2 (Alternate)	PWWM	2004	Hispanic Male	Master of Science in Civil Engineering	Professional Engineer	305-375-4891
TECHNICAL ADVISOR						
James Ferguson Chief, Engineering & Design Division	WASD	2003	White Male	Bachelor of Science in Civil Engineering	Professional Engineer	786-268-5775