Memorandum

MIAMI-DADE COUNTY

Date: July 29, 2016

To: Those Listed Below

From: Carlos A. Gimenez
Mayor

Subject: Appointment of Selection Committee for Miami-Dade Water and Sewer Department Request to Advertise for Engineering Design and Related Services for the Improvement, Renewal and Replacement of the Alexander Orr Water Treatment Plant and the South Miami-Dade Water Supply System, which include the following Plants: Leisure City, Naranja, Elevated Water Tank, Everglades Labor Camp and Newton Water Treatment Plants and Ancillary Facilities to those Plants, as well as Well Fields, Re-Pumping Facilities, Remote Storage and its Appurtenant Facilities– Project no. E15-WASD-19

In accordance with Implementing Order 3-34, I am hereby appointing those listed below as members to the Selection Committee for Miami-Dade Water and Sewer Department Request to Advertise for *Engineering Design and Related Services for the Improvement, Renewal and Replacement of the Alexander Orr Water Treatment Plant and the South Miami-Dade Water Supply System, which include the following Plants: Leisure City, Naranja, Elevated Water Tank, Everglades Labor Camp and Newton Water Treatment Plants and Ancillary Facilities to those Plants, as well as Well Fields, Re-Pumping Facilities, Remote Storage and its Appurtenant Facilities– Project no. E15-WASD-19.*

Selection Committee
Pablo Valin, Internal Services Department (Non-Voting Chairperson)
Natalia Ojeda, Water and Sewer Department
Adrian Triana, Water and Sewer Department
Malka Rodriguez, Department of Transportation and Public Works
Jose A. Gonzalez, Parks, Recreation and Open Spaces Department
Franklin Stirrup, Miami-Dade Aviation Department
James Ferguson, Water and Sewer Department (Alternate)
Henry Tobar, Department of Transportation and Public Works (Alternate)

Technical Advisor
Jon E. Hansen, Water and Sewer Department

You are directed to assist me in the selection process considering the factors delineated in the solicitation. If you are unable to participate in the selection process, please contact this office through Gary Hartfield, Director of the Small Business Development Division in the Internal Services Department by memorandum from your department director documenting the reason why you cannot participate. Only in cases of **dire** urgency may you be excused from participation.

Each Selection Committee member shall be responsible for evaluating, rating and ranking the proposals based on the criteria and procedure contained in the solicitation. The Selection Committee will meet to review the written proposals. If required, the Selection Committee will select firms to make oral presentations to the Selection Committee at a properly noticed public hearing. If proposers are invited to make oral presentations, the Selection Committee may re-rate and re-rank the proposals based upon the written documents combined with the oral presentation.

You may utilize staff from the issuing department and the issuing agency to conduct a preliminary review of the proposals for responsiveness. All requests for responsiveness determinations shall be made in writing by the issuing department to the County Attorney's Office.

In the event it is determined that an appointed Selection Committee member has a conflict of interest or in the event of a properly noticed excusal request, the alternate committee member may serve. An updated memorandum will be forwarded confirming the utilization of the alternate member as a voting member. The alternate will be named in accordance with the requirements of the vacancy created. No substitution of committee members shall be allowed after the first official meeting of the committee

Upon completion of the evaluation process, the Selection Committee Chairperson shall prepare and submit a memorandum to include a narrative of the evaluation and justification of the recommended firm(s) and attach supporting documentation which MUST include the following information:

Name of firm(s)
Quality Rating Score
Price
Adjusted Score (if applicable)
Committee's Overall Ranking

This report should be submitted to me through ISD for review and consideration.

As a matter of administrative policy and to maintain a fair and impartial process, all individuals appointed to the Selection Committee (including the Chairperson) and staff are instructed to refrain from discussing the solicitation with prospective lobbyists and/or consultants. Selection Committee members are reminded that in accordance with the Cone of Silence Ordinance 98-106, there are restrictions on communications regarding the solicitation with potential proposers, service providers, lobbyists, consultants, or any member of the County's professional staff. Violation of this policy could lead to termination of County service.

All questions must be directed to the staff contact person designated by the issuing department.

c: Lester Sola, Director, Water and Sewer Department
Alice N. Bravo, Director, Department of Transportation and Public Works
Jack Kardys, Director, Parks, Recreation and Open Spaces Department
Emilio T. Gonzalez, Director, Miami-Dade Aviation Department
Tara C. Smith, Director, Internal Services Department
Gary T. Hartfield, Division Director, Small Business Development, Internal Services Department

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Technical Advisor
Jon E. Hansen, Water and Sewer Department

SELECTION COMMITTEE
MIAMI-DADE WATER AND SEWER DEPARTMENT
ENGINEERING DESIGN AND RELATED SERVICES FOR THE IMPROVEMENT, RENEWAL AND REPLACEMENT OF THE ALEXANDER ORR WATER TREATMENT PLANT AND THE SOUTH MIAMI-DADE WATER SUPPLY SYSTEM, WHICH INCLUDE THE FOLLOWING PLANTS: LEISURE CITY, NARANJA, ELEVATED WATER TANK, EVERGLADES LABOR CAMP AND NEWTON WATER TREATMENT PLANTS AND ANCILLARY FACILITIES TO THOSE PLANTS, AS WELL AS WELL FIELDS, RE-PUMPING FACILITIES, REMOTE STORAGE AND ITS APPURTENANT FACILITIES
Project no. E15-WASD-19

Committee Member/ Title	Department	Start Year With County	Ethnicity / Gender	Education	Professional License(s)/ Certification(s)	Contact Information
Pablo Valin (Non-Voting Chairperson)	ISD	---	---	---	---	305-375-2852
Natalia Ojeda Professional Engineer	WASD	2008	Hispanic Female	Bachelor of Science in Civil Engineering	Professional Engineer	786-552-8277
Adrian Triana Assistant Superintendent	WASD	2007	White Male	Bachelor of Science in Construction Management; Master of Business Administration	Certified General contractor; F.D.E.P Water Operator License	786-268-5414
Malka Rodriguez Construction Manager III	DTPW	1999	Hispanic Female	Bachelor of Science in Construction Management	Certified General Contractor	786-469-5308
Jose A. Gonzalez Construction Manager 2	PROS	2000	Hispanic Male	Bachelor of Science in Civil Engineer	Professional Engineer	305-755-7833
Franklin Stirrup Project Manager	MDAD	1991	Black Male	Masters in Civil Engineering, Bachelors in Civil Engineering	Professional Engineer Certified General Contractor	305-876-7922
James Ferguson Chief of Engineering and Design Division (**Alternate**)	WASD	2003	White Male	Bachelor of Science in Civil Engineering	Professional Engineering	786-268-5250
Henry Tobar Senior Professional Engineer **(Alternate)**	DTPW	1989	Hispanic Male	Master of Science in Public Administration; Bachelor of Science in Civil Engineering	Professional Engineer	305-375-3176
TECHNICAL ADVISOR						
Jon E. Hansen Chief Operator	WASD		White Male	High School Diploma (Some College)	Florida Class A Drinking Water	786-552-4786