



**Pre-Qualification (PQC)
Technical Certification (TC)
2012 Schedule**

Below is a list of dates for the 2012 Miami-Dade County Pre-Qualification/Technical Certification Schedule. Administrative Order 3-39 requires that all firms interested in providing professional services to the County must have an active Pre-Qualification Certification (PQC) issued by the County prior to the submittal deadline of any solicitation which shall be maintained without lapse throughout the course of the process and project.

FIRST MEETING

<u>Submittal Deadline</u>	<u>Meeting Dates</u>
December 23	January 4
January 20	February 1
February 24	March 7
March 23	April 4
April 20	May 2
May 25	June 6
June 22	July 11
July 27	August 8
August 24	September 5
September 21	October 3
October 26	November 7
November 23	December 5

SECOND MEETING

<u>Submittal Deadline</u>	<u>Meeting Dates</u>
January 6	January 18
February 3	February 22
March 9	March 21
April 6	April 18
May 4	May 23
June 8	June 20
July 13	July 25
August 10	August 22
September 7	September 19
October 5	October 24
November 9	November 21
December 7	December 19

The meetings begin at 2:00 p.m. and are held at the Stephen P. Clark Center (SPCC) located at 111 NW 1st Street, 13th Floor, Conference Room A. Please check the Miami-Dade County Calendar for any changes in the meetings times and/or location. If you have any questions regarding the Technical Certification or Pre-Qualification Certification process contact Department of Procurement Management’s Professional Services Certification Unit, at (305) 375-5637.

Mail your Pre-Qualification and Technical Certification applications to:

**Internal Services Department
Procurement Management Division
Professional Services Certification
111 NW 1st Street, 13th Floor
Miami, FL 33128-1835**