



MIAMI-DADE COUNTY – DEPARTMENT OF SMALL BUSINESS DEVELOPMENT
Job Clearinghouse (JCH)
CONSTRUCTION CLEARINGHOUSE JOB APPLICATION
 Governed by Miami-Dade County Code section 2-1701 and R-1395-05

Section 1. To be completed by Job Applicant. Please print clearly or type

Title of position sought			Contract/Project Number (if applicable)		
Name: Last First Middle Initial			Last 4 digits of Social Security #		
Address (Street Name and Number) Apt.			Home telephone number:		
City State Zip Code			Additional Contact Telephone number:		
How long have you resided at the above address: <input type="checkbox"/> less than 12 months <input type="checkbox"/> 1 -5 years <input type="checkbox"/> 6-10 yrs <input type="checkbox"/> more than 10yrs			Address (Street Name and Number) _____ Apt.____ City_____ State _____ Zip Code_____		
Date of Birth____/____/____ <input type="checkbox"/> Male <input type="checkbox"/> Female Ethnicity: Black <input type="checkbox"/> White <input type="checkbox"/> Hispanic <input type="checkbox"/> Other <input type="checkbox"/>			Languages spoken <input type="checkbox"/> English <input type="checkbox"/> Spanish <input type="checkbox"/> Creole <input type="checkbox"/> Other _____ Languages you are able to read and clearly understand: <input type="checkbox"/> English <input type="checkbox"/> Spanish <input type="checkbox"/> Creole <input type="checkbox"/> Other _____		
Current Driver's license: <input type="checkbox"/> None <input type="checkbox"/> Operator/Class E <input type="checkbox"/> Commercial/Class ____ <input type="checkbox"/> Chauffeur/Class D					

Have you ever been employed in the construction industry? Yes No If yes, indicate the trade and the years of experience in each trade.

General Laborer ____ months/years of experience Carpentry ____ months/years of experience Electrical ____ months/years of experience
 Mechanical ____ months/years of experience Plumbing ____ months/years of experience Site & Prep Work ____ months/years of experience
 Equipment Operator ____ months/years of experience Painting ____ months/years of experience Sprinkler fitting ____ months/years of experience
 Drywall Finishing ____ months/years of experience Masonry ____ months/years of experience Tile layer ____ months/years of experience
 Landscaping ____ months/years of experience Pipe Fitting ____ months/years of experience Truck Driver ____ months/years of experience
 Roofing ____ months/years of experience _____ ____ months/years of experience

What hours are you available to work? 6am-2pm 7am-3pm 8am- 4pm Any shift Other

What construction trades are you interested in? Same as indicated above Other _____

Applicant's signature _____ Date _____

Section 2 *****FOR SBD USE ONLY*****

Certificates/Licenses: _____
 Job References: _____

Title of Position Hired:	Date of Hire:
Duration of Job:	Job Salary (hourly rate):
Employer/Contractor	Contract/Project Number:
Applicant was recruited through: <input type="checkbox"/> Self Recruit <input type="checkbox"/> WDO <input type="checkbox"/> WRO <input type="checkbox"/> WTP	

Submit this application to:
 Attention: Job Clearinghouse
 Miami-Dade County Department of Small Business Development (SBD)
 Project Review and Analysis Division
 111 NW 1st Street, 19th floor
 Miami, Florida 33128
 Telephone: (305) 375-3111 Fax (305) 375-3160