



**INTERNAL SERVICES DEPARTMENT  
SMALL BUSINESS DEVELOPMENT**

**“GROUNDS MAINTENANCE  
INDUSTRY MEETING”**

**WHEN:**  
**February 3, 2016**  
**10am - 12pm**

**WHERE:**  
**Miami-Dade Main Library**  
1st Floor  
101 W. Flagler Street Miami, FL 33128

**NETWORKING \* ONE ON ONE \* QUESTION & ANSWERS**

**“CONTRACTING OPPORTUNITIES  
&  
INDUSTRY PRACTICES”**

**INFORMATION  
ON:**  
Contract Requirements  
Minimum Qualifications  
Living Wages  
Best Practices  
What Not To Do  
Performance Review  
Requirements  
How To Bid  
Completing MURs

**MEET YOUR  
TECHNICAL  
ASSISTANT  
COORDINATOR:**  
Lawanda Wright-  
Robinson  
Roberto Tirado  
Jacqueline Fussell  
Laquita Oliver

**PARTICIPANTS**

- Small Business Dev.
- Procurement Manage.
- Parks, Recreation & Open Spaces (RAAM)
- Finance
- Career Sources South Florida

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