



MIAMI-DADE COUNTY – DEPARTMENT OF SMALL BUSINESS DEVELOPMENT
Job Clearinghouse (JCH)
CONSTRUCTION CLEARINGHOUSE JOB APPLICATION
 Governed by Miami-Dade County Code section 2-1701 and R-1395-05

Section 1. To be completed by Job Applicant. Please print clearly or type

Title of position sought _____	Contract/Project Number (if applicable) _____
Name: Last _____ First _____ Middle Initial _____	Last 4 digits of Social Security # _____
Address (Street Name and Number) _____ Apt. _____	Home telephone number: _____
City _____ State _____ Zip Code _____	Additional Contact Telephone number: _____
How long have you resided at the above address: <input type="checkbox"/> less than 12 months <input type="checkbox"/> 1 -5 years <input type="checkbox"/> 6-10 yrs <input type="checkbox"/> more than 10yrs	Address (Street Name and Number) _____ Apt. _____ City _____ State _____ Zip Code _____
Date of Birth ____/____/____ <input type="checkbox"/> Male <input type="checkbox"/> Female	Languages spoken <input type="checkbox"/> English <input type="checkbox"/> Spanish <input type="checkbox"/> Creole <input type="checkbox"/> Other _____
	Languages you are able to read and clearly understand: <input type="checkbox"/> English <input type="checkbox"/> Spanish <input type="checkbox"/> Creole <input type="checkbox"/> Other _____
Current Driver's license: <input type="checkbox"/> None <input type="checkbox"/> Operator/Class E <input type="checkbox"/> Commercial/Class ____ <input type="checkbox"/> Chauffeur/Class D	

Have you ever been employed in the construction industry? Yes No If yes, indicate the trade and the years of experience in each trade.

<input type="checkbox"/> General Laborer ____ months/years of experience	<input type="checkbox"/> Carpentry ____ months/years of experience	<input type="checkbox"/> Electrical ____ months/years of experience
<input type="checkbox"/> Mechanical ____ months/years of experience	<input type="checkbox"/> Plumbing ____ months/years of experience	<input type="checkbox"/> Site & Prep Work ____ months/years of experience
<input type="checkbox"/> Equipment Operator ____ months/years of experience	<input type="checkbox"/> Painting ____ months/years of experience	<input type="checkbox"/> Sprinkler fitting ____ months/years of experience
<input type="checkbox"/> Drywall Finishing ____ months/years of experience	<input type="checkbox"/> Masonry ____ months/years of experience	<input type="checkbox"/> Tile layer ____ months/years of experience
<input type="checkbox"/> Landscaping ____ months/years of experience	<input type="checkbox"/> Pipe Fitting ____ months/years of experience	<input type="checkbox"/> Truck Driver ____ months/years of experience
<input type="checkbox"/> Roofing ____ months/years of experience	<input type="checkbox"/> _____ ____ months/years of experience	

What hours are you available to work? 6am-2pm 7am-3pm 8am- 4pm Any shift Other _____

What construction trades are you interested in? Same as indicated above Other _____

Applicant's signature _____ Date _____

Section 2 *****FOR SBD USE ONLY*****

Certificates/Licenses: _____

Job References: _____

Title of Position Hired: _____	Date of Hire: _____
Duration of Job: _____	Job Salary (hourly rate): _____
Employer/Contractor _____	Contract/Project Number: _____
Applicant was recruited through: <input type="checkbox"/> Self Recruit <input type="checkbox"/> WDO <input type="checkbox"/> WRO <input type="checkbox"/> WTP	

Submit this application to:
 Attention: Job Clearinghouse
 Miami-Dade County, Department of Small Business Development (SBD)
 Project Review and Analysis Division
 111 NW 1st Street, 19th floor
 Miami, Florida 33128
 Telephone: (305) 375-3111 Fax (305) 375-3160