



CSBE UNAVAILABILITY CERTIFICATE

COMMUNITY SMALL BUSINESS ENTERPRISE PROGRAM (CSBE)

THIS SECTION MUST BE COMPLETED BY PRIME/BIDDER

Project No. _____ Project Name _____

Prime/Bidder Name _____ Title _____

CSBE Firm Contacted _____

This form must be submitted by the Prime/Bidder when claiming unavailability of a certified small business to the contracting officer on the bid submission due date. A separate Unavailability Certificate must be submitted for each unavailable certified firm.

Work/Items Sought	Percentage	Bid Amount

Prime/Bidder Signature _____ Title _____

Print Name _____ Date _____

THIS SECTION MUST BE COMPLETED BY THE CSBE SUBCONTRACTOR

I, _____ was offered the above opportunity
Firm Name

to bid. I am unable to perform the above work at the above specified time due to: _____

CSBE Signature _____ Certification No. _____

Print Name _____ Expiration Date _____

_____ Title _____