

**SMALL BUSINESS ENTERPRISE
ARCHITECTURE AND ENGINEERING
ADVISORY BOARD MEETING**

August 29, 2018



Carlos A. Gimenez, Mayor

**Internal Services Department
Small Business Development**

111 NW 1 Street, 19th Floor
Miami, Florida 33128
T 305-375-3111 F 305-375-3160

**Miami-Dade County
Small Business Enterprise – Architecture and Engineering
Advisory Board Meeting**

Wednesday, August 29, 2018
Stephen P. Clark Center, 111 N.W. 1st Street
19th Floor, SBD Main Conference Room
@10:30 a.m.

AGENDA

- I. Welcome/Introductions**
- II. SBD Section Reports**
 - a. SBE- A&E Certification Report - Claudious Thompson (*SBD Section Chief, Certification*)
 - b. SBE- A&E Utilization Report – Tracie Auguste (*SBD Section Chief, Policy and Legislation Management*)
 - c. SBE- A&E Business Outreach Report - Lawanda Wright-Robinson (*SBD Section Chief, Business Outreach & Education*)
- III. Report**
 - a. Jackson Health Report – (Teodoro Carrasco)
- IV. New Business**
 - a. Procurement – Taskforce Update - Christina Amore (*A/E Consultant Selection Coordinator*)
 - b. Request for future agenda items
 - c. Attendance and Term requirements (Michou Jean, Board Liaison)
- V. Old Business**
 - a. Approval of June 27, 2018 Meeting Minutes
- VI. Firm Input**
- VII. Adjournment**

NEXT BOARD MEETING: Wednesday, October 18, 2018 at 10:30 a.m.

Delivering Excellence Every Day

COUNTY

TABLE OF CONTENTS

AGENDA

SBE A&E Construction Certification Report	1
SBE A&E Utilization Report	2
SBE A&E Business Outreach & Education (BOE) Report	3
Jackson Health Report	4
Attendance and Term requirements	5
June 27, 2018 Meeting Minutes	6

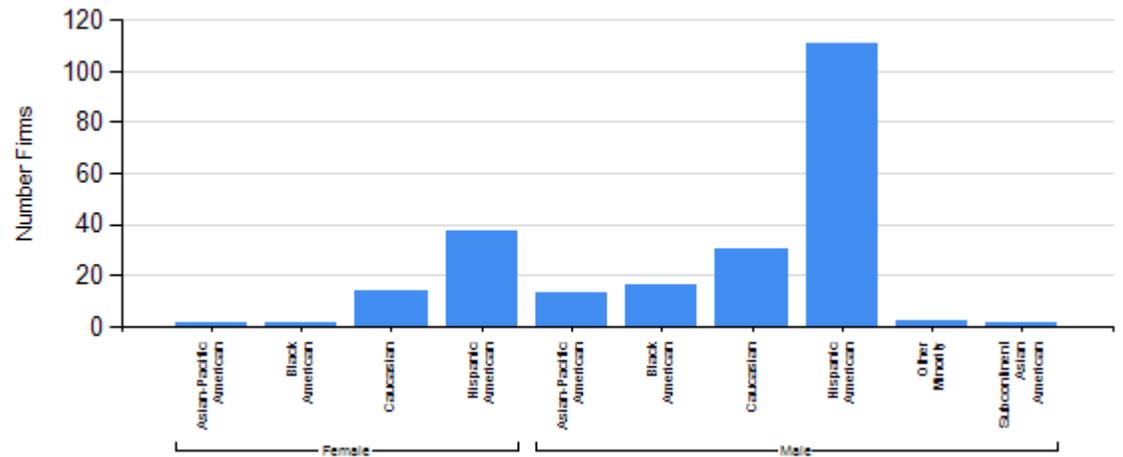
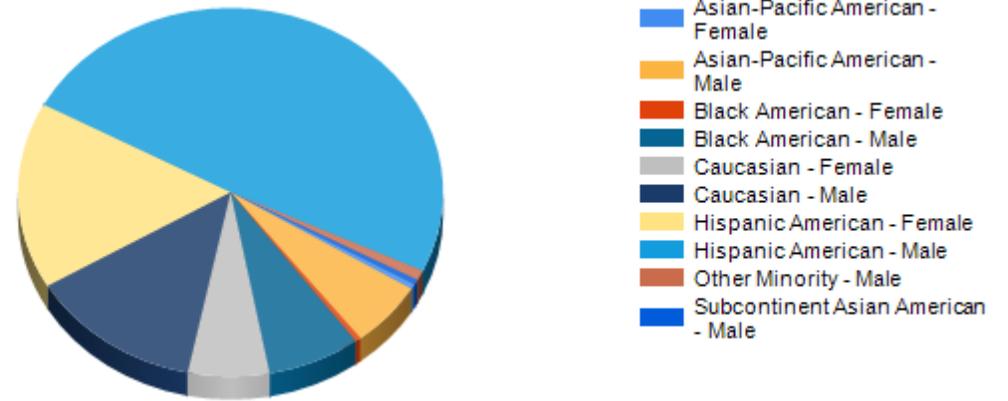
Certification Type: SBE A&E
PERIOD: June 1, 2018 to July 31, 2018

		Total Amount	African American	Caucasian	Hispanic	Asian	Native American	Other	Female
Total Certified SBE-A&E as of 7/31/18		226	17	44	148	15	0	2	53
1	Approved Applications (New, Annual Renewal, Recertification)	11							
2	Graduated	1							
3	Denied	0							
4	Removed	5							

Note: The SBE program is race and gender neutral. This report is for informational purposes only.

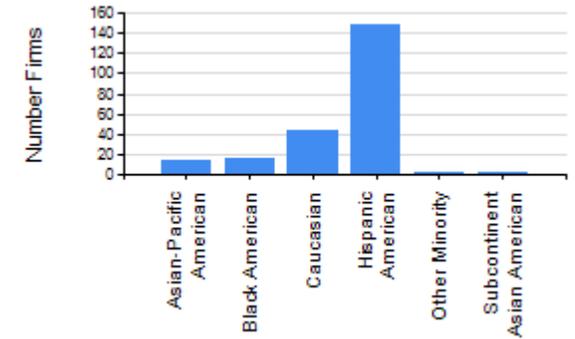
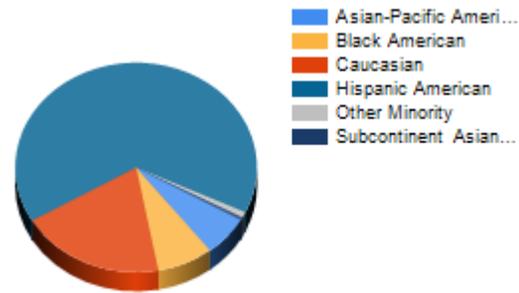
Ethnicity & Gender Summary

Ethnicity	Gender	Number Firms
Asian-Pacific American	Female	1
Asian-Pacific American	Male	13
Black American	Female	1
Black American	Male	16
Caucasian	Female	14
Caucasian	Male	30
Hispanic American	Female	37
Hispanic American	Male	111
Other Minority	Male	2
Subcontinent Asian American	Male	1
Total Firms		226



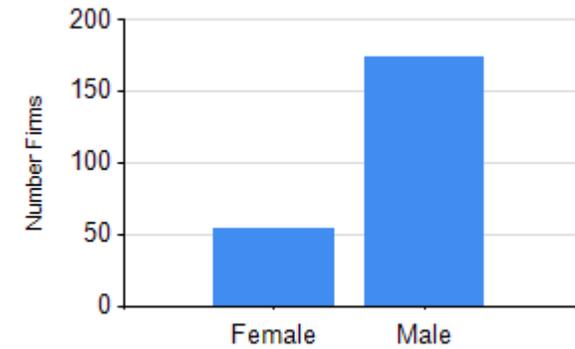
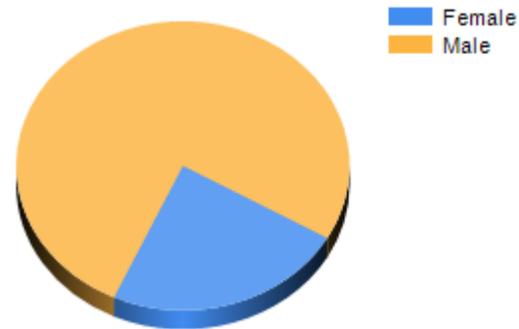
Ethnicity Summary

Ethnicity	Number Firms
Asian-Pacific American	14
Black American	17
Caucasian	44
Hispanic American	148
Other Minority	2
Subcontinent Asian American	1
Total Firms	226



Gender Summary

Gender	Number Firms
Female	53
Male	173
Total Firms	226



SBE - A&E Graduated Firms - June 1, 2018 to July 31, 2018

Date: 8/15/2018 9:46:38 AM

Business Name	Certification Type	Certification Action	Certification Status
C H PEREZ & ASSOC CONSULTING ENGR	SBE-A&E	Recertification	Graduated

Generated from the B2Gnow System.

SBE - A&E Removed Firm - June 1, 2018 to July 31, 2018

Date: 8/15/2018 9:51:47 AM

Business Name	Certification Type	Certification Action	Certification Status	Expiration Date
INSIGHT DESIGN, INC.	SBE-A&E	New	Removed	6/30/2018
JRA INC	SBE-A&E	New	Removed	6/30/2018
LEWIS AQUI LANDSCAPE AND ARCHITECTURAL DESIGN, LLC	SBE-A&E	New	Removed	5/31/2018
TRIANGLE ASSOCIATES, INC..	SBE-A&E	New	Removed	4/30/2018
WOLFBERG/ALVAREZ AND PARTNERS, INC.	SBE-A&E	New	Removed	4/30/2019

Generated from the B2Gnow System.

SBE-Architecture and Engineering Advisory Board

October 01, 2017 – June 30, 2018

There were 19 projects approved for award totaling \$48,656,946.

Of the 19 projects, 16 projects had SBE measures, for a total of \$34,731,664 (or 71.38% of the total \$48,656,946). There was insufficient availability to set a measure for 3 projects.

Of the 16 projects:

- 14 were SBE Set-asides for a total of \$34,335,300
- 2 had SBE goals for a total of \$396,364

Based on the SBE measures set and the goals actually contracted for, certified SBE-A/E firms are participating on projects as Primes or subcontractors totaling \$34,771,664 (or 71.46% of the eligible \$48,656,946).

Internal Services Department
Small Business Development (SBD)
Small Business Enterprise – Architect & Engineers
Business Outreach and Education Section
June 2018 to August 3, 2018

		Total for Period	YTD Total
Activity	Assistance Provided to Small Business Enterprise- Construction Program		
1	Certification Application Assistance	9	20
2	Needs Assessment Meetings (NAMS)	0	3
3	Technical Assistance	26	115
4	Payment Issues	0	0
4.1	Payment Issues Related Dollars	0	0
5	Prompt Payment Issues	0	0
5.1	Prompt Payment Related Dollars	0	0
6	Contract Issues (Non-dollar related)	0	0
7	Contact with SBE-Construction Firms (emails highlighting contract opportunities)	112	263

		Total for Period	YTD Total
Activity	Training, Education and Outreach Activities		
1	Small Business Development (sponsored) Workshops and Forums	1	7
1.1	Number of Attendants	15	35
2	Partnership Workshops & Forums	2	9
2.1	Number of Firms (with whom contact was made)	8	47
Activity	Technical Training & Development Workshops		
3	None	0	0
3.1	n/a		

MBB A/E Awards May 2015 - June 2018

Miami-Dade County EDP/RFQs

SBE	Total	SBE Prime?	Firm	SBE Part.
\$79,959.00	\$79,959.00	Y	CMF International	100.00%
\$157,120.00	\$157,120.00	Y	Naya Architects	100.00%
\$13,485.09	\$18,680.00	N	Gresham Smith	72.19%
\$169,486.28	\$189,476.00	Y	Axioma3	89.45%
\$83,268.00	\$83,268.00	Y	Red Design Group	100.00%
\$9,364.61	\$14,780.00	N	Gresham Smith	63.36%
\$27,207.60	\$59,250.00	N	MGE Architects	45.92%
\$69,914.39	\$126,040.00	Y	Carty Architecture	55.47%
\$23,962.40	\$56,000.00	N	MGE Architects	42.79%
\$2,632.50	\$58,500.00	N	MGE Architects	4.50%
\$7,266.35	\$14,766.00	Y	Carty Architecture	49.21%
\$29,683.11	\$43,333.00	N	Gresham Smith	68.50%
\$36,368.58	\$68,362.00	N	Gresham Smith	53.20%
\$22,469.66	\$55,208.00	N	Gresham Smith	40.70%
\$44,212.80	\$48,000.00	Y	Axioma3, Inc.	92.10%
\$7,624.39	\$192,535.00	N	Gresham Smith	3.96%
\$14,912.98	\$28,090.00	N	Gresham Smith	53.09%
\$922,348.00	\$922,348.00	Y	Ferguson Glasgow Schuster Soto	100.00%
\$68,179.49	\$112,712.00	Y	Carty Architecture	60.49%
\$3,800.50	\$10,610.00	N	MGE Architects	35.82%
\$1,695.63	\$29,235.00	N	MGE Architects	5.80%
\$8,739.33	\$27,850.00	N	MGE Architects	31.38%
\$15,523.00	\$15,523.00	Y	EBS Engineering	100.00%
\$26,302.00	\$26,302.00	Y	EBS Engineering	100.00%
\$4,770.00	\$4,770.00	Y	EBS Engineering	100.00%
\$23,622.00	\$23,622.00	Y	EBS Engineering	100.00%
\$0.00	\$350,000.00	N	NOVA Engineering and Environt'l	0.00%
\$16,950.00	\$16,950.00	Y	EBS Engineering	100.00%
\$297,348.00	\$297,348.00	Y	EBS Engineering	100.00%
\$0.00	\$58,000.00	N	NOVA Engineering and Environt'l	0.00%
\$2,188,215.68	\$3,188,637.00	15 of 30 projects to SBE primes		68.63%

Six Signature Projects

SBE	Total	SBE Prime?	Project	Firm	SBE Part.
\$2,111,442.68	\$10,559,215.00	N	A	Gresham Smith	20.00%
\$3,889,765.67	\$15,993,511.00	N	B	Perkins + Will	24.32%
\$5,232,319.48	\$20,024,184.78	N	C	HKS Architects	26.13%
\$1,401,530.28	\$10,670,358.00	N	D	Perkins + Will	13.13%
\$314,139.19	\$4,885,524.00	N	E	Bermello Ajamil	6.43%
\$2,260,829.71	\$12,560,165.07	N	F	HDR Architecture	18.00%
\$15,210,027.02	\$74,692,957.85				20.36%

\$17,398,242.70 **\$77,881,594.85** **Overall**
22.34%

appointment is being made; and (3) a copy of a background check regarding criminal history, if any, of each applicant performed by the Office of the Inspector General.

(Ord. No. 80-136, § 5, 12-16-80; Ord. No. 09-95, § 1, 11-3-09)

Sec. 2-11.38.2. - Term of office.

- (a) The terms of office of the members of each board shall be staggered.
- (b) No board member shall serve more than eight (8) consecutive years on any one (1) board. The provisions of this section shall not apply to current board members. Nothing set forth in this subsection above shall prohibit any individual from being reappointed to a County board after a hiatus of two (2) years. Notwithstanding the foregoing, the Board of County Commissioners may, by a resolution adopted by a two-thirds (2/3) vote of members present, waive the restriction that a particular member of a board may not serve more than eight (8) consecutive years on that board or any other term limit applicable to a particular board member.
- (c) Additionally, notwithstanding any other provision of the Code or of any resolution, the term of every board member nominated by a Commissioner shall automatically expire when:
 - (1) The nominating Commissioner leaves office; or
 - (2) The nominating Commissioner's term of office expires.

The provisions of this subsection shall be applicable to the terms of County Commissioners which expired in October 1998, and thereafter.

(Ord. No. 80-136, § 6, 12-16-80; Ord. No. 93-104, §§ 5, 7, 10-19-93; Ord. No. 93-114, §§ 6, 8, 10-21-93; Ord. No. 99-04, § 1, 1-21-99; Ord. No. 10-06, § 1, 1-21-10)

Sec. 2-11.38.3. - Uniform rule for filling of open vacancies on boards that remain unfilled for thirty days.

Notwithstanding any other provision of the Code or of any resolution, if a vacancy on any County board which is subject to individual commissioner appointment remains unfilled for more than thirty (30) days, it may thereafter be filled by action of the County Commission.

(Ord. No. 95-94, § 1, 6-6-95)

Sec. 2-11.39. - Attendance requirement.

Notwithstanding any other provision of this Code, any board member shall be automatically removed if, in a given fiscal year: (i) he or she is absent from two (2) consecutive meetings without an acceptable excuse; or, (ii) if he or she is absent from three (3) of the board's meetings without an acceptable excuse. A member of a County board shall be deemed absent from a meeting when he or she is not present at the meeting at least seventy-five (75) percent of the time. An "acceptable excuse" is defined as an absence for medical reasons, business reasons, personal reasons, or any other reason which the board, by a two-thirds vote of the membership, deems appropriate. By a two-thirds (2/3) vote of the members of the full Board of County Commissioners, the provisions of this section may be waived.

(Ord. No. 80-136, § 7, 12-16-80; Ord. No. 93-69, § 1, 7-15-93; Ord. No. 94-129, § 1, 6-21-94; Ord. No. 97-195, § 1, 11-4-97)

Sec. 2-11.39.1. - Quorum.

SMALL BUSINESS DEVELOPMENT ADVISORY BOARD VACANCIES

A&E MEMBERSHIP INFORMATION

MEMBER NAME	APPOINTED-NOMINATED BY
VACANT	COMMISSION DISTRICT 8- DANIELLA LEVINE CAVA
VACANT	COMMISSION DISTRICT 9- DENNIS C. MOSS
VACANT	COMMISSION DISTRICT 10- SEN. JAVIER D. SOUTO
VACANT	COMMISSION DISTRICT 6- REBECA SOSA
VACANT	COMMISSION DISTRICT 13- ESTEBAN BOVO, JR.
VACANT	MAYOR- CARLOS A. GIMENEZ
ARGUDIN, IVETTE O.	COMMISSION DISTRICT 12- JOSE "PEPE" DIAZ
BENJAMIN, CHRISTOPHER E.	COMMISSION DISTRICT 1- BARBARA J. JORDAN
CANGAHUALA, CONRAD SERGIO	COMMISSION DISTRICT 11- JOE A. MARTINEZ
CEPEDA, ALISA	COMMISSION DISTRICT 3- AUDREY M. EDMONSON
CRESPI, JUAN A.	COMMISSION DISTRICT 4- SALLY A. HEYMAN
JACOBS, CHERYL H.	COMMISSION DISTRICT 5
JOSEPH, MICHAEL	COMMISSION DISTRICT 2- JEAN MONESTIME
SWAIN, DEBORAH	COMMISSION DISTRICT 7- XAVIER L. SUAREZ
TANSEL, BERRIN	MAYOR- CARLOS A. GIMENEZ

GOODS & SERVICES MEMBERSHIP INFORMATION

MEMBER NAME	APPOINTED-NOMINATED BY
VACANT	COMMISSION DISTRICT 1- BARBARA J. JORDAN
VACANT	COMMISSION DISTRICT 4- SALLY A. HEYMAN
VACANT	COMMISSION DISTRICT 6- REBECA SOSA
VACANT	COMMISSION DISTRICT 5- EILEEN HIGGINS
VACANT	COMMISSION DISTRICT 9- DENNIS C. MOSS
VACANT	COMMISSION DISTRICT 10- SEN. JAVIER D. SOUTO
VACANT	COMMISSION DISTRICT 11- JOE A. MARTINEZ
VACANT	MAYOR- CARLOS A. GIMENEZ
VACANT	MAYOR- CARLOS A. GIMENEZ
BAKER, CARMEN VIERA	COMMISSION DISTRICT 8- DANIELLA LEVINE CAVA
EMERY, KATHY E	COMMISSION DISTRICT 3- AUDREY M. EDMONSON
HOLSENDOLPH, DARRYL	COMMISSION DISTRICT 2- JEAN MONESTIME
MIZRAHI, ELIZABETH DELGADO	COMMISSION DISTRICT 13- ESTEBAN BOVO, JR.
PEREYRA, YAMILETH	COMMISSION DISTRICT 12- JOSE "PEPE" DIAZ
VIVAR, SANDRA DI MARE	COMMISSION DISTRICT 7- XAVIER L. SUAREZ

LIVING WAGE COMMISSION

MEMBER NAME	APPOINTED-NOMINATED BY
VACANT	COMMISSION DISTRICT 1- BARBARA J. JORDAN
VACANT	COMMISSION DISTRICT 3- AUDREY M. EDMONSON
VACANT	COMMISSION DISTRICT 4- SALLY A. HEYMAN
VACANT	COMMISSION DISTRICT 10- SEN. JAVIER D. SOUTO
VACANT	COMMISSION DISTRICT 2- JEAN MONESTIME
VACANT	MAYOR- CARLOS A. GIMENEZ
VACANT	VACANT
BRASWELL, MARCUS	COMMISSION DISTRICT 8- DANIELLA LEVINE CAVA
CUNDARI ROELANS, ALYSSA GABRIELLE	COMMISSION DISTRICT 6- REBECA SOSA
FRIED, JONATHAN L	COMMISSION DISTRICT 9- DENNIS C. MOSS
MASDEU-VERGARA, ANNETTE E.	COMMISSION DISTRICT 5
RIBERO, SARA	COMMISSION DISTRICT 7- XAVIER L. SUAREZ
ROSENBERG, ARTHUR J.	COMMISSION DISTRICT 12- JOSE "PEPE" DIAZ
SALEM, MICHAEL	COMMISSION DISTRICT 13- ESTEBAN BOVO, JR.
SMITH, JEANETTE	COMMISSION DISTRICT 11- JOE A. MARTINEZ

CONSTRUCTION MEMBERSHIP INFORMATION

Category	MEMBER NAME	APPOINTED-NOMINATED BY
LOCAL BONDING INDUSTRY	VACANT	BOARD OF COUNTY COMMISSIONERS
LOCAL BANKING AND FINANCIAL INDUSTRY	VACANT	BOARD OF COUNTY COMMISSIONERS
CERTIFIED CSBE	VACANT	BOARD OF COUNTY COMMISSIONERS
	VACANT	ORGANIZATION- MIAMI-DADE CHAMBER OF COMMERCE
	VACANT	ORGANIZATION- CONTRACTOR'S RESOURCE CENTER
	VACANT	ORGANIZATION- CONSTRUCTION ASSOCIATION OF FLORIDA
	VACANT	ORGANIZATION- ALLIED MINORITY CONTRACTOR'S ASSOCIATION, INC.
	BAER, KENNETH	ORGANIZATION- UNDERGROUND CONTRACTORS' ASSOCIATION OF SOUTH FLORIDA, INC.
	BAER, ROBERT	ORGANIZATION- ENGINEERING CONTRACTOR'S ASSOCIATION OF SOUTH FLORIDA, INC.
	BROWN-ALFARO, DOROTHY	ORGANIZATION- CSBE ASSOCIATION, INC.
	DERRER, WILLIAM R.	ORGANIZATION- SO. FLORIDA CHAPTER OF THE ASSOCIATED GENERAL CONTRACTORS OF AMERICA
	EVERETT, SHIRLEY	ORGANIZATION- NATIONAL ASSOCIATION OF BLACK WOMEN IN CONSTRUCTION
	GONZALEZ, ALEXIS	ORGANIZATION- LATIN BUILDERS' ASSOCIATION
	HOUSTON, JESSIE BERNARD	ORGANIZATION- THE BAC FUNDING GROUP