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Memorandum



Date: May 20, 2011

To: Penelope Townsley, Director
Department of Small Business Development

From: Bill Johnson, Director
Seaport Department

Subject: Review Committee Recommendation for Non-exclusive Professional Services for Cruise Terminals F and G Remodeling, Contract No. A11-SEA-03, Project No. 2011-019

Your assistance in reviewing this request and forwarding the attached recommendation to the Review Committee (RC) for consideration is respectfully requested.

It is recommended that the RC review the attached request for Community Business Enterprise (CBE) measures for this project, in order to proceed with the advertisement and subsequent bidding of the project.

Professional Services Agreement (PSA) for Cruise Terminals F and G Remodeling: The consultant shall provide professional architectural/engineering and construction administration services (to include coordination with all regulatory agencies as appropriate) for modifications and improvements to optimize the use of existing Cruise Terminals F and G. The scope of services includes cruise terminal architectural and engineering planning, design and post design services for repairs, upgrades, interior finish improvements and possible new construction for Cruise Terminals F and G. These professional services are required for multiple projects that will provide upgraded facilities to support Port Operations that are evolving as the industry advances. The scope of services and any supportive ancillary tasks to the primary scope of services may include upgrades or new construction for all or some of the following: building envelope systems (including roofing); horizontal and vertical circulation; ancillary landside and waterside site development; wharf and berthing improvements; wharf access; intermodal areas; ancillary roadways; parking facilities; provisioning facilities; comfort stations and increasing restroom level of services; canopies; wayfinding; life safety; ADA accessibility; operational enhancements; modifications to access control; furniture; fixtures; equipment; and all related infrastructure, building and structure work.

The consultant shall provide all the necessary investigations; surveys; site investigations; studies; architectural and engineering designs including the analysis of 'sustainable systems' and possible LEED certification; fire protection; interior design; geotechnical engineering; civil engineering; structural engineering; mechanical, electrical and plumbing (MEP); telecommunications engineering; cost estimates; schedules; coordination with Baggage Carousels, Passenger Boarding Bridge, and Art in Public Places; construction documents; environmental and building permitting; commissioning; bidding assistance; site visits; inspections; construction administration; review of shop drawings, proposed substitutions, pay requests, and change

orders; claims assistance; and any supportive ancillary tasks to the primary scope of services to successfully complete all phases of the project.

A/E Technical Certification Categories required:

TC No.	Description	Percentage	Amount
14.00	Architecture (Prime)	35%	\$ 346,500.00
18.00	Architectural Construction Management (Prime)	12%	\$ 118,800.00
5.08	Port & Waterways System - Marine Engineering Design	6%	\$ 59,400.00
8.00	Telecommunication Systems	5%	\$ 49,500.00
9.02	Geotechnical and Materials Engineering Services	3%	\$ 29,700.00
9.05	Roof Testing and Consulting	5%	\$ 49,500.00
11.00	General Structural Engineering	10%	\$ 99,000.00
12.00	General Mechanical Engineering	6%	\$ 59,400.00
13.00	General Electrical Engineering	6%	\$ 59,400.00
15.01	Land Surveying	2%	\$ 19,800.00
16.00	General Civil Engineering	6%	\$ 59,400.00
22.00	ADA Title II Consultant	4%	\$ 39,600.00
Total Estimated Design Fees		100%	\$ 990,000.00

The prime consultant must hold Technical Certification 14.00 – Architecture and 18.00 – Architectural Construction Management. Interested Professional Consulting Firms must have 3 years experience for similar work as described above. This expertise must be met by qualified individual(s) of the prime consultant’s team. Interested Professional Firms (Consultants) shall be certified by Miami-Dade County at the time of qualifications submittal in the Technical Certification Categories identified above.

All work shall be conducted to meet or exceed professional standards, comply with Port of Miami Security requirements, the United States Customs and Border Protection Cruise Terminal Design Standards (USCBP CTDS), and Miami-Dade County’s Sustainable Buildings Program, Implementing Order No. 8-8.

The CBE Goal recommendation is 23.00%. The Agreement will be in the approximate amount of \$990,000.00, which includes the 10% contingency, and shall remain in effect for a total of four (4) years with no options to extend.

Should you have any questions, please feel free to contact Mr. Dorian K. Valdes, P.E., Assistant Port Director of Capital Development at (305) 347-4802.

Attachment

**DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND
RECOMMENDATION**

Contract/Project Title Cruise Terminals F and G Remodeling
 Contract/Project No. A11-SEA-03 / 2011-019
 Description See attached Scope of Work
 Department Seaport Contact Victoria Valdez Phone (305) 347-3239
 Estimated Cost 1 Agreement for \$990,000.00 Funding Source Seaport Loans

ANALYSIS

Commodity/Service No. _____ SIC _____

Trade/Commodity/Service Opportunities

Contract/Project History of Previous Purchases for Previous Three (3) years

Check Here if this is a New Contract/Purchase with Previous History

	<u>Existing</u>	<u>2nd Year</u>	<u>1st Year</u>
Contractor _____	_____	_____	_____
Ethnicity/Race _____	_____	_____	_____
Gender _____	_____	_____	_____
Contract Value _____	_____	_____	_____

Comments _____

RECOMMENDATIONS

<u>CBE GOAL</u>	<u>BID PREFERENCE</u>	<u>NO MEASURE</u>
<u>23.00%</u>	<u>N/A</u>	_____

Analysis for Goal Recommendation

<u>Sub-Trade</u>	<u>Est. Cost</u>	<u>% of Item to Base Bid</u>	<u>Availability</u>
<u>14.00 Architecture (Prime)</u>	\$ _____	35%	_____
<u>18.00 Architectural Construction Management (Prime)</u>	\$ _____	12%	_____
<u>5.08 Port & Waterway Systems Marine Engineering Design</u>	\$ _____	6%	_____
<u>8.00 Telecommunication Systems</u>	\$ _____	5%	_____
<u>9.02 Geotechnical and Materials Engineering Services</u>	\$ _____	3%	>3
<u>9.05 Roof Testing and Consulting</u>	\$ _____	5%	_____
<u>11.00 General Structural Engineering</u>	\$ _____	10%	_____
<u>12.00 General Mechanical Engineering</u>	\$ _____	6%	>3
<u>13.00 General Electrical Engineering</u>	\$ _____	6%	>3
<u>15.01 Land Surveying</u>	\$ _____	2%	>3
<u>16.00 General Civil Engineering</u>	\$ _____	6%	>3
<u>22.00 ADA Title II Consultant</u>	\$ _____	4%	_____
Total	\$ 990,000.00	100%	_____

Basis for Recommendation _____

By: Seaport Department Date to SBA/DPM _____