



Small Business Development Division Project Worksheet

Project/Contract Title: AIRPORT WAYFINDING/SIGNAGE DESIGN SERVICES
Project/Contract No: A16-MDAD-04
Department: AVIATION
Estimated Cost of Project/Bid: \$2,000,000.00

Received Date: 10/24/2016
Funding Source:
Resubmittal Date(s):

Description of Project/Bid: Professional services to provide wayfinding and environmental design for Miami-Dade County airports operated by Miami-Dade Aviation Department for project specific and/or as needed basis. Consultant and/or sub-consultants must be experienced in vehicular and pedestrian environmental signage and engineering for a large hub airport such as MIA or similar complex facility in size and traffic volume. Professional services under this contract may include architectural/ engineering, electrical, civil and structural disciplines. Tasks shall include field inventory and investigation, verification, comprehensive facility analysis, documentation, creation of data base, evaluation, programming, wayfinding, signage design, graphic design, sign concept development, placement and location guidelines, mock-up

Contract Measures Recommendation

Measure	Program	Goal Percent
Goal	SBE/GS	1.00%
Goal	SBE/AE	20.00%

Reasons for Recommendation

SMALL BUSINESS ENTERPRISE - ARCHITECTURAL & ENGINEERING (SBE/AE)
 An analysis of the factors contained in the project package, as well as the factors contained in Section V. B. 2. C. of Implementing Order 3-32 indicates that a 20.00% SBE/AE Sub-Consultant Goal is appropriate for this contract in the following Technical Categories: TC 11.00 (General Structural Engineering) – 10.00%, TC 13.00 (General Electrical Engineering) – 5.00% and TC 16.00 (General Civil Engineering) – 5.00%.

SMALL BUSINESS ENTERPRISE - GOODS & SERVICES (SBE/GS)
 An analysis of Implementing Order 3-41 & Ordinance 16-109, as well as the project package indicates a 1.00% SBE/GS Subcontractor Goal is appropriate to the SBE/GS portion of this contract, in the following commodities: #61500 (Office Supplies) – 0.40%, #20700 (Computer Accessories and Supplies) – 0.40% and #95620 (Copying Services) – 0.20%.

Commodity Code: 20700-Computer Accessories And Supplies; 61500-Office Supplies, General; 95620-Copying Services
 Technical Category: 1100-General Structural Engineering; 1300-General Electrical Engineering; 1600-General Civil Engineering

Small Business Contract Measure Recommendation

Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
GENERAL STRUCTURAL ENGINEERING	SBE/AE	\$200,000.00	10.00%	
GENERAL ELECTRICAL ENGINEERING	SBE/AE	\$100,000.00	5.00%	
Copying Services	SBE/GS	\$4,000.00	0.20%	
OFFICE SUPPLIES, GENERAL	SBE/GS	\$8,000.00	0.40%	
COMPUTER ACCESSORIES AND SUPPLIES	SBE/GS	\$8,000.00	0.40%	
GENERAL CIVIL ENGINEERING	SBE/AE	\$100,000.00	5.00%	
Total		\$420,000.00	21.00%	

Living Wages: YES NO

Responsible Wages: YES NO

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.



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REVIEW RECOMMENDATION
Tier 1 Set Aside
Tier 2 Set Aside
Set Aside Level 1 Level 2 Level 3
Trade Set Aside (MCC) Goal Bid Preference
No Measure Deferred Selection Factor
CWP
County Mayor/Designee
Date