

# Small Business Development Division

## Project Worksheet

**Project/Contract Title:** Program Management Consultant (PMC) Services of Internal Services Department (ISD) Managed and Owned Facilities: Surface Lots/Parking Lots, Parking Garages/Structures, and Fleet Facilities **Received Date:** 9/8/2021  
**Project/Contract No:** A21-ISD-02 **Funding Source:** Other  
**Department:** Internal Services  
**Estimated Cost of Project/Bid:** \$5,500,000.00  
**Description of Project/Bid:** Professional Services Agreement (PSA) for Program Management Consultant (PMC) Services of ISD Managed and Owned Facilities: Surface Lots/Parking Lots, Parking Garages/Structures, and Fleet Facilities to establish PSAs for two (2) separate consultants/teams of firms to provide non-exclusive program management services for new infrastructure and facility improvements that are expected to be completed over the next five (5) years under the Countywide Infrastructure Investment Program (CIIP).

Contract Measures Recommendation		
Measure	Program	Goal Percent
Goal	SBE - A&E	25.00%
Reasons for Recommendation		
<p><b>SMALL BUSINESS ENTERPRISE - ARCHITECTURAL &amp; ENGINEERING (SBE-A&amp;E)</b>            An analysis of the factors contained in the project package, as well as the factors contained in Section V. B. 2. C. of Implementing Order 3-32 indicates that a 25.00% SBE-A&amp;E Sub-Consultant Goal is appropriate for this contract in any combination of the following Technical Categories: TC 14.00 (Architecture), TC 18.00 (Architectural Construction Management), TC 3.01 (Highway Systems: Site Development and Parking Lot Design), TC 3.05 (Highway Systems: Traffic Counts), TC 3.06 (Highway Systems: Traffic Calming), TC 3.09 (Highway Systems: Signing, Pavement Marking, and Channelization), TC 3.10 (Highway Systems: Lighting), TC 8.00 (Telecommunications Systems), TC 10.05 (Environmental Engineering: Contamination Assessment and Monitoring), TC 11.00 (General Structural Engineering), TC 12.00 (General Mechanical Engineering), TC 13.00 (General Electrical Engineering), TC 16.00 (General Civil Engineering), TC 17.00 (Engineering Construction Management), TC 19.14 (Value Analysis and Life-Cycle Costing: Architecture), TC 20.00 (Landscape Architecture), TC 22.00 (ADA Title II Consultant) and TC 26.00 (Claims Analysis Services).</p> <p>Maximum compensation for each of two (2) PSA's is \$2,750,000.00 inclusive of a ten percent (10%) contingency allowance. The term of each PSA is five (5) years with no minimum amount of work or compensation guaranteed to the selected consultants.</p>		
<p><b>SMALL BUSINESS ENTERPRISE - GOODS &amp; SERVICES (SBE-Goods &amp; SBE-Services)</b>            An analysis of Implementing Order 3-41 &amp; Ordinance 16-109, as well as the project package indicates a No Measure is appropriate.</p> <p>MDC-TCC 14-00 ARCHITECTURE, MDC-TCC 18-00 ARCHITECTURAL CONSTRUCTION MANAGEMENT, MDC-TCC 3-01 HIGHWAY SYSTEMS: SITE DEVELOPMENT AND PARKING LOT DESIGN, MDC-TCC 3-05 HIGHWAY SYSTEMS: TRAFFIC COUNTS, MDC-TCC 3-06 HIGHWAY SYSTEMS: TRAFFIC CALMING, MDC-TCC 3-09 HIGHWAY SYSTEMS: SIGNING, PAVEMENT MARKING, AND CHANNELIZATION, MDC-TCC 3-10 HIGHWAY SYSTEMS: LIGHTING, MDC-TCC 8-00 TELECOMMUNICATIONS SYSTEMS, MDC-TCC 10-05 ENVIRONMENTAL ENGINEERING: CONTAMINATION ASSESSMENT AND MONITORING, MDC-TCC 11-00 GENERAL STRUCTURAL ENGINEERING, MDC-TCC 12-00 GENERAL MECHANICAL ENGINEERING, MDC-TCC 13-00 GENERAL ELECTRICAL ENGINEERING, MDC-TCC 16-00 GENERAL CIVIL ENGINEERING, MDC-TCC 17-00 ENGINEERING CONSTRUCTION MANAGEMENT,</p>		

MDC-TCC 19-14 VALUE ANALYSIS AND LIFE-CYCLE COSTING, MDC-TCC 20-00 LANDSCAPE ARCHITECTURE, MDC-TCC 22-00 ADA TITLE II CONSULTANT, MDC-TCC 26-00 CLAIMS ANALYSIS SERVICES, MDC-TCC 27-02 COMMISSIONING/RETRO-COMMISSIONING.

**Small Business Contract Measure Recommendation**

<u>Subtrade</u>	<u>Category</u>
Architecture	SBE-A&E
Architectural Construction Management	SBE-A&E
Highway Systems: Site Development and Parking Lot Design	SBE-A&E
Highway Systems: Traffic Counts	SBE-A&E
Highway Systems: Traffic Calming	SBE-A&E
Highway Systems: Signing, Pavement Marking, And Channelization	SBE-A&E
Highway Systems: Lighting	SBE-A&E
Telecommunications Systems	SBE-A&E
Environmental Engineering: Contamination Assessment and Monitoring	SBE-A&E
General Structural Engineering	SBE-A&E
General Mechanical Engineering	SBE-A&E
General Electrical Engineering	SBE-A&E
General Civil Engineering	SBE-A&E
Engineering Construction Management	SBE-A&E
Value Analysis and Life-Cycle Costing: Architecture	SBE-A&E
Landscape Architecture	SBE-A&E
ADA Title II Consultant	SBE-A&E
Claims Analysis Services	SBE-A&E

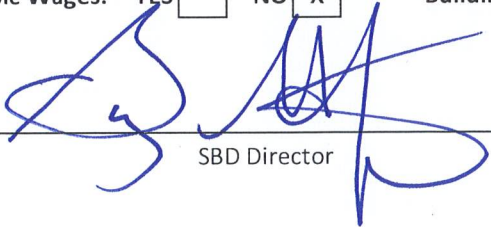
Living Wages: YES  NO

Highway: YES  NO

Heavy Construction: YES  NO

Responsible Wages: YES  NO

Building: YES  NO

  
\_\_\_\_\_  
SBD Director

10-5-21  
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Date