

Memorandum



Date: December 15, 2022

To: Gary Hartfield, Director
ISD - Small Business Development Division

From: Ray Baker, Director
Miami-Dade Public Library System

Subject: Notice of Professional Services – Goal Memo
Request to Advertise for Architectural & Engineering Services for a New Key Biscayne Branch Library, Contract No. A22-MDPLS-01-GOB-ESP; LB Project No. A22-MDPLS-01-GOB-ESP

A handwritten signature in black ink, appearing to read "Ray Baker". The signature is written in a cursive, flowing style.

The Miami-Dade Public Library System (MDPLS) is recommending a 25 % Small Business Enterprise (SBE) participation goal for design, construction documents, and construction administration services for the design and construction of the new Key Biscayne Branch Library, located at 299 Crandon Boulevard, Key Biscayne, FL 33149. The project base cost for these services is estimated at \$1,215,500.00 with a \$121,550.00 contingency and proposed dedicated allowance and reimbursable expenses of \$109,395.00.

BACKGROUND

MDPLS continues to carry out the projects approved as part of its adopted capital plan with a mission of improving and modernizing library facilities throughout Miami-Dade County. The demolition and replacement of the existing Key Biscayne Branch Library, a project that is included in Library's adopted capital plan and budget, will further that mission.

PROJECT DESCRIPTION

MDPLS requires the services of an architectural and engineering consultant team to provide design, construction documents and construction administration services for the design and construction of a new multi-story library building of approximately 19,000 square feet of air-conditioned space, with additional balcony/plaza areas. The building will be LEED Silver certified at a minimum. The design is to be developed in accordance with the Conceptual Design and Site Plan previously conceptualized by Miami-Dade County and approved by the Village of Key Biscayne. The existing parking area will remain with minimal improvements. The library currently on site will be demolished, and this new building will be built in its place. As depicted in the previously approved Site Plan (Attachment A), the site will be landscaped, taking advantage of the existing water features, trees and plants. New pedestrian walkways and golf cart/bicycle paths are to be included as well. The selected team will carry through on the existing Conceptual Design and Site Plan documents.

The selected team shall be responsible for completing the design development of the new library on the existing site, creating complete contract construction documents and specifications as necessary to obtain all plan approvals and secure dry run permitting approvals, in order to have the new LEED certified library facility meet or exceed applicable building codes, County and Village of Key Biscayne Ordinances, and modern technological standards for library facilities. They will facilitate the

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bid and award process with MDPLS and provide construction administration through the completion of the project and include commissioning and warranty/close out periods. The required work will provide a complete design, inclusive of signed and sealed final construction drawings and technical specifications by a registered professional architect and engineer(s) in the State of Florida.

TECHNICAL CERTIFICATION CATEGORIES

The breakdown for the A/E services are as follows:

Project	Type	Code	Description	Percent	Cost Estimate	Library's SBE-A&E Recommendations
Technical Certification Requirements:	Prime	14	Architecture	25%	\$303,875.00	
	Prime	18	Architectural Construction Management	10%	\$121,550.00	
	Sub	11	General Structural Engineering	10%	\$121,550.00	
	Sub	12	General Mechanical Engineering	10%	\$121,550.00	
	Sub	13	General Electrical Engineering	10%	\$121,550.00	
	Sub	14.00A	Interior Design	7%	\$85,085.00	7%
	Sub	15.01	Surveying and Mapping - Land Surveying	2%	\$24,310.00	2%
	Sub	16	General Civil Engineering	10%	\$121,550.00	10%
	Sub	17	Engineering Construction Management	10%	\$121,550.00	
	Sub	20	Landscape Architecture	6%	\$72,930.00	6%
			Base Estimate	100.00%	\$1,215,500.00	

EXPERIENCE AND QUALIFICATIONS

Miami-Dade Public Library System is requesting that the Prime Consultant and/or sub-consultant firms (team), through full-time personnel, have experience in the design, permitting and construction

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management of a library facility. LEED certification and experience is preferred. The team should demonstrate the following qualifications as applicable:

- Three (3) years relevant experience within the last seven (7) years in performing architectural services for library facilities.
- Experience within the last five (5) years in designing (including the production of construction documents) a library as new construction or major renovation with a \$9 million construction value and a minimum of 19,000 s.f. of air-conditioned space.
- Experience within the last seven (7) years of successfully gathering input from key stakeholders, such as community members, organizations, local municipalities, for the purpose of providing design solutions that meet the clients' programmatic goals and comply with local needs.
- Experience within the last five (5) years of successfully submitting the required documentation to achieve LEED certification on a new or renovated building.

Approved