



THE AMERICAN SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS

Stephen J. Musso
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Small Business Development Division
Miami-Dade County - Internal Services Department
111 NW 1 Street, 19th Floor
Miami, Florida 33128
Email: laurie@miamidade.gov
Attn: Laurie Johnson, Section Chief

VIA EMAIL

Re: ASPCA-999
ASPCA/ ASD Liberty City Clinic
Small Business Department Division Input - Architectural Contract / Project Measures
Analysis and Recommendations

Dear Ms. Johnson,

On behalf of The American Society for the Prevention of Cruelty to Animals, please find our Small Business Development Division Input - Architectural Contract / Project Measures Analysis and Recommendations form attached. We respectfully request that you review and approve the attached form and provide the applicable Small Business Development measures.

If you have any questions or need additional information, please feel free to contact me.

Thank you for your assistance with this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Stephen J. Musso", is written over a faint, circular stamp or watermark.

Stephen J. Musso
Executive Vice President of Capital Projects
Facilities Planning / Management

Attachments

cc: Gary T. Hartfield, Small Business Development Division (via email)
Alice Hidalgo-Gato, Small Business Development Division (via email)
Alex Muñoz, Miami-Dade County Animal Services Department (via email)

DEPARTMENT INPUT
ARCHITECT CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

Check applicable Ordinance(s): 90-143 Responsible Wage and Benefits 03-237 (formerly 03-1) Community Workforce Program

PROJECT INFORMATION See attachment

Contract/Project/*Work Order No.: ASPCA-999
 *Reference corresponding project number when submitting a work order

Contract/Project Title: ASPCA/ASD Liberty City Clinic

Description/Scope of Work: Please see attachment

Estimated Cost: Please see attachment Funding Source: Please see attachment

Location of Project: 1320 NW 62nd Street, Miami, Florida 33147

PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CWP) See attachment

Engineer/Department or Agency's estimated required workforce for Project Work Order :

Trade/Skills Required	Est. # of workforce required per trade	Est. # of total days to complete job

Comments: Please see attachment

PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CSBE) See attachment

Sub-Trade	Est. Cost	% of Item to Base Bid	Availability

RECOMMENDATION

Set-Aside: Level 1 Level 2 Level 3 Trade Set-Aside Sub-Contractor Goal Workforce Goal No Measure

Basis for Recommendation: _____

Date submitted to DBD: 8/7/15

Contact Person: Stephen J. Musso

Telephone No.: (212) 876-7700, ext. 4301

ATTACHMENT TO
DEPARTMENT INPUT
ARCHITECTURAL CONTRACT / PROJECT MEASURE ANALYSIS AND RECOMMENDATIONS

Contract/ Project Title: ASPCA/ ASD Liberty City Clinic

Background:

The Miami-Dade County ("County") has authorized possession of the property located at 1320 NW 62nd Avenue, Miami, FL 33147 (the "Property"), which contains a two-story approximately 6,300 sq. ft. structure (the "Facility"), to the Miami-Dade County Animal Services Department. The County will lease the Property to The American Society for the Prevention of Cruelty to Animals ("ASPCA"). The project will consist of site work on the Property and interior renovation of the Facility on a strict design and construction schedule, as described below. The renovated Facility is intended to give the ASPCA a place to provide animal-related services, including, without limitation animal health services such as spay / neuter surgical operations, to the underserved areas of Miami-Dade County, including, without limitation, the Liberty City / Overtown areas. The renovated Facility will also offer administrative offices and space designated for training and collaboration with the community.

Scope of Services / Qualifications:

Currently, the ASPCA has the need to issue a Request for Proposals to qualified architectural firms for the following services: architectural plans for the renovation, master permitting and ADA compliance. The selected architectural firm will be responsible for selecting, retaining and supervising all required engineers as well as complying with all Small Business Development requirements for the selection and retention of such engineers. The selected architectural firm must have an active architectural license in the State of Florida.

Once architectural designs are finalized, the ASPCA will submit a separate Small Business Development request for the construction portion of this project.

Project Schedule:

It is anticipated that the project will be conducted according to the following schedule:

Architecture RFP Process: 8/17/2015 – 10/2/2015

Architecture Design Phase: 10/3/2015 – 3/2/2016

Construction RFP Process: 3/3/2016 – 9/5/2016

Construction Phase: 9/26/2016 – 7/28/2017

Funding/ Project Cost:

The estimated cost of the entire project is \$3,000,000. The ASPCA will pay the cost of the design phase. The associated cost of the construction phase will be shared by the ASPCA and the County.
