

Date: December 10, 2012  
To: Jack Osterholt, Director  
Regulatory and Economic Resources  
Small Business Development Division

From:   
Rodney McMillian  
Special Project Administrator  
Public Works and Waste  
Management Department

Subject: Notice of Consultant Services:  
Project No. E12-PWWM-03  
Miscellaneous Professional Service Agreements to  
Provide Materials Testing/Consulting/Training Services

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**RECOMMENDATION**

Departmental Contract Measure Recommendation/Community Business Enterprise (CBE) Program:

No Measure

Estimated Project Costs:

The cost of services will be charged to the particular project requiring the above services. The department requesting the services for a specific project will provide the funding source prior to issuance of the Work Order.

Reviewed by Small Business Development's (SBD) Construction Manager:

Yes

**BACKGROUND**

Miami-Dade County has the need to establish Professional Services Agreements (PSAs) to provide materials testing, consulting, and training services necessary for design and construction projects funded by the People's Transportation Plan (PTP), the General Obligation Bond (GOB) Program, as well as other funding sources.

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Project Review/  
Analysis

If any additional information is needed, please call me at (305) 375-5320, or Frank Aira at (305) 375-2930.

RM/rm

Attachments (4)

C: Luisa Millan, ISD  
Amelia Cordova, ISD  
Laurie Johnson, RER/SBD  
Ileana Quintana, RER/SBD  
Kelly Duncombe, RER/SBD  
Vivian Walters, RER/SBD  
Chris Rose, PWWM  
Gaspar Miranda, P.E., PWWM  
Leandro Ona, P.E., PWWM  
Luis F. Lacau, P.L.S., PWWM  
Elena Romero, PWWM  
Bassam Moubayed, PWWM  
Frank Aira, P.E., CFM, PWWM  
Dianah Coakley, PWWM  
Lisset Cabrera, PWWM  
Project File

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From: Rodney McMillian  
Special Project Administrator  
Public Works and Waste Management Department

Date:

December 10, 2012

Department:

Public Works and Waste Management

Contract Type:

Professional Service Agreement

ISD Project No.:

E12-PWWM-03

Re-submittal:

No

Project Title:

Miscellaneous Professional Services Agreements to provide  
Materials Testing/Consulting/Training Services

Standard Industrial Code (SIC): 871 Engineering, Architectural and Surveying Services

Estimated Project Cost:

The cost of services will be charged to the particular project requiring the above services. The department requesting the services for a specific project will provide the funding source prior to issuance of the Work Order.

Funding Source:

Various

Method of Award: One Non-exclusive Professional Service Agreement (PSA)

Check here if new Contract/Project purchase with no previous history:

Project No.: E12-PWWM-03

Project Title: Miscellaneous Professional Services Agreements to provide  
Materials Testing/Consulting/Training Services

**Detailed Scope of Work:**

Miami-Dade County has the need to establish Professional Services Agreements (PSAs) to provide Soils, Foundations and Geotechnical Testing Services necessary for design and construction projects.

**Miami-Dade County Technical Certification Categories:**

9.06 Soils, Foundations and Materials Testing – Materials Testing/Consulting/Training

**Contract Measure Recommendation:**

- No Measure
- CBE Sub-consultant Goal
- CBE Set-Aside

**Reason for Recommendation:**

Method of award; analysis of the factors contained in Administrative Order 3-32, indicate that a CBE-A/E Sub-consultant Goal may be appropriate for this project. Additionally, staff has met with SBD's construction project manager, and concluded that there appears to be sufficient availability of CBE firms for the recommended areas to participate on this professional service agreement.

**Comments:**

The agreements will also be accessed by other County departments, including but not limited to the following: Aviation, Water and Sewer, Internal Services, Regulatory and Economic Resources, Public Housing and Community Development, Parks, Recreation and Open Spaces and the Seaport. These departments will utilize the materials testing, consulting, and training services agreements during the three year effective term of each agreement. The work will be assigned on a rotational basis for the technical certification category available within the agreement. The number of agreements awarded will be determined by the number of qualified proposers who submit a proposal. The cost of services will be charged to the particular project requiring these services. The department requesting the services for a specific project will provide the funding source prior to issuance of the Work Order; Work Orders will not be issued under this contract unless the specific user department identifies appropriate budgeted funds. The cost of the services will be charged to those particular projects which require materials testing, consulting, and training services. PTP work authorizations provided under these contracts are subject to Board of County Commission and Citizen's Independent Transportation Trust approval.

All companies that respond to the advertisement and meet the requirements stipulated in the Notice to Professional Consultants to provide these types of services in the State of Florida will qualify to join a pool of firms. Upon expiration, a new contract will be advertised to establish a new pool.

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Project Title: Miscellaneous Professional Services Agreements to provide  
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**CBE Prime History of similar Contracts/Projects for previous three years:**

Not Applicable

Similar Projects previously submitted for RC Action:

E09-PW-03

**Scope of Work History Summary – Sub-consultant Opportunities:**

Areas recommended for CBE Goal:

Not Applicable

Areas used to meet sub-consultant goal:

Not Applicable

CBE Goal/Amount achieved:

Not Applicable

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