

# Memorandum



**Date:** RECEIVED DEPT. BUSINESS DEV. December 17, 2013

**To:** 2013 DEC 20 PM 4:12 Lester Sola, Director  
Internal Services Department

**From:** Lee N. Hefty, Assistant Director - Environmental Resources Management  
Department of Regulatory and Economic Resources

**Subject:** Review Item: Environmental Cleanup, Compliance and Related Services for Miami-Dade County Facilities, Project No. E13-RER-01

The Division of Environmental Resources Management (DERM) has initiated procurement through the Design and Construction Services Division of the Internal Services Department of Professional Services Agreements (PSAs) titled, "Environmental Cleanup, Compliance and Related Services for Miami-Dade County Facilities" (ISD Project No. E13-RER-02). These new PSAs will replace the current E08-DERM-01 PSAs.

Consistent with the aforementioned E08-DERM-01 PSAs, these PSAs will provide DERM with a prequalified pool of environmental consultants, with diverse and specialized expertise, immediately available to perform a variety of environmental tasks required of County departments, as directed by the Mayor. These PSAs will allow for the performance of work outside of the EDP monetary threshold and beyond the scope of "study" or "construction". The consultants awarded these PSAs will perform approximately half of their assigned tasks at airport facilities, requiring them to obtain higher insurance coverage for auto liability at \$5 million, and to obtain airport identification security badges, for work in restricted areas. Many of the types of environmental evaluations performed under the DERM environmental PSAs involve long term, phased assessment and remediation efforts, most expediently and effectively performed by a single consultant, and often resulting in total costs well in excess of the EDP threshold. Additionally, these PSAs are necessary to protect the health and safety of the employees and citizens of the County by responding to discoveries of levels of contaminants at County owned properties which require immediate action. Furthermore, the PSA language will stipulate that the EDP contract be utilized when appropriate.

Therefore, DERM requests that Project No. E13-RER-02 be submitted for review by the Small Business Development Division of the Internal Services Department for determination of participation measures.

As described on the attached Analysis for CBE Goal Recommendation, six (6) qualified consultants will be retained under non-exclusive professional services agreements with an effective term of three (3) years and a maximum compensation of \$3,000,000 per agreement with no minimum compensation guaranteed. These agreements will provide two one-year renewal options with no additional increase in the maximum compensation limit of \$3,000,000 per agreement.

The proposed scope of work includes performing:

- A. Environmental assessment or rehabilitation and related tasks, including but not limited to drilling and geophysical investigations, surveying and mapping and laboratory services, at Miami-Dade County owned or operated sites in accordance with Chapter 62-780 of the Florida Administrative Code (FAC), Chapter 24 of the Miami-Dade County Code and all other applicable regulations.

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- B. Services related to the modification, repair, removal, replacement, installation or abandonment of any underground or aboveground storage systems, and related tasks, in accordance with Chapters 62-761 and 62-762 FAC, Chapter 24 of the Miami-Dade County Code and all other applicable regulations.
- C. Services as design criteria professionals and duties related to construction management for environmentally related construction tasks related to A and B above.
- D. Other related environmental work, not identified above, necessary for investigation or prevention of potential or known contamination, for compliance with applicable regulations, for protection of the environment and the public health and for cleanup of environmental contamination.

As indicated above in the proposed scope of work, laboratory services, along with the transportation and disposal of contaminated soil and groundwater are incidental to, and necessary for, the performance of environmental assessment and rehabilitation. However, no specific Technical Certification category exists for these services. Additionally, drilling services not related to geotechnical investigations, are most often performed by SFWMD licensed water well drillers, not required to be certified in TC category 9.01. Remedial construction activities which fall outside of the Technical Certification categories are required to be performed as well. All of these subcontracted services combined, can account for as much as 35% of the overall contract amount, reducing the portion of the project to which a CBE measure can be applied, to approximately 65%.

DERM has evaluated the project and recommends a 12% CBE participation goal. This goal is effectively equal to 18% of the work to be performed after the removal of the non TC subcontracted services identified above. Consistent with previous projects, it is also recommended that DERM monitors CBE participation to reduce the level of effort and time required to execute a work authorization, by eliminating the project submittal procedure for a CBE measure on a work order specific basis. Additionally, DERM recommends that all work required under Technical Certification categories 10.05 (Contamination Assessment and Monitoring), 10.07 (Remedial Action Plan Implementation / Operation / Maintenance) and 17 (Engineering Construction Management) be performed solely by the Prime consultant. Please see attached the Analysis for CBE Goal Recommendation, in support of the proposed CBE measure.

For questions, please contact Julie Balogh at [balogj@miamidadegov](mailto:balogj@miamidadegov) or Wilbur Mayorga at [mayorw@miamidadegov](mailto:mayorw@miamidadegov) or by phone at 305-372-6700.

Attachment

cc: Gary Hartfield, SBD  
Jose Gonzalez, PE, DERM  
Wilbur Mayorga, PE, DERM  
Julie Balogh, DERM

**ANALYSIS FOR CBE GOAL RECOMMENDATION**

**PROJECT TITLE:** Professional Services Agreements for Environmental Cleanup, Compliance and Related Services for Miami-Dade County Facilities

**PROJECT NUMBER:** E13-RER-02

**DEPARTMENT:** RER/DERM

**ESTIMATED COST OF SERVICES:** Six (6) qualified consultants will be retained under non-exclusive professional services agreements with an effective term of three (3) years and maximum compensation of \$3,000,000 per agreement. The agreements will provide two one-year renewal options with no additional increase in the maximum compensation limit of \$3,000,000 per agreement.

**FUNDING SOURCE:** Work will be funded by the various Miami-Dade County Departments utilizing these agreements.

**DESCRIPTION OF PROJECT:** These six (6) agreements will allow environmental assessment or rehabilitation and related tasks at Miami-Dade County owned and/or operated sites in accordance with all applicable regulations; services related to the modification, repair, removal, replacement, installation and abandonment of any underground or aboveground storage systems, and related tasks, in accordance with all applicable regulations; services as design criteria professionals and for construction management for environmentally necessary construction tasks; environmental construction tasks as warranted; and other related environmental work, not identified above, necessary for investigation or prevention of potential or known contamination, for compliance with applicable regulations, for protection of the environment and the public health and for cleanup of environmental contamination.

**REQUIRED TECHNICAL CERTIFICATIONS:** Based on past use of similar PSAs administered by RER/DERM, the estimated technical certification breakdown is as follows:

<b>Prime Firms</b>	61%	10.05	Contamination Assessment and Monitoring	\$10,980,000.00
	10%	10.06	Remedial Action Plan Design	\$1,800,000.00
	10%	10.07	Remedial Action Plan Implementation/Operation/Maintenance	\$1,800,000.00
	5%	16	General Civil Engineering	\$900,000.00
	10%	17	Engineering Construction Management	\$1,800,000.00
<b>Subconsultants</b>	2%	9.01	Drilling, Subsurface Investigation & Seismographic Services	\$360,000.00
	2%	15.01	Surveying and Mapping (Land Surveying)	\$360,000.00
<b>TOTAL</b>	100%			\$18,000,000.00

Julie Balogh, Manager  
Airports & Contracts Section, RER/DERM

Date submitted to SBD

## **Walters, Vivian (ISD)**

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**From:** Balogh, Julie (RER)  
**Sent:** Friday, December 20, 2013 3:54 PM  
**To:** Walters, Vivian (ISD); Johnson, Laurie (ISD)  
**Cc:** Clark, Veronica (ISD); Samuels, Faith (ISD); Millan, Luisa M. (ISD); Mayorga, Wilbur (RER)  
**Subject:** RE: E13-RER-02 Project Measure  
**Attachments:** Project #E-13-RER-01\_12-17-13.pdf - Adobe Acrobat Professional

Good Afternoon All,

Attached please find the signed E13-RER-02 review memo.

Thanks in advance and have a good weekend!

**Julie Balogh**, Manager  
Airports & Contracts Section  
**Miami-Dade County Regulatory and Economic Resources Department (RER)**  
**Division of Environmental Resources Management (DERM)**  
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As part of improving efficiency in our delivery of services to the businesses and residents of Miami-Dade County, the Department of Environmental Resources Management (DERM), and the County's Building, Consumer Services, Economic and Business Development, and Planning and Zoning functions have been merged to form the Miami-Dade County Department of Regulatory and Economic Resources (RER). Please look for us under our new name.

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**From:** Walters, Vivian (ISD)  
**Sent:** Friday, December 13, 2013 10:15 AM  
**To:** Balogh, Julie (RER)  
**Cc:** Clark, Veronica (ISD); Samuels, Faith (ISD); Millan, Luisa M. (ISD); Johnson, Laurie (ISD)  
**Subject:** RE: E13-RER-02 Project Measure

Good Morning!

Julie,

SBD will initiate review, once the signed memo is received.

Regards,

**Vivian O. Walters, Jr.**