



## MEMORANDUM

RECEIVED  
DEPT. BUSINESS DEV.  
2015 FEB 12 PM 3:01

**DATE** | February 12, 2015

**TO** | Gary Hartfield, Division Director, Small Business Development  
Internal Services Department

**FROM** |   
Jesus Guerra, Interim Executive Director  
Miami-Dade MPO

**SUBJECT** | Review Item: Recommendation for Non-Exclusive Professional Services Agreement (PSA) for the General Planning Consultant (GPC) Program, Contract E15-MPO-01

The MPO respectfully requests that the Department of Small Business Development review the attached recommendation for "no measures" for the above referenced contract. This project is federally funded and will be reimbursed through federal and state funds. The Disadvantaged Business Enterprise (DBE) goal established for this contract is 9.91% as set by Florida Department of Transportation (FDOT). FDOT District Six is the funding pass-through agency for the Miami-Dade MPO. Once this recommendation is approved, we will proceed with the procurement of the consultants.

The purpose of the GPC is to have a pool of architectural and engineering (A/E) consultants available to assist the MPO in providing transportation planning services for Miami-Dade County. The first GPC contract was executed in July of 2000. This contract is for the sixth cycle of the program (GPC VI). Five consultants will be selected to provide professional planning services, as needed, to supplement the MPO's Secretariat efforts in conducting the transportation planning process for the Miami Urbanized area and some regional efforts. The duration of these contracts will be for a period of three (3) years. The estimated cost for this effort is \$3,300,000 which consists of a mix of Federal Transit Administration and Federal Highway funds.

The architectural and engineering consultants will provide only transportation planning services under this contract. The scope of work includes the provision of services in the areas of urban and regional areas transportation planning, mass and rapid transit planning, highway planning among other related areas. During the development of this contract, the consultants will perform the following tasks: coordination with other transportation partners, literature research, data collection, analysis and evaluations, field inspections, conceptual designs to visualize proposed recommendations, travel demand forecasting, public involvement, preparation of presentations to MPO standing committees, and final reports, among other related efforts to support the transportation planning process as required by federal requirements.

Should you have any questions or concerns, please don't hesitate to contact Oscar Camejo of the MPO staff at 305-375-1837.

### Attachment

C: Oscar Camejo, MPO Financial Manager  
Curt Williams, ISD Sr. A/E Consultant Selection Coordinator

## ATTACHMENT

**PROJECT TITLE:** General Planning Consultant (GPC) Support – Phase VI

**PROJECT NUMBER:** E15-MPO-01

**DEPARTMENT:** Miami-Dade Metropolitan Planning Organization (MPO)

**ESTIMATED COST:** Five (5) qualified consultants will be retained under non-exclusive professional services agreement with an effective term of five (5) years and maximum compensation of \$3,300,000.

**FUNDING SOURCE:** Work will be funded by both the Federal Highway Administration and the Federal Transit Administration.

**PROJECT DESCRIPTION:** The purpose of the GPC is to have a pool of architectural and engineering (A/E) consultants available to assist the MPO in providing transportation planning services for Miami-Dade County. The first GPC contract was executed in July of 2000. This contract is for the sixth cycle of the program (GPC VI). Five consultants will be selected to provide professional planning services, as needed, to supplement the MPO's Secretariat efforts in conducting the transportation planning process for the Miami Urbanized area and some regional efforts. The architectural and engineering consultants will provide only transportation planning services under this contract. The scope of work includes the provision of services in the areas of urban and regional areas transportation planning, mass and rapid transit planning, highway planning among other related areas. During the development of this contract, the consultants will perform the following tasks: coordination with other transportation partners, literature research, data collection, analysis and evaluations, field inspections, conceptual designs to visualize proposed recommendations, travel demand forecasting, public involvement, preparation of presentations to MPO standing committees, and final reports, among other related efforts to support the transportation planning process as required by federal requirements.

### REQUIRED TECHNICAL

**CERTIFICATIONS:**

- 1.01 – Urban Area and Regional Transportation Planning
- 1.02 – Mass and Rapid Transit Planning
- 3.05 – Traffic Engineering Studies