



May 4, 2015

To: SBE-A/E Firms

Re: Roadway Improvements to NW South River Drive from NW 32 Avenue to NW 38 Avenue

Project No.: **E15-PWWM-01**

The above-referenced project is being considered for competition measures among Small Business Enterprise (SBE-A&E) firms. If you are interested in participating as an **SBE-A/E Prime Consultant**, (required to be certified in **Technical Categories 3.02, 3.03, 10.01, AND 1.01**), or **SBE-A/E Sub-Consultant** (in **Technical Categories 3.04, 3.09, or 3.10**) to perform work in connection with this project, please complete and return the attached Verification of Availability form and, provide the "Required" examples of work your firm has completed on similar projects as outlined in the attached project description, by 2:00pm, Wednesday, May 6, 2015.

Please review the attached project description and requirements. These specifications are being reviewed and are subject to change.

The Verification of Availability form may be sent via facsimile transmission (305) 375-3160 or e-mail to kellyd@miamidade.gov. If you have any questions, please contact me at (305) 375-3147.

Sincerely,

A handwritten signature in cursive script that reads 'Kelly Duncombe'.

Kelly Duncombe

Contract Development Specialist II
Internal Services Department
Small Business Development Division
111 NW 1st Street #19 Floor
Miami, FL 33128
kellyd@miamidade.gov
Office (305) 375-3147 | Fax (305) 375-3160
"Delivering Excellence Every Day"

Attachments

DESCRIPTION OF PROJECT

Project Title: Roadway Improvements to NW South River Drive from NW 32 Avenue to NW 38 Avenue

Project Number: E15-PWWM-01

Department: Public Works and Waste Management

Estimated Cost: \$470,000

Technical Certification Categories:

	Description	Percentage	Amount
3.02	Highway Design (PRIME)	50%	\$235,000
3.03	Bridge Design (PRIME)	15%	\$70,500
10.01	Stormwater Drainage Design Engineering Services (PRIME)	13%	\$61,100
1.01	Urban Area and Regional Transportation Planning (PRIME)	4%	\$18,800
3.04	Traffic Engineering Studies	5%	\$23,500
3.09	Signing, Pavement Marking, and Channelization	6%	\$28,200
3.10	Lighting	7%	\$32,900
	Total Estimated Design Fees	100%	\$470,000.00

Project Description

The Miami-Dade County Public Works and Waste Management Department needs to establish a non-exclusive Professional Services Agreement (PSA) to provide professional engineering design services and preparation of complete construction plans. The services are to include master planning and public involvement for the reconstruction of the existing road to a 2-lane roadway with center turn lane, parallel parking, a 10-foot wide bicycle/pedestrian shared-use facility, curb and gutters, storm drainage system, pavement markings and signage, roadway lighting, bridge replacement at Palmer Lake, environmental permitting, and construction administration services. The project length is approximately 1.0 mile.

Technical Certification categories 3.02, 3.03, 10.01, and 1.01 are the only Technical Categories the Prime must hold.

EXPERIENCE AND QUALIFICATIONS:

The prime consultant must hold Technical Certifications 3.02 – Highway Design, 3.03 – Bridge Design, 10.01 – Stormwater Drainage Design Engineering Services, and 1.01 – Urban Area and Regional Transportation Planning.

The Prime Consultant responding to the solicitation shall have at least five (5) years of experience as a Prime Consultant in the design of major roadway projects and bridge design. The Prime Consultant must have at least five (5) years of experience in master planning and public involvement. The Sub-Consultant shall have at least five (5) years of experience in the design of roadway improvement projects of similar scope of work to include but not limited to traffic studies, roadway lighting, signing, and pavement marking. Interested Professional Firms (Consultants) shall be certified by the County at the time of qualifications submittal in the Technical Categories identified above.

PRIME Must be certified in 3.02, 3.03, 10.01, and 1.01. Are you? YES___ NO___

The Prime Consultant shall have five (5) years of experience as a Prime Consultant in the design of major roadway projects and bridge design.

Are you able to satisfy the above stated?

YES _____ **NO** _____

The Prime Consultant must have at least five (5) years of experience in master planning and public involvement.

Are you able to satisfy the above stated?

YES _____ **NO** _____

SUB-CONSULTANTS

The Sub-Consultant shall have at least five (5) years of experience in the design of roadway improvement projects of similar scope of work to include but not limited to traffic studies, roadway lighting, signing, and pavement marking.

Are you able to satisfy the above stated “scopes of services”?

Yes _____ **No** _____

Do you have prior experience satisfying the above stated?

Yes _____ **No** _____

Roadway Improvements to NW South River Drive from
NW 32 Avenue to NW 38 Avenue

Project No. E15-PWWM-01

Please complete the following **“Reference Requirements”**:

Project Title:
Client Name
Contact No.:
Scope Description:

Project Title:
Client Name
Contact No.:
Scope Description:

Project Title:
Client Name
Contact No.:
Scope Description:
