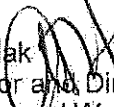


# Memorandum



**Date:** September 23, 2015

**To:** Gary Hartfield; Division Director  
Small Business Development  
Internal Services Department

**From:** Alina T. Hudak   
Deputy Mayor and Director  
Public Works and Waste Management Department

**Subject:** Review Committee Recommendation  
Project No. E15-PWWM-09 Miscellaneous Professional Services Agreements to  
Provide Materials Testing/Consulting/Training Services

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## **RECOMMENDATION:**

This is a request for the Small Business Development Division of the Internal Services Department to review and approve a contract measure recommendation for Small Business Enterprise-Architecture/Engineering (SBE-A&E) participation in order to allow the Miami-Dade Public Works and Waste Management Department (PWWM) to proceed with the advertisement for Miscellaneous Professional Services Agreements to provide Materials Testing/ Consulting/Training Services, ISD Project No. E15-PWWM-09. The number of agreements awarded under this solicitation will be determined by the number of qualified proposers who submit a proposal; therefore, no goals are required. The work will be assigned on a rotational basis, with the initial order determined by the amount of money awarded County-wide to each firm during the previous three (3) years. Once each firm has been issued a work order, the list is re-established based on the amount of money awarded to each firm, updated to include the work orders issued under this contract. Resulting agreements will have an effective term of three (3) years and will be assigned on a rotational basis.

## **A&E TECHNICAL CERTIFICATIONS REQUIRED**

Sole respondent firms need to be certified in the following technical certification category:

- 9.06 Soils, foundations and materials testing - Asbestos
- 9.07 Soils, foundations and materials testing - Ambient air
- 9.08 Soils, foundations and materials testing - Bio-hazardous
- 9.09 Soils, foundations and materials testing - OSHA

## **BACKGROUND/EXPERIENCE:**

These agreements will be primarily utilized for the Materials-Testing/Consulting/Training Services for design and construction projects funded by Road Impact Fees (RIF), the People's Transportation Plan (PTP), Secondary Gas Tax, the General Obligation Bond (GOB) Program, as well as other funding sources. The agreements will also be available to other County Departments including but not limited to, Aviation, Water and Sewer, Internal Services, Regulatory and Economic Resources, Public Housing and Community Development, Parks, Recreation and Open Spaces, and the Seaport.

The department requesting the services for a specific project will provide the funding source prior to issuance of a Work Order. PTP work authorizations provided under these contracts are subject to Board of County Commission and Citizen's Independent Transportation Trust approval.

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All companies that respond to the advertisement and meet the requirements stipulated in the Notice to Professional Consultants to provide these types of services in the State of Florida will qualify to join a pool of firms. Upon expiration, a new contract will be advertised to establish a new pool.

PWWM is requesting that this item be placed on the next Review Committee Agenda. If you have any questions, please contact Luis F. Lacau, Head of Survey Section, PWWM, at (305) 375-5774.

Attachments

- c: Curt Williams, ISD
- Vivian Walters, ISD
- Mike Ramos, ISD
- Bola Shorunke-Jean, PWWM
- Gaspar Miranda, P.E., PWWM
- Leandro Ona, P.E., PWWM
- Luis F. Lacau, P.L.S., PWWM