

SBD - CM Review Form

To:	Project Review and Analysis - A&E		
From:	SBD CM - Eddy V. Etienne Jr.		
Department:	Miami Dade County Port of Miami Department	Contact:	Elizabeth Ogden
Date:	3/11/2016	Resubmittal:	No

PROJECT NUMBER:	Contract No. E15-SEA-02, Project No, 2016-007
PROJECT TITLE:	Program Management Consultant Services
PROJECT LOCATION:	

SCOPE OF WORK/DESCRIPTION: The Program Management Consultant (PMC) will provide professional services in project programming and planning; design oversight (Criteria and Standards); oversight of architectural/engineering and engineering/inspection consultants; quality assurance oversight (QA/QC); value engineering (VE); project control; Owner's representation and inspections for new terminals (A, AA and rope); contract administration; utility capacity studies and relocations; configuration management; claims administration; studies to facilitate PortMiami's Master Plan; fueling and alternative energy studies; and any supportive tasks ancillary to the primary scope of services. In addition, the PMC shall provide non-architectural and engineering services, which consist of maritime logistics and business consulting services. The scope of work, which is highly-specialized and financial in nature, relating to Ports and business initiatives, includes: Business Initiative Return on Investment calculations for maritime facilities; Federal and State Grant Implementation and Monitoring; detailed construction cost estimating and project scheduling; and document control (for construction projects).

SPECIAL REQUIREMENTS:

- 5.01 Port and Waterway Systems – Engineering Design
- 5.02 Port and Waterway Systems – Architectural Design
- 5.08 Port and Waterway Systems - Marine Engineering Design
- 17.00 Engineering Construction Management
- 18.00 Architectural Construction Management
- 1.04 Port and Waterway Systems Planning
- 5.03 Port and Waterway Systems – Cruise Terminal Design
- 5.05 Port and Waterway Systems – Cargo Terminal Design
- 5.09 Port and Waterway Systems – Environmental Design
- 11.00 General – Structural Engineering
- 12.00 General – Mechanical Engineering
- 13.00 General – Electrical Engineering
- 14.00 Architecture
- 19.05 Value Analysis and Life Cycle Costing – Port and Waterway Systems
- 22.00 ADA Title II Consultant
- 26.00 Claims Analysis Services
- N/A Project Cost Estimating and Scheduling
- N/A Document control (for construction projects)

Initial: EE

Date: 3-11-16

The prime consultant must hold Technical Certifications 5.01 - Port and Waterway Systems – Engineering Design, 5.02 - Port and Waterway Systems – Architectural Design, 5.08 - Port and Waterway Systems - Marine Engineering Design, 17.00 – Engineering Construction Management, and 18.00 – Architectural Construction Management. Interested Professional Firms (Consultants) shall be certified by Miami-Dade County at the time of qualifications submittal in the Technical Certification Categories identified above.

CATEGORIES	PERCENTAGE	COMMENTS
PRIME		
5.01 - Port and Waterway Systems - Engineering Design	30.00%	*Must comply with special requirements - Possible Small Business Participation
5.02 - Port and Waterway Systems - Architectural Design	25.00%	
5.08 - Port and Waterway Systems - Marine Engineering	5.00%	
17.00 - Engineering Construction Management	8.00%	
18.00 - Architectural Construction Management	5.00%	
SUB-CONSULTANT		
1.04 - Port and Waterway Systems Planning	10.00%	*Possible Small Business Participation
5.03 Port and Waterway Systems - Cruise Terminal Design	2.00%	
5.05 - Port and Waterway Systems - Cargo Terminal Design	2.00%	
5.09 - Port and Waterway Systems - Environmental Design	1.00%	
11.00 - General - Structural Engineering	1.00%	
12.00 - General Mechanical Engineering	2.00%	
13.00 - General Electrical Engineering	2.00%	
14.00 - Architecture	1.00%	
19.05 - Value Analysis and Life Cycle Costing - Port and Waterway Systems	2.00%	
22.00 - ADA Title II Consultant	1.00%	
26.00 - Claims Analysis Services	1.00%	
Project Cost Estimating and Scheduling	1.00%	
Document control (for construction projects)	1.00%	
Total Estimated Professional Fees	100.00%	

Small Business Development CM Signature:  Date: 3-11-16

*Trades/Sub-Trades identified for possible subcontracting opportunities by SBD CM

Port of Miami is recommending 15.00% SBE A&E and 2.00% SBE G&S

Initial: EE

Date: 3-11-16