



Small Business Development Division Project Worksheet

Project/Contract Title:	GENERAL SPECIAL SYSTEMS ENGINEERING SERVICES	Received Date:	11/10/2016
Project/Contract No:	E16-MDAD-08	Funding Source:	
Department:	AVIATION	AVIATION REVENUE FUND, RESERVE MAINTENAN	
Estimated Cost of Project/Bid:	\$4,000,000.00	Resubmittal Date(s):	
Description of Project/Bid:	The project involves renovations and improvements of airport special systems, low voltage data, communication and security systems Terminal-wide and miscellaneous code and system related Terminal-wide improvements. Prime consultant must have five (5) years experience designing a combination of terminal cameras, alarms, and/or PA systems at large hub U.S. airports.		

Contract Measures Recommendation		
Measure	Program	Goal Percent
Goal	SBE/GS	2.00%
Goal	SBE/AE	25.00%

Reasons for Recommendation
<p>The Term of the Agreement will be for five (5) years. The contract Estimated Amount will be \$4,000,000.00 for two (2) Professional Services Agreements with a contract estimated amount of \$2,000,000.00 each.</p> <p>SMALL BUSINESS ENTERPRISE - ARCHITECTURAL & ENGINEERING (SBE/AE) An analysis of the factors contained in the project package, as well as the factors contained in Section V. C. of Implementing Order 3-32 and the responses of certified SBE/AE firms to the Verification of Availability to Propose process indicates that a 25% SBE/AE Sub-consultant Goal is appropriate for this contract. Verification of Availability to Propose letters were sent to the SBE/AE firms certified in the technical categories below; however, three (3) or more firms did not respond to Verification of Availability process as being able to satisfy the contract's requirements.</p> <p>SMALL BUSINESS ENTERPRISE - GOODS & SERVICES (SBE/GS) An analysis of the factors contained in the project package, as well as the factors contained in section VIII. B., of Implementing Order 3-41 & Ordinance 14-41 indicates a 2.00% SBE/GS Subcontractor Goal is appropriate for the goods & services portion of this contract.</p> <p>Commodity Code: 61500-Office Supplies, General; 96214-Blue Printing Services: Blue Prints, Blue Line, Large Engineering; 96600-Printing And Typesetting Services Technical Category: 0402-Aviation Systems-Architectural Design; 1200-General Mechanical Engineering; 1300-General Electrical Engineering</p>

Small Business Contract Measure Recommendation				
Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
AVIATION SYSTEMS-ARCHITECTURAL DESIGN	SBE/AE	\$600,000.00	15.00%	
GENERAL MECHANICAL ENGINEERING	SBE/AE	\$200,000.00	5.00%	
OFFICE SUPPLIES, GENERAL	SBE/GS	\$40,000.00	1.00%	
PRINTING AND TYPESETTING SERVICES	SBE/GS	\$20,000.00	0.50%	
Blue Printing Services: Blue Prints, Blue Line, Large Engineering	SBE/GS	\$20,000.00	0.50%	
GENERAL ELECTRICAL ENGINEERING	SBE/AE	\$200,000.00	5.00%	
Total		\$1,080,000.00	27.00%	

Living Wages: YES NO

Responsible Wages: YES NO

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.



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REVIEW RECOMMENDATION

Form with fields for Tier 1 Set Aside, Tier 2 Set Aside, Set Aside Level 1-3, Trade Set Aside (MCC), Goal, Bid Preference, No Measure, Deferred, Selection Factor, CWP, County Mayor/Designee, and Date. Includes a signature in blue ink.