

## SBD - CM Review Form

<b>To:</b>	Project Review and Analysis - A&E		
<b>From:</b>	SBD CM - Eddy V. Etienne Jr.		
<b>Department:</b>	Regulatory and Economic Resources	<b>Contact:</b>	Manuel Blanco
<b>Date:</b>	2/24/2017	<b>Resubmittal:</b>	No

<b>PROJECT NUMBER:</b>	E17-RER-01
<b>PROJECT TITLE:</b>	Technical services for the evaluation and development of Local Limits in Section 24-42.4 of the Code of Miami-Dade County
<b>PROJECT LOCATION:</b>	

**SCOPE OF WORK/DESCRIPTION:** The Scope of Work represents a general outline of anticipated services and may change or include other specific services as required, but is not limited to the following:

1. Comprehensive review of the technical document package consisting of existing data from sampling events at Miami-Dade County's three regional wastewater treatment plants and determine need for further sampling. If review determines that additional sampling events are required, the cost of conducting such events shall be submitted as an optional component to the proposal.
2. Draft a Plan of Study (POS) in accordance with U.S. EPA's Local Limit Development Guidance (EPA 833R-04-002A) and Chapter 4 of the Florida Guidance Manual for Pretreatment Programs, to submit to FDEP. The POS shall include sampling for conventional pollutants.
3. Schedule and complete sampling events at POTWs and other critical locations of the POTW collection and transmission as identified by DERM and WASD
4. Upon receipt of the laboratory analyses for the new sampling events, review data and perform necessary data reduction into a consistent electronic format and audit raw lab data. Develop draft local limits consistent with the EPA guidance document and submit to FDEP.
5. Review Miami-Dade County's current Sewer Use Ordinance to determine if any changes are required based on the findings of the proposed local limits. Upon approval by FDEP, schedule public participation workshops and facilitate such workshops with the regulated community and other interested parties
6. Upon completion of the public participation period, draft the background memorandum including the agenda package for Government Operations Committee (GOC) and Board of County Commissioners (BCC) for approval and incorporation into Chapter 24 of the Code of Miami-Dade County.

**SPECIAL REQUIREMENTS: PREFERRED EXPERIENCE AND QUALIFICATIONS**

The preferred qualification requirements for this Solicitation are that the Proposer, including the project manager and key support staff, should have:

- a) Developed Local Limits for a publicly owned utility, US City, County or Municipal Government.
- b) Developed a Sewer Use Ordinance for a publicly owned utility, US City, County or Municipal Government.
- c) Professional references (~3) from a publicly owned utility, US City, County or Municipal government that can provide feedback on the individual or firm's ability to complete technically-based local limits projects on-time. Local limits development projects for which references are provided shall not be older than five (5) years from the date of this RFP.
- d) Experience with working with U.S. EPA and authorized states regarding local limit development projects.

**A/E TECHNICAL CERTIFICATION REQUIREMENTS**

Prime:

Initial: EE

Date: 2-24-17

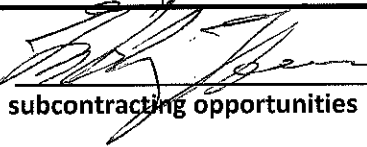
16.00 General Civil Engineering

Prime and/or Sub-Consultants:

10.04 Environmental Engineering- Chemistry Services

CATEGORIES	PERCENTAGE	COMMENTS
<b>PRIME</b>		
General Civil Engineering	50%	*Must meet project special requirements
<b>SUB-CONSULTANT</b>		
Environmental Engineering-Chemistry Services	50%	Possible opportunities for Small Businesses
<b>Total Estimated Professional Fees</b>	100%	

Small Business Development CM Signature:



Date:

2-24-17

\*Trades/Sub-Trades identified for possible subcontracting opportunities by SBD CM

RER is recommending

No Measure

Initial:

EE

Date:

2-24-17