

Memorandum



Date: February 15, 2018

To: Gary Hartfield, Division Director
Small Business Development
Internal Services Department

From: Albert A. Hernandez, P.E., Assistant Director
Engineering, Planning and Development
Department of Transportation and Public Works

A handwritten signature in black ink, appearing to be "AAH", written over the "From:" field.

Subject: Project No: OSP095
ISD Project No: E18-DTPW-04
Project Name: Department of Transportation and Public Works (DTPW)'s 2020 to 2029 Transit Development Plan (TDP) – Major Update
FCSC: 8:23
Description: 8:23
Contract Number: SBD Review and Assignment of SBE Goals
OSP095-DTPW18-PL1

RECOMMENDATION

Department of Transportation and Public Works (DTPW) is requesting SBD's review of the subject project for possible assignment of Small Business Enterprise (SBE) measures for professional planning services. To assist SBD, DTPW has performed its own analysis and recommendations for SBE measures. SBD action is required in order for the Miami-Dade Internal Services Department (ISD) to proceed with the Notice to Professional Consultants (NTPC) advertisement and subsequent submittal of proposals and award of the contract. Please note that the contract will be advertised as described below:

Notice to Professional Consultants (NTPC)

Project No: OSP095

ISD Project No: E18-DTPW-04

Contract No: OSP095-DTPW18-PL1

Project Name: Department of Transportation and Public Works (DTPW)'s 2020 to 2029 Transit Development Plan (TDP) – Major Update

BACKGROUND

Professional planning services are required to support the Department of Transportation and Public Works (DTPW)'s 2020 to 2029 Transit Development Plan (TDP) – Major Update. Consultant services shall include, but not be limited to, the preparation of a major update required by the Florida Administrative Code: Rule 14-73.001 of the Florida Department of Transportation (FDOT) to remain eligible for State Block Grant Funds. TDP major updates will develop a public involvement and outreach program that emphasizes Miami-Dade County customer orientation and insight into public issues, needs and opinions; identify the public transit provider's strategy for working with the appropriate regional workforce board to provide services to participants in the welfare transition program; and become a management tool to enhance the County's strategic transit plan for providing effective and efficient mobility services, developing new services, and affording opportunities for new funding sources and partnerships.

The TDP will also identify and list community goals and policies with respect to transportation and land-use generally and specifically to transit service using the appropriate demographic, socio-economic, land-use, transportation and Transit data.

The total estimated fee for consultant planning services is \$900,000.00. The consultant firm must be certified in the following categories and the respective percentages of the disciplines are indicated in the following table.

TC	TYPE	DESCRIPTION	AMOUNT	PERCENTAGE
1.01 - PRIME		TRANSPORTATION PLANNING – URBAN AREA AND REGIONAL TRANSPORTATION PLAN	\$526,500	65.00
1.02 - OTHER		TRANSPORTATION PLANNING – MASS AND RAPID TRANSIT PLANNING	\$373,500	35.00
		TOTAL	\$900,000	100.00

The project funding source is 100 percent operating revenue.

DTPW recommends SBE measures be set at 4% of the total contract amount due to special transportation and land use requirements for transit services. These unique services are needed to produce a Transit Development Plan, as required by the Florida Administrative Code: Rule 14-73.001 of the Florida Department of Transportation (FDOT) to remain eligible for State Block Grant Funds.

Should you require additional information, please contact Albert A. Hernandez, P.E., Assistant Director, at (786) 469-5444.

c: Laurie Johnson, RER/SBD
Vivian Walters, RER/SBD