



MEMORANDUM

DATE | May 10, 2018

TO | Gary Hartfield, Division Director, Small Business Development
Internal Services Department

FROM | Carlos Roa, Miami-Dade TPO Assistant Director of Transportation and Land Use
CR | Miami-Dade Transportation Planning Organization (TPO)

SUBJECT | Review Item: Recommendation for Non-Exclusive Professional Services Agreement (PSA)
for the General Planning Consultant (GPC) Program, Contract E18-TPO-01

The TPO respectfully requests that the Department of Small Business Development (SBD) review the recommendation for "no measures" for the above referenced contract. This project is federally funded. The Florida Department of Transportation (FDOT) District Six is the funding pass-through agency for the Miami-Dade TPO. This effort is Race Neutral, as such, there is no Disadvantaged Business Enterprise (DBE) goal established for this contract (see attached email). Once this recommendation is approved, we will proceed with the procurement of the consultants.

The purpose of the General Planning Consultant (GPC) is to have a pool of architectural and engineering (A/E) consultants available to assist the TPO in providing transportation planning services. The first GPC contract was executed in July of 2000. This contract is for the seventh cycle of the program (GPC VII). Five (5) consultants will be selected to provide professional planning services, as needed, to supplement the TPO's efforts in conducting the transportation planning process for the Miami urbanized area and some regional efforts. The Scope of services (SOS) includes the provision of services in the areas of urban and regional areas transportation planning, mass and rapid transit planning, highway planning among other related areas. During the development of this contract, the consultants will perform the following tasks: coordination with other transportation partners, literature research, data collection, analysis and evaluations, field inspections, conceptual designs to visualize proposed recommendations, visualizations including videos, travel demand forecasting, public involvement, preparation of presentations to TPO standing committees, and final reports, among other related efforts to support the transportation planning process as required by federal requirements.

The architectural and engineering consultants will provide only transportation planning services under this contract. The scope of work includes the provision of Technical Certification categories 1.01 "Transportation Planning – Urban Area and Regional Transportation Planning" and 1.02 "Transportation Planning - Mass and Rapid Transit Planning" and 3.04 "Highway Systems – Traffic Engineering Studies".

Should you have any questions or concerns, please don't hesitate to contact Oscar Camejo of the TPO staff at 305-375-1837.

C: Curt Williams, ISD Sr. A/E Consultant Selection Coordinator
Jesus Guerra, Deputy Director, Miami-Dade TPO
Oscar Camejo, Transportation Planner 3, Miami-Dade TPO

Attachment

ATTACHMENT

PROJECT TITLE: General Planning Consultant (GPC) Support – Phase VII

PROJECT NUMBER: E18-TPO-01

DEPARTMENT: Miami-Dade Transportation Planning Organization (TPO)

ESTIMATED COST: Five (5) qualified consultants will be retained under non-exclusive professional services agreement with an effective term of five (5) years and maximum compensation of \$3,300,000.

FUNDING SOURCE: Work will be funded by both the Federal Highway Administration and the Federal Transit Administration.

PROJECT DESCRIPTION: The purpose of the GPC is to have a pool of architectural and engineering (A/E) consultants available to assist the TPO in providing transportation planning services for Miami-Dade County. The first GPC contract was executed in July of 2000. This contract is for the seventh cycle of the program (GPC VII). Five consultants will be selected to provide professional planning services, as needed, to supplement the TPO's efforts in conducting the transportation planning process for the Miami Urbanized area and some regional efforts. The architectural and engineering consultants will provide only transportation planning services under this contract. The scope of work includes the provision of services in the areas of urban and regional areas transportation planning, mass and rapid transit planning, highway planning among other related areas. During the development of this contract, the consultants will perform the following tasks: coordination with other transportation partners, literature research, data collection, analysis and evaluations, field inspections, conceptual designs to visualize proposed recommendations, visualizations including videos, travel demand forecasting, public involvement, preparation of presentations to TPO standing committees, and final reports, among other related efforts to support the transportation planning process as required by federal requirements.

REQUIRED TECHNICAL

CERTIFICATIONS:

- 1.01 – Urban Area and Regional Transportation Planning
- 1.02 – Mass and Rapid Transit Planning
- 3.04 – Traffic Engineering Studies

Camejo, Oscar (TPO)

From: Thomas, Curlene P. <Curlene.Thomas@dot.state.fl.us>
Sent: Wednesday, October 12, 2016 12:18 PM
To: Camejo, Oscar (MPO)
Cc: Peter, Tyler
Subject: FW: DBE Goal for MPOs

Oscar, please see below the information from the Office of Policy Planning (OPP)

From: Santalla, Sean
Sent: Wednesday, October 12, 2016 12:03 PM
To: Thomas, Curlene P.
Cc: Arens, Yvonne
Subject: RE: DBE Goal for MPOs

Curlene,

As the Department operates under a race neutral DBE Program, there are no DBE goals associated with specific contracts or projects, such as those with the MPOs.

The Departments overall DBE goal for FFY 2015-2017 for FHWA funds is 9.91% and 8.72% for FTA funds, and the MPOs would be best served to do what they can to support the attainment of this goal.

Let me know if you have any additional questions.

Thanks!

Sean Santalla
Office of Policy Planning
Florida Department of Transportation
605 Suwannee Street MS 28
Tallahassee, Florida 32399-0450
Direct Line: (850) 414-4578
Sean.Santalla@dot.state.fl.us

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From: Thomas, Curlene P.
Sent: Wednesday, October 12, 2016 9:11 AM
To: Santalla, Sean
Cc: Arens, Yvonne
Subject: DBE Goal for MPOs

Sean, please advise on what is the current DBE goal for the MPOs.

Thanks

Curlene Thomas
Metropolitan Planning Administrator