

Memorandum



Date:

To: Gary Hartfield, Division Director
Small Business Development
Internal Services Department

From: Leandro Oña, P.E., Chief
Roadway Engineering and Right of Way Division
Department of Transportation and Public Works

Subject: Review Committee Recommendation for Miscellaneous Professional Services Agreements to Provide General Land and Engineering Surveying Services ISD Project No. E19-DTPW-04

RECOMMENDATION:

This is a request for the Small Business Development Division (SBD) to review and approve a contract measure recommendation for Small Business Enterprise-Architecture/Engineering Services (SBE-A&E) in order to allow the Department of Transportation and Public Works (DTPW) to proceed with the advertisement for General Land and Engineering Surveying Services, ISD Project No. E19-DTPW-04. The number of agreements awarded under this solicitation will be determined by the number of qualified proposers who submit a proposal therefore, no goals are required. The work will be assigned on a rotational basis, with the initial's order determined by the amount of money awarded County-wide to each firm during the previous three (3) years. Once each firm has been issued a work order, the list is re-established based on the amount of money awarded to each firm, updated to include the work orders issued under this contract. Resulting agreements will have an effective term of three years.

A&E TECHNICAL CERTIFICATIONS REQUIRED

Sole respondent firms need to be certified in one or more of the following technical certification categories:

- 15.01 Surveying and Mapping – Land Surveying
- 15.02 Surveying and Mapping – Aerial Photogrammetry
- 15.03 Surveying and Mapping – Underground Utility Location
- 15.04 Surveying and Mapping – Hydrographic Surveys

BACKGROUND/EXPERIENCE:

These agreements will be primarily utilized for the land surveying necessary for design and construction projects funded by Road Impact Fees (RIF), the People's Transportation Plan (PTP), Secondary Gas Tax, the General Obligation Bond (GOB) Program, as well as other funding sources. The agreements will also be available for other County Departments including but not limited to, Aviation, Water and Sewer, Internal Services, Regulatory and Economic Resources, Public Housing and Community Development, Parks, Recreation and Open Spaces, and the Seaport.

The department requesting the services for a specific project will provide the funding source prior to issuance of a Work Order which will not be issued unless the specific user department identifies appropriate budgeted funds. The cost of the services will be charged to those particular projects which require land surveying services. PTP work authorizations provided under these contracts are subject to Board of County Commissioners and Citizen's Independent Transportation Trust approval.

All companies that respond to the advertisement and meet the requirements stipulated in the Notice to Professional Consultants to provide these types of services in the State of Florida will qualify to join a pool of firms. Upon expiration, a new contract will be advertised to establish a new pool.

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DTPW is requesting that this item be placed on the next Review Committee Agenda. If you have any questions, please contact Luis F. Lacau, Head of Survey Section, DTPW, at (305) 375-5774.

Attachments:

cc: Pablo Valin, ISD
Laurie, Johnson, ISD
Sandra Melean, DTPW
Gaspar Miranda, P.E., DTPW
Leandro Oña, P.E., DTPW
Luis F. Lacau, P.L.S., DTPW