



Small Business Development Division

Project Worksheet

Project/Contract Title: Environmental Management System/ISO 14001:2015 Consulting Services
Received Date: 6/24/2022
Project/Contract No: E22-MDAD-01
Funding Source: MDAD Operation Budget
Department: Aviation
Estimated Cost of Project/Bid: \$1,102,500.00
Description of Project/Bid: The consultant will provide consulting services for ISO 14001:2015 or current certification to MDAD including but not limited to; the implementation of Environmental Management System (EMS) enhancement, periodic training of staff and internal audits conducted by ISO 14001 lead auditor, emergency drills, MDAD tenant environmental compliance audit including site visits and reporting, update, and preparation of MDAD Spill Prevention Control and Countermeasure Plan (SPCC Plan). Environmental consulting includes oversight, air quality reporting by certified industrial hygienist, testing, assessments, and inspections. Additionally, maintaining the MDAD Green Point intranet site as an integrated part of EMS. Simplifying, and managing all EMS manuals and documents, procedures, and information in an efficient and centralized manner. Sustaining compliance with the ISO 14001:2015 or current certification standards by keeping the management system constantly updated and in compliance with inspections and audits. Assisting and consulting in Environmental and legal regulatory compliance with local, state, and federal agencies.

Contract Measures Recommendation		
Measure	Program	Goal Percent
Goal	SBE - A&E	20%
Goal	SBE-S	0.75%
Reasons for Recommendation		
<p>SMALL BUSINESS ENTERPRISE - ARCHITECTURAL & ENGINEERING (SBE/A&E) SBD reviewed this project pursuant to Implementing Order 3-32 indicates that a 20% SBE/A&E Sub-consultant goal is appropriate for this contract in the following Technical Categories (TC's) 9.06-OSHA at 4%, 10.06-Remedial Action Plan Design at 4%, 10.07-Remedial Action Plan Implementation/Operation/Maintenance at 4%, and 10.09-Wellfield, Groundwater, Surface Water Protection and Management at 4%, and 25.00-Aviation Planning Consultant Services at 4%.</p>		
<p>SMALL BUSINESS ENTERPRISE - SERVICES (SBE-S) An analysis of the factors contained in Section VIII. B. of Implementing Order 3-41 indicates that a 0.75% SBE-S measure is appropriate for the service portion of this contract in NIGP Commodity Code 96600 Printing and Type Setting. MDC-TCC 04-01 ENGINEERING DESIGN, NIGP 96600 PRINTING AND TYPESETTING SERVICES, MDC-TCC 08 TELECOMMUNICATION SYSTEMS, MDC-TCC 13 GENERAL ELECTRICAL ENGINEERING, MDC-TCC 14 ARCHITECTURE, MDC-TCC 17 ENGINEERING CONSTRUCTION MANAGEMENT</p>		
Small Business Contract Measure Recommendation		
Subtrade	Category	
OSHA	SBE - A&E	
Remedial Action Plan Design	SBE - A&E	
Remedial Action Plan Implementation/Operation/Maintenance	SBE - A&E	
Wellfield, Groundwater, Surface Water Protection and Management	SBE - A&E	
Aviation Planning Consultant Service	SBE - A&E	
Printing and Reproduction	SBE - Services	

Living Wages:

YES NO

Highway:

YES NO

Heavy Construction:

YES NO

Responsible Wages:

YES NO

Building:

YES NO

County Mayor (Aviation Only)

7-25-22

Date