

Memorandum



Date: September 9, 2020

To: Gary Hartfield, Division Director
Small Business Development Division
Internal Services Department (ISD)

From: Julie Balogh, Manager β
Airports & Contracts Section
Environmental Monitoring and Restoration Division
Division of Environmental Resources Management (DERM), RER

Subject: CSBE goal for E14-RER-03 Project #016R1/017R1/018R1-E14/03-WOOD, Phase 2
Environmental Site Assessment at Briar Bay Linear Park, Parcels 1-3, on behalf of
Parks, Recreation and Open Spaces Department

SENT VIA EMAIL

This is a request for Review Committee (RC) approval of the proposed Community Small Business Enterprise (CSBE) goal for monitoring well installation and soil boring advancement and sampling under the E14-RER-03 Professional Services Agreement, Project #016R1/017R1/018R1-E14/03-WOOD, on behalf of Parks, Recreation and Open Spaces Department.

The subject project consists of the installation (drilling) of one (1) monitoring well, advancement (drilling) of twenty-two (22) soil borings, sampling and reporting. This contract, originating from the E14-RER-03 Professional Services Agreement, has been assigned to Wood Environment & Infrastructure, Inc., Inc. (WOOD).

The Department of Regulatory and Economic Resources, Division of Environmental Resources Management (DERM), RER staff has evaluated the project and recommends a 0.0% CSBE subcontractor goal for this project (please see attached Analysis for CSBE Goal Recommendation). At this time, DERM is not aware of any CSBE certified drilling companies on the CSBE list. Therefore, DERM requests an exemption from the requirement to utilize a CSBE subcontractor for this project. Please advise DERM in the event of availability of CSBE drilling companies.

Thank you for your attention to this matter. If additional information is required, please contact me at (305) 372-6700.

KM
Attachments

ec: Laurie Johnson, ISD
DERM File (No File/ENC-119/120/121)

ANALYSIS FOR CSBE GOAL RECOMMENDATION

PROJECT TITLE:	Phase 2 Environmental Site Assessment at Briar Bay Linear Park, Parcels 1-3, on behalf of Parks, Recreation and Open Spaces Department	INDIVIDUAL WORK ORDERS	
PROJECT NUMBER:	016R1/017R1/018R1-E14/03-WOOD	#016R1	\$29,132.84
DEPARTMENT:	RER	#017R1	\$28,975.72
ESTIMATED COST OF CONSTRUCTION:	\$ 84,557.60 FUNDING SOURCE: Parks, Recreation & Open Spaces Department	#018R1	<u>\$26,449.04</u>
			\$84,557.60

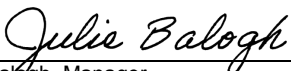
DESCRIPTION OF PROJECT: Project #016R1/017R1/018R1-E14/03-WOOD, Phase 2 Environmental Site Assessment at Briar Bay Linear Park, including the installation (drilling) and sampling of monitoring wells, advancement (drilling) and sampling of soil borings, and reporting.

TASK DESCRIPTION	ESTIMATED QUANTITY	UNITS	ESTIMATED COST	CSBE COSTS	CSBE %
Eng/Planning/Mgmt/Fieldwork & Oversight/Reporting/Review Fees	L.S.	L.S.	\$ 24,104.17	\$ -	0.00%
Equipment & Materials (Drilling)	L.S.	L.S.	\$ 3,472.50	\$ -	0.00%
Labor	L.S.	L.S.	\$ 2,420.00	\$ -	0.00%
Sampling/Lab Analysis/Disposal	L.S.	L.S.	\$ 5,293.20	\$ -	0.00%
Supplemental Assessment Contingency/Allowance	L.S.	L.S.	\$ 49,267.73	\$ -	0.00%
TOTAL CONSTRUCTION			\$ 84,557.60	\$ -	0.00%

DTA:

Project duration: Less than 30 days for construction related work (drilling/MW installation).

CWP: Is not applicable due to project duration and cost.


 Julie Balogh, Manager
 Airport & Contracts Section, RER

September 9, 2020
 Date Submitted to ISD-RER