


# Memorandum



**Date:** November 10, 2013

**To:** Jack Osterholt, Interim Director  
Sustainability, Planning, and Economic  
Enhancement Department (SPEED)

**From:** Norma E. Fernandez, Contracting Officer,  
Public Housing Community Development 

**Subject:** Review Committee - Notification Only for Federally Funded Project  
PHCD Boiler Maintenance & Repair

## SENT VIA EMAIL

PHCD respectfully requests that the following **federally funded** item be submitted to the Review Committee (RC) for **information purposes only** for Boiler Maintenance and Repairs for Miami Dade Public Housing and Community Developments.

Project RPQ 144016 PHCD Boiler Inspections, Preventive Maintenance, Replacements & Repairs

Thank you for your assistance,

Any question should you have, do not hesitate to contact me at (786) 469-4170.

Email: [normaf@miamidadegov](mailto:normaf@miamidadegov)

**ANALYSIS FOR CSBE GOAL RECOMMENDATION**

**PROJECT TITLE:** PHCD Boiler Maintenance & Repair  
**PROJECT NUMBER:** FLA 5- RPQ 144016  
**DEPARTMENT:** PHCD  
**ESTIMATED COST OF CONSTRUCTION:** \$ 95,000.00  
**FUNDING SOURCE:** Federal  
**DESCRIPTION OF PROJECT:** Boiler Maintenance & Repair

**TASK DESCRIPTION**

**ESTIMATED UNITS ESTIMATED CSBE COSTS CSBE QUANTITY COST**

**DEPARTMENT INPUT**  
**CONSTRUCTION CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION**

Check applicable Ordinance(s):  Davis Bacon     03-237 (formerly 03-1) Community Workforce Program

**PROJECT INFORMATION**    See attachment

**Contract/Project/\*Work Order No.:** RPO 144016 MCC 7360 Plan CICC 7360-0/08 Boiler Inspections, Preventive Maintenance, Replacements, Repair Services & Parts for Miami Dade Public Housing and Community Development  
 \*Reference corresponding project number when submitting a work order

**Contract/Project Title:** MCC 7360 Plan-CICC7360-0/08 RPO 144016

**Description/Scope of Work:**

To establish a contract for the Boiler Inspections, Preventive Maintenance, Replacements, Repair Services & Parts for Miami-Dade Public Housing and Community Development in conjunction with the County's needs on an as needed when needed basis. Contractor must provide all documentation and processing to obtain the required permits to perform the job according to the contract documents furnished by PHCD. The Contractor shall supply all necessary labor, materials, and equipment for the total completion of the work as specified.

**Approximate Budget for this project is:** \$95,000.00

**Estimated Cost:** \$95,000.00    **Funding Source:** US HUD

**Location of Project**

PHCD Developments – Various Locations.

**PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CWP)**    See attachment

Engineer/Department or Agency's estimated required workforce for Project  Work Order :

Trade/Skills Required	Est. # of workforce required per trade	Est. # of total days to complete job 365
Plumbing Contractor		

Comments: \_\_\_\_\_  
 \_\_\_\_\_

**PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CSBE)**    See attachment

Sub-Trade	Est. Cost	% of Item to Base Bid	Availability

**RECOMMENDATION**

**Set-Aside:** Level 1  Level 2  Level 3  Trade Set-Aside  Sub-Contractor Goal  Workforce Goal  No Measure   
**Basis for Recommendation:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Date submitted to DBD:** 11/08/13  
**Contact Person:** Norma Fernandez  
**Telephone No.:** 786-469-4170

## Duncombe, Kelly (ISD)

---

**From:** Fernandez, Norma E. (PHCD)  
**Sent:** Thursday, November 14, 2013 9:52 AM  
**To:** Duncombe, Kelly (ISD)  
**Cc:** Johnson, Laurie (ISD); Rajkumar, Indira (PHCD)  
**Subject:** RE: CIIS-RPQ. 144016 Boiler Inspections, Preventive Maint. & Repairs  
**Attachments:** DOC111413.pdf; DOC111413.pdf

Good Afternoon Kelly:

Please review and approve the attached form related to the CIIS-RPQ.144016 for further actions.

Any questions should you have, do not hesitate to contact me.

Thanks for your assistance,  
Norma Fernandez, Purchasing Specialist  
Miami-Dade Public Housing Community Development  
701 NW 1st Court, Floor 16, Miami, Florida 33136  
786-469-4170 Phone 786-469-4151 Fax  
E-mail: [normaf@miamidade.gov](mailto:normaf@miamidade.gov)  
"Delivering Excellence Every Day"  
[www.miamidade.gov](http://www.miamidade.gov)

Please consider the environment before printing this email

m 16B.