



April 15, 2014

Re: Project Nos. **20140051 - Push-Button Contract for Traffic Signal Improvements (North)**
20130272 - Push-Button Contract for Traffic Signal Improvements (South)

Dear Sir or Madam:

The above-referenced contract is being considered for small business contract measures. If you are interested in participating as a CSBE to perform work in connection with this project and meet the requirements listed in this letter, please complete and return the attached Verification of Availability to Bid by **Friday April 16, at 1:00 PM. It is asked that all pages are returned completed in its entirety. Failure to complete will result in this Verification of Availability to Bid Letter not being considered.**

Please review the enclosed description of the project.

The letter of availability may be sent **via facsimile transmission to (305) 375-3160 or via email to coralee@miamidade.gov.** If you have any questions, please contact me at (305) 375-3115.

Sincerely,

Coralee Taylor, Contract Development Specialist 2
Internal Services Department
Small Business Development Division
111 NW 1st Street, 19 fl
Miami, FL 33128
☎ (305) 375-3115 | 📠 (305) 375-3160
coralee@miamidade.gov

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VERIFICATION OF AVAILABILITY TO BID

INTERNAL SERVICES DEPARTMENT (ISD)
SMALL BUSINESS DEVELOPMENT (SBD) DIVISION
COMMUNITY SMALL BUSINESS ENTERPRISE PROGRAM
111 N.W. 1ST STREET, 19th FLOOR
MIAMI, FLORIDA 33128
PHONE: 375-3111 FAX: 375-3160

PROGRAM COORDINATOR: **Coralee Taylor**

I am herewith submitting this letter of verification of availability and capability to bid, provided the proposed scope of work attached. (NOTE: Please provide all the information requested; incomplete and/or incorrect verifications are not acceptable or usable.)

CONTRACT TITLE: Push-Button Contract for Traffic Signal Improvements (North & South)

PROJECT NUMBER: 20140051 and 20130272

Estimated Contract Amount: \$479,079.00 (North) and \$487,029.00 (South)

(Scope of work and minimum requirements for this project is attached.)

NAME OF COMMUNITY SMALL BUSINESS ENTERPRISE (CSBE)

ADDRESS CITY ZIP CODE

Certification Expires: _____
DATE

Telephone: _____ *****Bonding Capacity:** _____

PRINT NAME AND TITLE

SIGNATURE OF COMPANY REPRESENTATIVE DATE

Currently Awarded Projects (Name of Project and Owner)	Project Completion Date	Contract Amount	Anticipated Awards

VERIFICATION OF AVAILABILITY TO BID

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PROJECT NUMBER: 20140051 and 20130272

ESTIMATED CONTRACT AMOUNT: \$479,079.00 (North) and \$487,029.00 (South)

PROJECT DESCRIPTION

Work under this Contract includes furnishing of all supervision, labor, materials, tools, equipment and performing all operations required to perform traffic signal improvements and installations including any ancillary work. Traffic signalization upgrades includes the installation of mast arms, traffic controller assemblies, and milling and resurfacing. Contractor to furnish and install grounding electrodes, conduits, pull boxes, foundations, pedestrian signal heads with push buttons and signs, overhead signs, Internally Illuminated Street Name Signs, mounting hardware, loop assemblies, and signal cable. Additional work also includes installation of pedestrian ramps, ground mounted signs, pavement markings, construction of side walk, curb and gutter, installation of truncated dome, and removing existing signs and traffic signalization devices in conflict with the proposed scope of work.

Certificate of Competency Requirement:

At the time of Bid and pursuant to the requirements of Section 10-3 of the Code of Miami- Dade County, Florida and these Solicitation and Contract Documents, the Bidder must hold a valid, current, and active:

Certificate of Competency from the County's Construction Trades Qualifying Board as an Electrical Contractor. The specialty contractor shall subcontract with a qualified contractor any work which is incidental to the specialty but is specified in the aforementioned Code as being the work of other than that of the Engineering Specialty for which certified; or Certification, as an electrical contractor provided by the State of Florida Electrical Contractors' Licensing Board, pursuant to the provisions of Section 489.511 of the Florida Statutes (F.S.).

Experience Requirement:

The Bidder, through full time personnel employed by the Bidder, must demonstrate a minimum of **five years** of continual experience as the prime contractor in projects with scopes comparable to the Project Scope of Work. Demonstrate the experience requirement by:

- o Providing a detailed description of completed projects, similar to the Project Scope of Work, in which the Bidder is currently engaged or has completed within the past ten years. List and describe those projects performed for government clients, similar size private entities, and any work performed for the County. The description should identify for each project (1) the client, (2) description of work, (3) total dollar value of the contract, (4) contract duration, (5) customer contact person and phone number for reference, (6) statement or notation of whether Bidder is/was the prime contractor or subcontractor, and (7) the results of the project.

Additional Contractor Requirements For Work With Traffic Control Devices

In addition to the license(s) required of Contractor, all personnel engaged in installing, modifying, repairing, removing or maintaining: roadway street lighting systems; traffic signalization; or any other electrical/ electronic traffic control device in Miami-Dade County must:

Perform work under the direction of a Master Electrician that is present at the job site or able to respond within 2 hours of notification (4 hours for roadway street lighting systems).

Perform all work under the direct supervision of a Journeyman Electrician. For Traffic Signalization or Control Devices the Journeyman Electrician must be certified as an International Municipal Signal Association (IMSA) certified Traffic Signal Technician (TST) Level II or Level III. All work related at or pertaining to the controller must be performed by an IMSA certified TST Level II (Field).

Contractor Qualifications Questionnaire

This questionnaire will assist SBD in identifying the qualified contractors that “comply” to perform the aforementioned scope of work. Indicate yes “Y” or no “N” on the empty line on the left side of this questionnaire and forward it completely filled out to this e-mail address: coralee@miamidade.gov or via fax (305) 375-3160 attention Mrs. Coralee Taylor.

_____ Proposer (PRIME) has experience completing projects with similar size and scope as this project; and meets the requirements as indicated in the Project Description, Experience Requirement and Additional Contractor Requirements and can perform as required.

_____ Proposer (PRIME) DOES NOT have experience completing projects with similar size and scope as this project; and DOES NOT meet the requirements as indicated in the project description & contractor requirements, etc.

Similar Contracts (Name of Project and Owner)	Project Completion Date	Contract Amount	Project Contact Person & Telephone for Verification

I certify that to the best of my knowledge all the information provided is verifiable and correct.

COMPANY NAME: _____

NAME OF REPRESENTATIVE: _____

TITLE: _____ SIGNATURE: _____

TELEPHONE NUMBER: _____ E-Mail Address: _____