



September 30, 2014

Project No: **20140165 – Drainage Improvements – Multiple Sites**

The above-referenced contract is being considered for small business contract measures. **PLEASE NOTE THAT YOUR PARTICIPATION IN THE AVAILABILITY TO BID PROCESS IS VITAL IN ORDER FOR MEASURES/GOALS TO BE PLACED ON THIS PROJECT.** If you are interested in participating as a CSBE to perform work in connection with this project and meet the requirements listed in this letter, please complete and return the attached Verification of Availability to Bid by **Friday October 3, 2014, at 4:00 P.M.** It is asked that all pages are returned completed in its entirety. Failure to do so will result in this Verification of Availability to Bid Letter not being considered.

Please review the enclosed description of the project.

The letter of availability may be sent **via facsimile transmission to (305) 375-3160 or via email to twj@miamidade.gov**. If you have any questions, please contact me at (305) 375-3123.

Sincerely,

Tyrone White
Contract Certification Specialist
Small Business Development Division
Miami-Dade County Internal Services Department
Phone: (305) 375-3123
Fax: (305) 375-3160
Email: twj@miamidade.gov



<http://www.miamidade.gov/internalservices/small-business.asp>

Please access the new Project Review Process at <http://www.miamidade.gov/business/contracting-opportunities.asp>

VERIFICATION OF AVAILABILITY TO BID

INTERNAL SERVICES DEPARTMENT (ISD)
SMALL BUSINESS DEVELOPMENT (SBD) DIVISION
COMMUNITY SMALL BUSINESS ENTERPRISE PROGRAM
111 N.W. 1ST STREET, 19th FLOOR
MIAMI, FLORIDA 33128
PHONE: 375-3111 **FAX: 375-3160**

PROGRAM COORDINATOR: Tyrone White

I am herewith submitting this letter of verification of availability and capability to bid, provided the proposed scope of work attached. (**NOTE:** Please provide all the information requested; incomplete and/or incorrect verifications are not acceptable or usable.)

CONTRACT TITLE: **Drainage Improvements – Multiple Sites**

PROJECT NUMBERS: **20140165**

Estimated Contract Amount: \$378,107.65

(Scope of work and minimum requirements for this project is attached.)

NAME OF COMMUNITY SMALL BUSINESS ENTERPRISE (CSBE)

ADDRESS

CITY

ZIP CODE

Certification Expires: _____
DATE

Telephone: _____ *****Bonding Capacity:** _____

PRINT NAME AND TITLE

SIGNATURE OF COMPANY REPRESENTATIVE

DATE

Currently Awarded Projects (Name of Project and Owner)	Project Completion Date	Contract Amount	Anticipated Awards

VERIFICATION OF AVAILABILITY TO BID

CONTRACT TITLE: Drainage Improvements – Multiple Sites

PROJECT NUMBERS: 20140165

ESTIMATED CONTRACT AMOUNT: \$378,107.65

PROJECT DESCRIPTION

Work under this Contract includes the furnishing of all supervision, labor, materials, tools, equipment and performing all operations required to construct the Work in accordance with the Contract Documents. Work includes, but is not limited to, the construction and installation of drainage structures, french drains, miscellaneous drainage improvements, grading, sodding, and miscellaneous roadway restoration, including construction of concrete curb and gutters, and sidewalks where needed in accordance with the construction plans and specifications.

Licensing Requirement:

At the time of Bid and pursuant to the requirements of Section 10-3 of the Code of Miami-Dade County, Florida and these Solicitation and Contract Documents, the Bidder must hold a valid, current, and active:

Certificate of Competency from the County's Construction Trades Qualifying Board as a **General Engineering Contractor or as a Specialty Engineering Contractor**, commensurate to the requirements of the Scope of Work, in one or more engineering crafts to include pipeline engineering contractor or paving engineering contractor. Any work which is incidental to the specialty but is specified in the aforementioned Code as being the work of other than that of the Engineering Specialty for which certified; or Certification as a General Contractor or as an underground Utility and Excavation Contractor provided by the State of Florida Construction Industry Licensing Board, pursuant to the provision of Section 489.115 of the Florida Statutes shall be subcontracted with a qualified contractor.

OR

Pursuant to Section 255.20, F.S., the County may consider a bid from a Bidder in good standing, meeting the license requirements above, that has been **prequalified and considered eligible by the Florida Department of Transportation (FDOT) under Section 337.14, F.S. and Chapter 14-22, Florida Administrative Code, to perform the work described in the Contract Documents.** Contractors seeking consideration under this Paragraph shall submit along with the Bid Documents for review and consideration, current copy(ies) of their FOOT Certificate(s) of Qualification.

Experience Requirement:

The Bidder must demonstrate a **minimum of three (3) years of continual experience as the prime contractor** in projects with scopes comparable to the Subject Project's Scope of Work. This experience can be demonstrated by including the following along with the bid submittal package: A detailed description of completed projects similar to the Project Scope of Work, in which the Bidder is currently engaged or has completed **within the past ten (10) years.**

Contractor Qualifications Questionnaire

This questionnaire will assist SBD in identifying the qualified contractors that “comply” to perform the aforementioned scope of work. Indicate yes “Y” or no “N” on the empty line on the left side of this questionnaire and forward it completely filled out to this e-mail address: twj@miamidade.gov or via fax (305) 375-3160 attention Mr. Tyrone White.

_____ Proposer (PRIME) has experience completing projects with a similar size and scope as this project, meets the requirements as indicated in the Project Description, Licensing Requirement and Experience Requirement sections and can perform the work as required.

_____ Proposer (PRIME) DOES NOT have experience completing projects with similar size and scope as this project and DOES NOT meet the requirements as indicated in the Project Description and Licensing Requirement and Experience Requirement sections.

Similar Contracts (Name of Project and Owner)	Project Completion Date	Contract Amount	Project Contact Person & Telephone for Verification

I certify that to the best of my knowledge all the information provided is verifiable and correct.

COMPANY NAME: _____

NAME OF REPRESENTATIVE: _____

TITLE: _____ SIGNATURE: _____

TELEPHONE NUMBER: _____ E-Mail Address: _____

**PLEASE WRITE REASONS FOR NOT MEETING
THE EXPERIENCE REQUIREMENTS OR LIST ANY
COMMENTS YOU MAY HAVE ON THE NEXT PAGE**

REASONS & COMMENTS
