

# Memorandum



**Date:** April 22, 2016

**To:** Gary Hartfield, Division Director  
Small Business Development

**From:** Juan Kuryla, Port Director  
PortMiami

**Subject:** Recommendation for 7360 Miscellaneous Construction Contract Services for  
Cruise Terminal E Building Improvements, Contract / Project No. 2015-020.05

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Your assistance in reviewing this request for consideration is respectfully requested.

It is recommended that the Division of Small Business Development (SBD) review the attached request for Small Business Enterprise Construction (SBE-CONS) and Community Workforce Program (CWP) measures for this project, in order to proceed with the advertisement and subsequent bidding of the project.

**Cruise Terminal E Building Improvements:** The project consists of improvements to include a new two-story addition (approximately 3,668 square feet) in the existing rock garden/courtyard; partial demolition of existing building; repair of exterior building envelope; addition of ground floor office and equipment; demolition of existing second floor offices; installation of a new audio/visual system (alternate); procurement and installation of new signage; LEED Certification; and any supportive ancillary tasks to the primary scope of services, to successfully complete all phases of the project.

The construction cost estimate for the project is \$2,817,565.83, which includes 10% contingency.

The SBE-CON goal recommendation is 9.92% and the CWP goal recommendation is 10.00%.

Should you have any questions, please feel free to contact Mrs. Gyselle Pino, Chief of Contracts, Procurement & Materials Management at (305) 347-4833.

Attachments

**DEPARTMENT INPUT**  
**CONSTRUCTION CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION**

Check applicable Ordinance(s):  90-143 Responsible Wage and Benefits       03-237 (formerly 03-1) Community Workforce Program

**PROJECT INFORMATION**    See attachment

Contract/Project/\*Work Order No.: 2015-020.05

\*Reference corresponding project number when submitting a work order

Contract/Project Title: Cruise Terminal E Building Improvements

Description/Scope of Work: See attached

Estimated Cost: \$2,817,565.83                      Funding Source: Seaport Bonds

Location of Project (street address or beginning and ending points) i.e. 12345 NE 23<sup>rd</sup> Ct or Starts at 135 St. ends at 145 St.  
PortMiami 1265 N. Cruise Blvd., Miami, FL 33132

**PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CWP)**    See attachment

Engineer/Department or Agency's estimated required workforce for Project  Work Order :

Trade/Skills Required	Est. # of workforce required per trade	Est. # of total days to complete job

Comments: \_\_\_\_\_

**PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CSBE)**    See attachment

Sub-Trade	Est. Cost	% of Item to Base Bid	Availability

**RECOMMENDATION**

Set-Aside: Level 1  Level 2  Level 3  Trade Set-Aside  Sub-Contractor Goal  Workforce Goal  No Measure

Basis for Recommendation: See attached

Date submitted to DBD: April 22, 2016

Contact Person: Gyselle Pino, Chief, Contracts & Procurement

Telephone No.: 305-347-4833



**PROJECT TITLE: CRUISE TERMINAL E BUILDING IMPROVEMENTS**  
**PROJECT #: 2015-020.05**  
**PROJECT ANALYSIS FOR GOAL RECOMMENDATION (SBE-CON)**

Trade/Skills Required		Estimated Cost	% of Item to Base Bid	SBE-CON Analysis	% of Item to Base Bid
Division 01	GENERAL REQ.	\$427,007.14	16.67%		
Division 02	CIVIL/SITE WORK	\$225,363.39	8.80%		
Division 03	CONCRETE	\$135,472.57	5.29%	\$135,472.57	5.29%
Division 05	METALS	\$239,111.49	9.34%		
Division 06	WOOD AND PLASTIC	\$7,689.43	0.30%		
Division 07	MOISTURE THERMAL PROTECTION	\$203,593.12	7.95%		
Division 08	DOORS, WINDOWS AND GLASS	\$150,881.31	5.89%		
Division 09	FINISHES	\$375,099.30	14.64%	\$118,501.40	4.63%
Division 10	SPECIALTIES	\$27,776.18	1.08%		
Division 12	FURNISHINGS	\$18,430.72	0.72%		
Division 13	SPECIAL CONSTRUCTION	\$52,301.23	2.04%		
Division 15	MECHANICAL	\$239,545.46	9.35%		
Division 16	ELECTRICAL	\$261,824.64	10.22%		
Division 17	TELECOMMUNICATION	\$197,327.50	7.70%		
Estimated Construction Cost		\$2,561,423.48	100.00%	\$253,973.97	
Contingency 10%		\$256,142.35		\$25,397.40	
Total		\$2,817,565.83		\$279,371.37	9.92%



**PROJECT TITLE: CRUISE TERMINAL E BUILDING IMPROVEMENTS**  
**PROJECT #: 2015-020.05**  
**PROJECT ANALYSIS FOR CWP GOAL RECOMMENDATION**

Trade/Skills Required		Est. # of Workforce Required Per Trade	Est. # of Days To Complete Job
Division 02	CIVIL/SITE WORK	5	23
Division 03	CONCRETE	5	7
Division 05	METALS	8	63
Division 06	WOOD AND PLASTIC	2	40
Division 07	MOISTURE THERMAL PROTECTION	6	89
Division 08	DOORS, WINDOWS AND GLASS	3	52
Division 09	FINISHES	8	112
Division 10	SPECIALTIES	4	14
Division 12	Furnishing	3	16
Division 13	SPECIAL CONSTRUCTON	5	18
Division 15	MECHANICAL	9	70
Division 16	ELECTRICAL	5	75
Division 17	TELECOMMUNICATION (ALTERNATE)	4	55
<b>TOTAL</b>		<b>67</b>	<b>634</b>