



September 23, 2015

Re: Project No. 20150135 – **Miami FEC Port Lead Reconnection Pre-Emption Circuits**

Dear Sir or Madam:

The above-referenced contract is being considered for small business contract measures. If you are interested in participating as a SBE-Construction to perform work in connection with this project and meet the requirements listed in this letter, please complete and return the attached Verification of Availability to Bid by **Friday September 25, at 1:00 PM. It is asked that all pages are returned completed in its entirety. Failure to complete will result in this Verification of Availability to Bid Letter not being considered.**

Please review the enclosed description of the project.

The letter of availability may be sent **via e-mail to vreedn@miamidade.gov**. If you have any questions, please contact me at (305) 375-2660.

Sincerely,

**Marcia Martin, Capital Improvements Analyst**  
Internal Services Department  
Small Business Development Division  
111 NW 1<sup>st</sup> Street, 19 fl  
Miami, FL 33128  
☎ (305) 375-2660 | 📠 (305) 375-3160  
[coralee@miamidade.gov](mailto:coralee@miamidade.gov)

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Please access the new Project Review Process at <http://www.miamidade.gov/business/contracting-opportunities.asp>

**VERIFICATION OF AVAILABILITY TO BID**

INTERNAL SERVICES DEPARTMENT (ISD)  
SMALL BUSINESS DEVELOPMENT (SBD) DIVISION  
COMMUNITY SMALL BUSINESS ENTERPRISE PROGRAM  
111 N.W. 1ST STREET, 19<sup>th</sup> FLOOR  
MIAMI, FLORIDA 33128  
PHONE: 375-2660 FAX: 375-3160

PROGRAM COORDINATOR: Marcia Martin

I am herewith submitting this letter of verification of availability and capability to bid, provided the proposed scope of work attached. (NOTE: Please provide all the information requested; incomplete and/or incorrect verifications are not acceptable or usable.)

**CONTRACT TITLE: Miami FEC Port Lead Reconnection Pre-Emption Circuits**

**PROJECT NUMBER: 20150135**

**Estimated Contract Amount: \$70,192.51**

**(Scope of work and minimum requirements for this project is attached.)**

\_\_\_\_\_  
NAME OF SMALL BUSINESS ENTERPRISE CONSTRUCTION (SBE-CON) FIRM

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
CITY

\_\_\_\_\_  
ZIP CODE

Certification Expires: \_\_\_\_\_  
DATE

Telephone: \_\_\_\_\_

\_\_\_\_\_  
PRINT NAME AND TITLE

\_\_\_\_\_  
SIGNATURE OF COMPANY REPRESENTATIVE

\_\_\_\_\_  
DATE

Currently Awarded Projects (Name of Project and Owner)	Project Completion Date	Contract Amount	Anticipated Awards

## VERIFICATION OF AVAILABILITY TO BID

**CONTRACT TITLE:** MIAMI FEC PORT LEAD RECONNECTION PRE-EMPTION CIRCUITS

**PROJECT NUMBER:** 20150135

**ESTIMATED CONTRACT AMOUNT:** \$70,192.51

### PROJECT DESCRIPTION

- A. Work under this Contract includes furnishing of all supervision, labor, materials, tools, equipment and performing all operations required to construct the Work in accordance with the Contract Documents.
- B. Work includes Furnishing and installing traffic signal synchronization on the vicinity of Florida East Coast (FEC) Railway. Work tasks include furnishing and installing conduit using directional bore or as directed by the Engineer, furnishing and installation of pull boxes, and signal cables to re-connect the rail road Preemption System to the new railway boxes in accordance with the plans and all FEC requirements.
- C. Contractor is responsible to make the necessary arrangements, including coordination with FEC, to facilitate the reestablishment of the Pre-Emption between controller cabinet and the new location of the railroad equipment for the pre-emption. If any changes are required due to conflict of design and or field conditions, the Engineer will make the final determination.

### Certificate of Competency Requirement:

#### **A. Certificate of Competency Requirement:**

- 1. At the time of Bid and pursuant to the requirements of Section 10-3 of the Code of Miami-Dade County, Florida and these Solicitation and Contract Documents, the Bidder must hold a valid, current, and active:
  - a. Certificate of Competency from the County's Construction Trades Qualifying Board as an Electrical Contractor. The specialty contractor shall subcontract with a qualified contractor any work which is incidental to the specialty but is specified in the aforementioned Code as being the work of other than that of the Engineering Specialty for which certified; or
  - b. Certification, as an electrical contractor provided by the State of Florida Electrical Contractors' Licensing Board, pursuant to the provisions of Section 489.511 of the Florida Statutes (F.S.).
- 2. The Contractor must perform work under the direction of a Master Electrician that is present at the job site or able to respond within 2 hours of notification.
- 3. The Contractor must perform work under the direct supervision of a Journeyman Electrician who must be certified as an International Municipal Signal Association (IMSA) certified Traffic Signal Technician (TST) Level II or Level III. All work related at or pertaining to the controller must be performed by an IMSA certified TST Level II (Field).

#### **B. Experience Requirement**

- 1. The Bidder, through full time personnel employed by the Bidder, must demonstrate a minimum of three years of continual experience as the prime contractor in projects with scopes comparable to the Project Scope of Work. Demonstrate the experience requirement by:

a. Providing a detailed description of completed projects, similar to the Project Scope of Work, in which the Bidder is currently engaged or has completed within the past ten years. List and describe those projects performed for government clients, similar size private entities, and any work performed for the County. The description should identify for each project (1) the client, (2) description of work, (3) total dollar value of the contract, (4) contract duration, (5) customer contact person and phone number for reference, (6) statement or notation of whether Bidder is/was the prime contractor or subcontractor, and (7) the results of the project.

**Contractor Qualifications Questionnaire**

This questionnaire will assist SBD in identifying the qualified contractors that “comply” to perform the aforementioned scope of work. Indicate yes “Y” or no “N” on the empty line on the left side of this questionnaire and forward it completely filled out to this e-mail address: [vreedden@miamidade.gov](mailto:vreedden@miamidade.gov) or via fax (305) 375-3160 attention Mrs. Marcia Martin.

\_\_\_\_\_ **My firm has experience completing projects with similar size and scope as this project; and meets the requirements as indicated in the Project Description, Experience Requirement and Additional Contractor Requirements and can perform as required.**

\_\_\_\_\_ **My firm DOES NOT have experience completing projects with similar size and scope as this project; and DOES NOT meet the requirements as indicated in the project description & contractor requirements, etc.**

Similar Contracts (Name of Project and Owner)	Project Completion Date	Contract Amount	Project Contact Person & Telephone for Verification

I certify that to the best of my knowledge all the information provided is verifiable and correct.

COMPANY NAME: \_\_\_\_\_

NAME OF REPRESENTATIVE: \_\_\_\_\_

TITLE: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_